#### PRELIMINARY OFFICIAL STATEMENT DATED JULY 6, 2021

**NEW ISSUE** RATINGS: S&P: "AA" (Bonds)

"SP-1+" (Note)

(See "RATINGS" herein)

In the opinion of McManimon, Scotland & Baumann, LLC, Bond Counsel, assuming compliance by the Township (as defined herein) with certain tax covenants described herein, under existing law, interest on the Obligations (as defined herein) is excluded from gross income of the owners thereof for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and interest on the Obligations is not an item of tax preference under Section 57 of the Code for purposes of computing alternative minimum tax. Based upon existing law, interest on the Obligations and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act. See "TAX MATTERS" herein.

# TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY

\$15,811,000\* **GENERAL OBLIGATION BONDS** 

consisting of:

\$13,638,000\* General Improvement Bonds, \$1,885,000\* Pool Utility Bonds and

\$288,000\* General Improvement Refunding Bonds (Book-Entry-Only) (Callable)

**Dated: Date of Delivery** Due: April 1, as shown on the inside front cover

\$8,900,000 **BOND ANTICIPATION NOTE** (Book-Entry-Only) (Non-Callable)

> **Dated: Date of Delivery** Due: July 29, 2022

The \$15,811,000\* General Obligation Bonds, consisting of: \$13,638,000\* General Improvement Bonds (the "General Improvement Bonds"), \$1,885,000\* Pool Utility Bonds (the "Pool Utility Bonds") and \$288,000\* General Improvement Refunding Bonds (the "General Improvement Refunding Bonds" and, together with the General Improvement Bonds and the Pool Utility Bonds, the "Bonds"), of the Township of Maplewood, in the County of Essex, New Jersey (the "Township"), will be issued in the form of one certificate for the aggregate principal amount of the Bonds maturing in each year for each series and when issued will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"), which will act as securities depository. See "THE OBLIGATIONS - Book-Entry-Only System" herein.

Interest on the Bonds will be payable semiannually on April 1 and October 1 in each year until maturity or earlier redemption, commencing on April 1, 2022. Principal of and interest due on the Bonds will be paid to DTC by the Township or its designated paying agent. Interest on the Bonds will be credited to the participants of DTC as listed on the records of DTC as of each next preceding March 15 and September 15 (the "Record Dates" for the payment of interest on the Bonds). Interest on the Bonds shall be calculated on the basis of a 360-day year consisting of twelve 30-day calendar months.

The Bonds are subject to redemption prior to their stated maturities. See "THE OBLIGATIONS - Redemption" herein.

The Bonds are valid and legally binding obligations of the Township and, unless paid from other sources, are payable from ad valorem taxes levied upon all the taxable property within the Township for the payment of the Bonds and the interest thereon without limitation as to rate or amount.

The \$8,900,000 Bond Anticipation Note (the "Note" and, together with the Bonds, the "Obligations") will be issued in the form of one certificate and when issued will be registered in the name of DTC, which will act as securities depository. Interest on the Note will be credited to the participants of DTC as listed on the records of DTC as of one business day prior to the maturity date set forth above. See "THE OBLIGATIONS - Book-Entry-Only System" herein.

The Note is not subject to redemption prior to their stated maturity. See "THE OBLIGATIONS - Redemption" herein.

The Note is a valid and legally binding obligation of the Township, payable in the first instance from the proceeds of the sale of bonds in anticipation of which the Note is issued, but, if not so paid, payable ultimately from ad valorem taxes that may be levied upon all the taxable property within the Township without limitation as to rate or amount.

This cover page contains information for quick reference only. It is not a summary of this issue. Investors must read the entire Official Statement, including the appendices, to obtain information essential to the making of an informed investment decision.

The Obligations will be offered when, as and if issued and delivered to the Underwriters (as defined herein), subject to prior sale, to withdrawal or modification of the offer without notice and to the approval of legality by the law firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey, and certain other conditions described herein. Certain legal matters will be passed upon for the Township by its Township Attorney, Roger J. Desiderio, Esq., of Bendit Weinstock P.A., West Orange, New Jersey. Phoenix Advisors, LLC, Bordentown, New Jersey, has served as Municipal Advisor to the Township in connection with the issuance of the Obligations. It is expected that the Obligations will be available for delivery through DTC in New York, New York, on or about July 29, 2021.

ELECTRONIC SUBMISSIONS FOR THE BONDS WILL BE RECEIVED VIA PARITY UNTIL 11:00 A.M. ON JULY 13, 2021. FOR MORE DETAILS ON HOW TO BID ELECTRONICALLY, VIEW THE NOTICE OF SALE POSTED AT WWW. MUNIHUB.COM.

BIDS FOR THE NOTE WILL BE RECEIVED IN ACCORDANCE WITH THE NOTICE OF SALE UNTIL 11:30 A.M. ON JULY 13, 2021. FOR MORE DETAILS ON HOW TO BID, VIEW THE NOTICE OF SALE POSTED AT WWW. MUNIHUB.COM.

<sup>\*</sup> Preliminary, subject to change.

# TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY

# \$15,811,000\* GENERAL OBLIGATION BONDS consisting of: \$13,638,000\* General Improvement Bonds, \$1,885,000\* Pool Utility Bonds and \$288,000\* General Improvement Refunding Bonds

# MATURITIES, PRINCIPAL AMOUNTS\*, INTEREST RATES, YIELDS AND CUSIP NUMBERS

Year ( <u>April 1)</u>	General Improvement Principal <u>Amount</u> *	Pool Utility Principal <u>Amount</u> *	General Improvement Refunding Principal <u>Amount</u> *	Combined Principal <u>Amount</u> *	Interest <u>Rate</u>	<u>Yield</u>	CUSIP**
2022	\$ -	\$ -	\$76,000	\$ 76,000	%	%	
2023	1,003,000	195,000	72,000	1,270,000			
2024	1,025,000	195,000	70,000	1,290,000			
2025	1,050,000	200,000	70,000	1,320,000			
2026	1,075,000	205,000		1,280,000			
2027	1,100,000	210,000		1,310,000			
2028	1,125,000	215,000		1,340,000			
2029	1,150,000	220,000		1,370,000			
2030	1,175,000	220,000		1,395,000			
2031	1,200,000	225,000		1,425,000			
2032	1,225,000			1,225,000			
2033	1,250,000			1,250,000			
2034	1,260,000			1,260,000			

# \$8,900,000 BOND ANTICIPATION NOTE

# MATURITY, PRINCIPAL AMOUNT, INTEREST RATE, YIELD AND CUSIP NUMBER

<u>Maturity</u>	Principal <u>Amount</u>	Interest <u>Rate</u>	<u>Yield</u>	CUSIP**
July 29, 2022	\$8,900,000	%	%	

<sup>\*</sup> Preliminary, subject to change.

<sup>\*\*</sup> Registered trademark of the American Bankers Association. CUSIP data herein is provided by CUSIP Global Services, which is managed on behalf of the American Bankers Association by S&P Global Market Intelligence. The CUSIP numbers listed above are being provided solely for the convenience of Bond and Note holders only at the time of issuance of the Obligations and the Township does not make any representation with respect to such numbers or undertake any responsibility for their accuracy now or at any time in the future. The CUSIP number for a specific maturity is subject to being changed after the issuance of the Obligations as a result of procurement of secondary market portfolio insurance or other similar enhancement by investors that is applicable to all or a portion of certain maturities of the Obligations.

# TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY

# **TOWNSHIP COMMITTEE**

Frank McGehee, Mayor Dean Dafis, Deputy Mayor Nancy Adams Victor DeLuca Gregory Lembrich

## **TOWNSHIP ADMINISTRATOR**

Jerry Giaimis

# **CHIEF FINANCIAL OFFICER**

Joseph Kolodziej

# **TOWNSHIP CLERK**

Elizabeth J. Fritzen

# **TOWNSHIP ATTORNEY**

Roger J. Desiderio, Esq. Bendit Weinstock P.A. West Orange, New Jersey

# **AUDITOR**

Samuel Klein and Company, LLP Certified Public Accountants Newark, New Jersey

# **BOND COUNSEL**

McManimon, Scotland & Baumann, LLC Roseland, New Jersey

## **MUNICIPAL ADVISOR**

Phoenix Advisors, LLC Bordentown, New Jersey No broker, dealer, salesperson or other person has been authorized by the Township to give any information or to make any representations with respect to the Obligations other than those contained in this Official Statement, and, if given or made, such information or representations must not be relied upon as having been authorized by the foregoing. The information contained herein has been provided by the Township and other sources deemed reliable; however, no representation or warranty is made as to its accuracy or completeness and such information is not to be construed as a representation or warranty by the Underwriters or, as to information from sources other than itself, by the Township. The information and the expressions of opinion herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale hereunder under any circumstances shall create any implication that there has been no change in any of the information herein since the date hereof or since the date as of which such information is given, if earlier. This Official Statement is submitted in connection with the sale of the Obligations referred to herein and may not be used, in whole or in part, for any other purpose.

References in this Official Statement to laws, rules, regulations, resolutions, agreements, reports and documents do not purport to be comprehensive or definitive. All references to such documents are qualified in their entirety by reference to the particular document, the full text of which may contain qualifications of and exceptions to statements made herein, and copies of which may be inspected at the offices of the Township during normal business hours.

For purposes of compliance with Rule 15c2-12 of the Securities and Exchange Commission, this document, as the same may be supplemented or amended by the Township from time to time (collectively, the "Official Statement"), may be treated as a "Final Official Statement" with respect to the Obligations described herein that is deemed final as of the date hereof (or of any such supplement or amendment) by the Township.

This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy, nor shall there be any sale of the Obligations in any jurisdiction in which it is unlawful for any person to make such an offer, solicitation or sale. No dealer, broker, salesperson or other person has been authorized to give any information or to make any representations other than as contained in this Official Statement. If given or made, such other information or representations must not be relied upon as having been authorized by the Township or the Underwriters.

THE ORDER AND PLACEMENT OF MATERIALS IN THIS OFFICIAL STATEMENT, INCLUDING THE APPENDICES, ARE NOT TO BE DEEMED TO BE A DETERMINATION OF RELEVANCE, MATERIALITY OR IMPORTANCE, AND THIS OFFICIAL STATEMENT, INCLUDING THE APPENDICES, MUST BE CONSIDERED IN ITS ENTIRETY. THE OFFERING OF THE OBLIGATIONS IS MADE ONLY BY MEANS OF THIS ENTIRE OFFICIAL STATEMENT.

McManimon, Scotland & Baumann, LLC has not participated in the preparation of the financial or statistical information contained in this Official Statement nor have they verified the accuracy or completeness thereof, and, accordingly, they express no opinion with respect thereto.

# **TABLE OF CONTENTS**

INTRODUCTION	1
THE OBLIGATIONS	1
General Description	1
Redemption	2
BOOK-ENTRY-ONLY SYSTEM	3
Discontinuation of Book-Entry-Only System	5
AUTHORIZATION AND PURPOSE OF THE OBLIGATIONS	
The Bonds	6
The Note	7
SECURITY AND SOURCE OF PAYMENT	8
INFECTIOUS DISEASE OUTBREAK – COVID-19	8
MUNICIPAL FINANCE - FINANCIAL REGULATION OF COUNTIES AND MUNICIPALITIES	۶ 9
Local Bond Law (N.J.S.A. 40A:2-1 et seq.)	9
Local Budget Law (N.J.S.A. 40A:4-1 et seq.)	10
Tax Assessment and Collection Procedure	
Tax Appeals	13
Local Fiscal Affairs Law (N.J.S.A. 40A:5-1 et seq.)	13
FINANCIAL STATEMENTS	14
LITIGATION	14
TAX MATTERS	14
Exclusion of Interest on the Obligations From Gross Income for Federal Tax Purposes	14
Original Issue Discount	
Original Issue Premium	15
Bank-Qualification	
Additional Federal Income Tax Consequences of Holding the Obligations	
Changes in Federal Tax Law Regarding the Obligations	16
State Taxation	17
SECONDARY MARKET DISCLOSURE	
The Bonds	
The Note	
The Obligations	
MUNICIPAL BANKRUPTCY	
APPROVAL OF LEGAL PROCEEDINGS	
UNDERWRITING	
The Bonds	
The Note	
RATINGS	
MUNICIPAL ADVISOR	
PREPARATION OF OFFICIAL STATEMENT	
ADDITIONAL INFORMATION	
MISCELLANEOUS	22
CERTAIN ECONOMIC AND DEMOGRAPHIC INFORMATION ABOUT THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEYAppen	dix A
of him 22 hood, in the country of Esseri, the vertical minimum appear	
FINANCIAL STATEMENTS OF THE TOWNSHIP OF MAPLEWOOD,	
IN THE COUNTY OF ESSEX, NEW JERSEYAppen	dix B
,	
FORMS OF APPROVING LEGAL OPINIONS OF BOND COUNSEL.  Appen	dix C



# OFFICIAL STATEMENT Relating to the

# TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY

\$15,811,000\* GENERAL OBLIGATION BONDS consisting of:
\$13,638,000\* General Improvement Bonds,
\$1,885,000\* Pool Utility Bonds
and
\$288,000\* General Improvement Refunding Bonds

and

## \$8,900,000 BOND ANTICIPATION NOTE

#### INTRODUCTION

This Official Statement, which includes the cover page, the inside front cover page and the appendices attached hereto, has been prepared by the Township of Maplewood (the "Township"), in the County of Essex (the "County"), State of New Jersey (the "State"), in connection with the sale and issuance of \$15,811,000\* General Obligation Bonds, consisting of: \$13,638,000\* General Improvement Bonds (the "General Improvement Bonds"), \$1,885,000\* Pool Utility Bonds (the "Pool Utility Bonds") and \$288,000\* General Improvement Refunding Bonds (the "General Improvement Refunding Bonds" and, together with the General Improvement Bonds and the Pool Utility Bonds, the "Bonds"), and the \$8,900,000 Bond Anticipation Note (the "Note" and, together with the Bonds, the "Obligations"). This Official Statement has been executed by and on behalf of the Township by its Chief Financial Officer and may be distributed in connection with the sale of the Obligations described herein.

This Official Statement contains specific information relating to the Obligations including their general description, certain matters affecting the financing, certain legal matters, historical financial information and other information pertinent to this issue. This Official Statement should be read in its entirety. All financial and other information presented herein has been provided by the Township from its records, except for information expressly attributed to other sources. This Official Statement is "deemed final," as of its date, within the meaning of Rule 15c2-12 of the Securities and Exchange Commission.

#### THE OBLIGATIONS

# **General Description**

The Bonds

The Bonds will be dated their date of delivery, will bear interest from their dated date and will mature on April 1 in the years and in the principal amounts set forth on the inside front cover page hereof. Interest on the Bonds will be payable semiannually on April 1 and October 1 in each year until maturity

1

<sup>\*</sup> Preliminary, subject to change.

or earlier redemption, commencing on April 1, 2022, at the rates set forth on the inside front cover page hereof. Principal of and interest due on the Bonds will be paid to DTC (as defined herein) by the Township or its designated paying agent. Interest on the Bonds will be credited to the participants of DTC as listed on the records of DTC as of each next preceding March 15 and September 15 (the "Record Dates" for the payment of interest on the Bonds). Interest on the Bonds shall be calculated on the basis of a 360-day year of twelve 30-day calendar months.

The Bonds are issuable as fully registered book-entry bonds in the form of one certificate for each maturity of the Bonds for each series and in the principal amount of such maturity. The Bonds may be purchased in book-entry-only form in the principal amount of \$5,000 or any integral multiple in excess thereof except that those Bonds in excess of the largest principal amount not equaling a multiple of \$5,000 may be purchased in amounts of \$1,000 or any multiple thereof through book-entries made on the books and records of The Depository Trust Company, New York, New York ("DTC"), and its participants. So long as DTC or its nominee, Cede & Co. (or any successor or assign), is the registered owner for the Bonds, payments of the principal of and interest on the Bonds will be made by the Township directly to Cede & Co. (or any successor or assign), as nominee for DTC.

#### The Note

The Note is dated, will mature on the date and in the amount and will bear interest payable at the interest rate as set forth on the inside front cover page hereof. Interest shall be computed on the basis of a 30-day month/360-day year. The Note will be issued in the form of one certificate for the aggregate principal amount of the Note and when issued may be registered in the name of Cede & Co., as nominee of DTC, which will act as securities depository. The Note may be purchased in book-entry-only form in the principal amount of \$5,000 or any integral multiple in excess thereof through book-entries made on the books and records of DTC and its participants. The Note is issuable as a fully registered book-entry note. Interest on the Note will be credited to the participants of DTC as listed on the records of DTC as of one business day prior to maturity.

#### Redemption

#### The Bonds

The Bonds maturing prior to April 1, 2029 are not subject to redemption prior to their stated maturities. The Bonds maturing on or after April 1, 2029 are redeemable at the option of the Township in whole or in part on any date on or after April 1, 2028 at 100% of the principal amount outstanding (the "Redemption Price") plus interest accrued to the date of redemption upon notice as required herein.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the Bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such Bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Township or a duly appointed bond registrar. Any failure of the securities depository to advise any of its Participants or any failure of any Participant to notify any Beneficial Owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Township determines to redeem a portion of the Bonds prior to maturity, the Bonds to be redeemed shall be selected by the Township. The Bonds to be redeemed having the same maturity shall be selected by the securities depository in accordance with its regulations.

So long as Cede & Co., as nominee of DTC, is the registered owner of the Bonds, the Township shall send redemption notices only to Cede & Co.

If notice of redemption has been given as provided herein, the Bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the Redemption Price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the Bonds after the date fixed for redemption. Payment shall be made upon surrender of the Bonds redeemed.

The Note

The Note is not subject to redemption prior to their stated maturity.

## **BOOK-ENTRY-ONLY SYSTEM\***

The description which follows of the procedures and recordkeeping with respect to beneficial ownership interest in the Obligations, payment of principal and interest and other payments on the Obligations to Direct and Indirect Participants (each as defined below) or Beneficial Owners, confirmation and transfer of beneficial ownership interests in the Obligations and other related transactions by and between DTC, Direct Participants and Beneficial Owners, is based on certain information furnished by DTC to the Township. DTC will act as securities depository for the Obligations. The Obligations will be issued as fully registered securities registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully registered Bond certificate will be issued for each year of maturity of the Bonds for each series, in the aggregate principal amount of each maturity, and will be deposited with DTC. One fully registered Note certificate will be issued for the Note in the aggregate principal amount of the Note and will be deposited with DTC.

DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC's participants ("Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has an S&P Global rating of AA+. The DTC rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com and www.dtc.org.

<sup>\*</sup> Source: The Depository Trust Company.

Purchases of the Obligations under the DTC system must be made by or through Direct Participants, which will receive a credit for the Obligations on DTC's records. The ownership interest of each actual purchaser of each Obligation ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Obligations are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in Obligations, except in the event that use of the book-entry system for the Obligations is discontinued.

To facilitate subsequent transfers, all Obligations deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Obligations with DTC and their registration in the name of Cede & Co., or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Obligations; DTC's records reflect only the identity of the Direct Participants to whose accounts such Obligations are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

Redemption notices, if applicable, shall be sent to DTC. If less than all of the Bonds are being redeemed, DTC's practice is to determine by lot the amount of interest of each Direct Participant in such maturity to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Obligations unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the Township as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Obligations are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Redemption proceeds, if any, and principal and interest payments on the Obligations will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the Township or the paying agent, if any, on the payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and shall be the responsibility of such Participant and not of DTC or its nominee, the paying agent, if any, or the Township, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, if any, and principal and interest to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the Township or the paying agent, if any, disbursement of such payments to Direct Participants shall be the responsibility of DTC, and

disbursement of such payments to the Beneficial Owners shall be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as securities depository with respect to the Obligations at any time by giving reasonable notice to the Township or the paying agent, if any. Under such circumstances, in the event that a successor securities depository is not obtained, Bond and Note certificates are required to be printed and delivered.

The Township may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Bond and Note certificates will be printed and delivered to DTC.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the Township believes to be reliable, but the Township takes no responsibility for the accuracy thereof.

THE INFORMATION CONTAINED IN THIS SUBSECTION "BOOK-ENTRY-ONLY SYSTEM" HAS BEEN PROVIDED BY DTC. THE TOWNSHIP MAKES NO REPRESENTATIONS AS TO THE COMPLETENESS OR THE ACCURACY OF SUCH INFORMATION OR AS TO THE ABSENCE OF ADVERSE CHANGES IN SUCH INFORMATION SUBSEQUENT TO THE DATE HEREOF.

THE TOWNSHIP WILL NOT HAVE ANY RESPONSIBILITY OR OBLIGATION TO DTC PARTICIPANTS OR TO ANY BENEFICIAL OWNER WITH RESPECT TO (I) THE ACCURACY OF ANY RECORDS MAINTAINED BY DTC OR ANY DTC PARTICIPANT; (II) ANY NOTICE THAT IS PERMITTED OR REQUIRED TO BE GIVEN TO BOND OR NOTE HOLDERS; (III) THE PAYMENT BY DTC OR ANY DTC PARTICIPANT OF ANY AMOUNT WITH RESPECT TO THE PRINCIPAL OF OR INTEREST DUE ON THE OBLIGATIONS; OR (IV) ANY CONSENT GIVEN OR OTHER ACTION TAKEN BY CEDE & CO., AS NOMINEE OF DTC AND THE REGISTERED OWNER OF THE OBLIGATIONS. THE RULES APPLICABLE TO DTC ARE ON FILE WITH THE SECURITIES AND EXCHANGE COMMISSION AND THE PROCEDURES OF DTC TO BE FOLLOWED IN DEALING WITH DTC PARTICIPANTS ARE ON FILE WITH DTC.

SO LONG AS CEDE & CO. IS THE REGISTERED OWNER OF THE OBLIGATIONS, AS NOMINEE OF DTC, REFERENCES HEREIN TO THE BONDHOLDERS, NOTEHOLDERS OR REGISTERED OWNERS OF THE OBLIGATIONS (OTHER THAN UNDER THE CAPTIONS "TAX MATTERS" AND "SECONDARY MARKET DISCLOSURE") SHALL MEAN CEDE & CO. AND SHALL NOT MEAN THE BENEFICIAL OWNERS OF THE OBLIGATIONS.

# **Discontinuation of Book-Entry-Only System**

If the Township, in its sole discretion, determines that DTC is not capable of discharging its duties, or if DTC discontinues providing its services with respect to the Obligations at any time, the Township will attempt to locate another qualified securities depository. If the Township fails to find such a securities depository, or if the Township determines, in its sole discretion, that it is in the best interest of the Township or that the interest of the Beneficial Owners might be adversely affected if the book-entry-only system of transfer is continued (the Township undertakes no obligation to make an investigation to determine the occurrence of any events that would permit it to make such determination), the Township shall notify DTC of the termination of the book-entry-only system.

#### **AUTHORIZATION AND PURPOSE OF THE OBLIGATIONS**

#### The Bonds

The Bonds have been authorized by and are being issued pursuant to the laws of the State, including the Local Bond Law (constituting Chapter 2 of Title 40A of the State statutes, as amended) (the "Local Bond Law"), the bond ordinances adopted by the Township referred to in the chart below and by a resolution duly adopted by the Township on June 1, 2021 (the "Resolution").

## The General Improvement Bonds

Proceeds from the sale and issuance of the General Improvement Bonds will be used to: (i) currently refund \$12,102,000 of the \$12,662,076 Bond Anticipation Note dated and issued on July 30, 2020 and maturing on July 30, 2021 (the "Prior Note") (together with budgeted pay downs in the amount of \$260,076 and \$300,000 in proceeds from the Note as described below); (ii) currently refund \$1,346,000 of the \$1,346,625 Sewer Utility Bond Anticipation Note dated and issued on July 30, 2020 and maturing on July 30, 2021 (together with budgeted pay downs in the amount of \$625); (iii) provide \$190,000 in new money to temporarily finance various capital improvements in and by the Township; and (iv) provide funds for the costs incurred in connection with the authorization, sale and issuance of the Bonds.

	General Improvement Bonds				
Bond Ordinance Number	Description of Improvement and Date of Adoption of Bond Ordinance	Amount Funded from Bond Proceeds			
2902-18	Various capital improvements, finally adopted April 17, 2018.	\$3,373,100			
2960-19	Various capital improvements, finally adopted May 21, 2019.	3,306,950			
2995-20	Various capital improvements, finally adopted April 21, 2020.	5,421,950			
2996-20, as supplemented by 3024-21	Various sewer improvements, finally adopted April 21, 2020, as supplemented April 20, 2021.	1,536,000			
	Total:	\$13,638,000			

*The Pool Utility Bonds* 

Proceeds from the sale and issuance of the Pool Utility Bonds will be used to: (i) currently refund the \$1,600,000 Pool Utility Bond Anticipation Note dated and issued on July 30, 2020 and maturing on July 30, 2021; and (ii) provide \$285,000 in new money to temporarily finance various pool utility improvements in and by the Township; and (iii) provide funds for the costs incurred in connection with the authorization, sale and issuance of the Bonds.

Pool Utility Bonds					
Bond Ordinance Number	Description of Improvement and Date of Adoption of Bond Ordinance	Amount Funded from Bond Proceeds			
2981-20, as supplemented by 3018-21	Various pool utility improvements, finally adopted January 21, 2020, as supplemented March 2, 2021.	\$1,885,000			
	Total:	\$1,885,000			

The General Improvement Refunding Bonds

Proceeds from the sale and issuance of the General Improvement Refunding Bonds will be used to: (i) currently refund \$288,000 of the \$360,000 General Improvement Refunding Note dated and issued on July 30, 2020 and maturing on July 30, 2021 (together with budgeted pay downs in the amount of \$72,000); and (ii) provide funds for the costs incurred in connection with the authorization, sale and issuance of the Bonds.

General Improvement Refunding Bonds					
Bond Ordinance Number	Description of Improvement and Date of Adoption of Bond Ordinance	Amount Funded from Bond Proceeds			
2982-20	Emergency Appropriation to pay for Phase II of the Woodland Building Renovation Project, finally adopted January 21, 2020.	\$288,000			
	Total:	\$288,000			

#### The Note

The Note has been authorized by and is being issued pursuant to the Local Bond Law and the bond ordinances adopted by the Township referred to in the chart below. Proceeds from the sale and issuance of the Note will be used to: (i) currently refund the \$300,000 remaining portion of the Prior Note; (ii) provide \$8,600,000 in new money to temporarily finance various capital improvements in and by the Township; and (iii) provide funds for the costs incurred in connection with the authorization, sale and issuance of the Note.

Bond Ordinance Number	Description of Improvement and Date of Adoption of Bond Ordinance	Refunding Amount	New Money Amount	Aggregate Amount to be Issued
2938-19	Various capital improvements, finally adopted February 5, 2019.	\$300,000	\$0	\$300,000
3017-21	Construction, equipping and furnishing of a new library, finally adopted February 16, 2021.	0	2,000,000	2,000,000

Bond Ordinance Number	Description of Improvement and Date of Adoption of Bond Ordinance	Refunding Amount	New Money Amount	Aggregate Amount to be Issued
3019-21	Various capital improvements, finally adopted March 2, 2021.	0	1,268,250	1,268,250
3024-21	Various capital improvements, finally adopted April 21, 2021.	<u>0</u>	<u>5,331,750</u>	5,331,750
	Total:	\$300,000	\$8,600,000	\$8,900,000

#### SECURITY AND SOURCE OF PAYMENT

The Bonds are valid and legally binding obligations of the Township, and the Township has pledged its full faith and credit for the payment of the principal of and the interest on the Bonds. The Township is required by law to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of and the interest on the Bonds without limitation as to rate or amount.

The Note is a valid and legally binding obligation of the Township, payable in the first instance from the proceeds of the sale of bonds in anticipation of which the Note is issued, but, if not so paid, payable ultimately from *ad valorem* taxes that may be levied upon all the taxable property within the Township without limitation as to rate or amount.

#### INFECTIOUS DISEASE OUTBREAK – COVID-19

In early March of 2020, the World Health Organization declared a pandemic following the global outbreak of COVID-19, a respiratory disease caused by a newly discovered strain of coronavirus. On March 13, 2020, President Trump declared a national emergency to unlock federal funds and assistance to help states and local governments fight the pandemic. Governor Phil Murphy (the "Governor") of the State declared a state of emergency and a public health emergency on March 9, 2020 due to the outbreak of COVID-19, which has spread throughout the State and to all counties within the State. The Governor has also instituted mandatory measures via various executive orders to contain the spread of the virus. These measures, which alter the behavior of businesses and people, have had and may continue to have impacts on regional, state and local economies. Throughout the COVID-19 pandemic, the Governor has signed multiple executive orders instituting mitigation protocols limiting certain activities as well as permitting the resumption of certain activities, based on the evolution of the COVID-19 pandemic within this State. On June 4, 2021, the Governor signed legislation enabling the end of the public health emergency and keeping certain executive orders in place until January 1, 2022, though such executive orders may be modified or rescinded prior to that date by the Governor. The declaration of the state of emergency remains in effect as of the date hereof.

As of December 31, 2020, the Township's finances and operations had certain reduced revenue streams due to the COVID-19 pandemic; however, the overall finances and operations of the Township have not been materially and adversely affected due to the COVID-19 outbreak. The finances and operations of the Township may be materially and adversely affected going forward as a result of the COVID-19 pandemic through reduced or delayed revenue streams, which include the collection of property taxes, which is the Township's primary revenue source for supporting its budget. The Township

cannot predict costs associated with a potential infectious disease outbreak like COVID-19 such as operational costs to clean, sanitize and maintain facilities, or costs to operate remotely and support Township functions and critical government actions during an outbreak, or any resulting impact such costs could have on Township operations. The degree of any such impact to the Township operations and finances is extremely difficult to predict due to the dynamic nature of the COVID-19 pandemic, including uncertainties relating to its (i) duration and (ii) severity, as well as with regard to what additional actions may be taken by governmental and other health care authorities to manage the COVID-19 pandemic.

The American Rescue Plan Act of 2021, H.R. 1319 (the "Plan"), signed into law by President Biden on March 12, 2021, comprises \$1.9 trillion in relief designed to provide funding to address the COVID-19 pandemic and alleviate the economic and health effects of the COVID-19 pandemic.

The Plan includes various forms of financial relief including up to \$1,400 increase in direct stimulus payments and various other forms of economic relief, including extended unemployment benefits, continued eviction and foreclosure moratoriums, an increase in the child tax credit, an increase in food and housing aid, assistance grants to restaurants and bars and other small business grants and loans. The Plan provides funding for state and local governments to offset costs to safely reopen schools during the COVID-19 pandemic and to subsidize COVID-19 testing and vaccination programs. In addition, the Plan includes \$350 billion in relief funds to public entities, such as the Township.

Based on available information as of May 31, 2021, the Township is expected to receive approximately \$2.6 million from the Plan. Such funds are expected to be received in two equal payments, one within 60 days of enactment of the Plan and the balance no earlier than 12 months from the initial payment. The deadline to spend the funds is December 31, 2024. Generally, according to the Plan, the allowable use of the funds to be provided to the Township include the following categories: (a) to respond to the public health emergency with respect to COVID-19 or its negative economic impacts, including assistance to households, small businesses and nonprofits, or aid to impacted industries such as tourism, travel and hospitality; (b) to respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the Township that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work; (c) for the provision of government services to the extent of the reduction in revenue due to the public health emergency relative to revenues collected in the most recent full fiscal year of the Township prior to the emergency; and (d) to make necessary investments in water, sewer or broadband infrastructure. As of the date hereof, the Township has not determined how it will spend the funds to be received.

# MUNICIPAL FINANCE - FINANCIAL REGULATION OF COUNTIES AND MUNICIPALITIES

## Local Bond Law (N.J.S.A. 40A:2-1 et seq.)

The Local Bond Law governs the issuance of bonds and notes to finance certain general municipal and utility capital expenditures. Among its provisions are requirements that bonds must mature within the statutory period of usefulness of the projects bonded and that bonds be retired in serial installments. A 5% cash down payment is generally required toward the financing of expenditures for municipal purposes subject to a number of exceptions. All bonds and notes issued by the Township are general full faith and credit obligations.

The authorized bonded indebtedness of the Township for municipal purposes is limited by statute, subject to the exceptions noted below, to an amount equal to 3.5% of its average equalized valuation basis. The Township has not exceeded its statutory debt limit.

Certain categories of debt are permitted by statute to be deducted for purposes of computing the statutory debt limit, including school bonds that do not exceed the school bond borrowing margin and certain debt that may be deemed self-liquidating.

The Township may exceed its debt limit with the approval of the Local Finance Board, a State regulatory agency, and as permitted by other statutory exceptions. If all or any part of a proposed debt authorization would exceed its debt limit, the Township may apply to the Local Finance Board for an extension of credit. If the Local Finance Board determines that a proposed debt authorization would not materially impair the credit of the Township or substantially reduce the ability of the Township to meet its obligations or to provide essential public improvements and services, or if it makes certain other statutory determinations, approval is granted. In addition, debt in excess of the statutory limit may be issued by the Township to fund certain notes, to provide for self-liquidating purposes, and, in each fiscal year, to provide for purposes in an amount not exceeding 2/3 of the amount budgeted in such fiscal year for the retirement of outstanding obligations (exclusive of utility and assessment obligations).

The Township may sell short-term "bond anticipation notes" to temporarily finance a capital improvement or project in anticipation of the issuance of bonds if the bond ordinance or a subsequent resolution so provides. Bond anticipation notes for capital improvements may be issued in an aggregate amount not exceeding the amount specified in the ordinance creating such capital expenditure, as it may be amended and supplemented. A local unit's bond anticipation notes may be issued for periods not greater than one year. Generally, bond anticipation notes may not be outstanding for longer than ten years. An additional period may be available following the tenth anniversary date equal to the period from the notes' maturity to the end of the tenth fiscal year in which the notes mature plus 4 months (May 1) in the next following fiscal year from the date of original issuance. Beginning in the third year, the amount of notes that may be issued is decreased by the minimum amount required for the first year's principal payment for a bond issue.

# Local Budget Law (N.J.S.A. 40A:4-1 et seq.)

The foundation of the State local finance system is the annual cash basis budget. Every local unit must adopt a budget in the form required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"). Certain items of revenue and appropriation are regulated by law and the proposed budget must be certified by the Director of the Division (the "Director") prior to final adoption. The Local Budget Law requires each local unit to appropriate sufficient funds for payment of current debt service, and the Director is required to review the adequacy of such appropriations.

The local unit is authorized to issue Emergency Notes and Special Emergency Notes pursuant to the Local Budget Law.

Tax Anticipation Notes are limited in amount by law and must be paid off in full within 120 days of the close of the fiscal year.

The Director has no authority over individual operating appropriations, unless a specific amount is required by law, but the review functions focusing on anticipated revenues serve to protect the solvency of all local units.

The cash basis budgets of local units must be in balance, i.e., the total of anticipated revenues must equal the total of appropriations (N.J.S.A. 40A:4-22). If in any year a local unit's expenditures exceed its realized revenues for that year, then such excess must be raised in the succeeding year's budget.

The Local Budget Law (N.J.S.A. 40A:4-26) provides that no miscellaneous revenues from any source may be included as an anticipated revenue in the budget in an amount in excess of the amount actually realized in cash from the same source during the next preceding fiscal year, unless the Director determines that the facts clearly warrant the expectation that such excess amount will actually be realized in cash during the fiscal year and certifies that determination to the local unit.

No budget or budget amendment may be adopted unless the Director shall have previously certified his or her approval of such anticipated revenues except that categorical grants-in-aid contracts may be included for their face amount with an offsetting appropriation. The fiscal years for such grants rarely coincide with the municipality's calendar year. However, grant revenue is generally not realized until received in cash.

The same general principle that revenue cannot be anticipated in a budget in excess of that realized in the preceding year applies to property taxes. The maximum amount of delinquent taxes that may be anticipated is limited by a statutory formula, which allows the local unit to anticipate collection at the same rate realized for the collection of delinquent taxes in the previous year. Also, the local unit is required to make an appropriation for a "reserve for uncollected taxes" in accordance with a statutory formula to provide for a tax collection in an amount that does not exceed the percentage of taxes levied and payable in the preceding fiscal year that was received in cash by December 31 of that year. The budget also must provide for any cash deficits of the prior year.

Emergency appropriations (those made after the adoption of the budget and the determination of the tax rate) may be authorized by the governing body of a local unit. However, with minor exceptions, such appropriations must be included in full in the following year's budget.

The exceptions are certain enumerated quasi-capital projects ("special emergencies") such as ice, snow and flood damage to streets, roads and bridges, which may be amortized over three years, and tax map preparation, re-evaluation programs, revision and codification of ordinances, master plan preparation, payment of compensated absences and drainage map preparation for flood control purposes, which may be amortized over five years. Of course, emergency appropriations for capital projects may be financed through the adoption of a bond ordinance and amortized over the useful life of the project.

Under legislation enacted to address the COVID-19 pandemic, P.L. 2020, c. 60 (A4175), a municipality may adopt an emergency appropriation to fund certain deficits resulting from COVID-19 with approval of the Director of the Division of Local Government Services and may either fund it as a deferred charge or issue special emergency notes to fund it payable by 1/5 each year beginning in the year after the year in which the deferred charge appears in the financial statements so it is paid off no later than the last day of the sixth fiscal year following the end of the fiscal year in which the application is made. If there is a showing of fiscal distress, that may be extended to ten years. The Director may also promulgate guidelines modifying the standard for anticipated revenues when the amount realized in cash from the same source during the next preceding fiscal year experienced reductions due to COVID-19. Also, local units may be able to issue refunding bonds with Local Finance Board approval to repay a Federal Management Agency Community Disaster Loan for which it executed a promissory note in 2013.

Budget transfers provide a degree of flexibility and afford a control mechanism. Transfers between appropriation accounts may be made only during the last two months of the year. Appropriation

reserves may also be transferred during the first three (3) months of the year, to the previous year's budget. Both types of transfers require a 2/3 vote of the full membership of the governing body; however, transfers cannot be made from either the down payment account or the capital improvement fund. Transfers may be made between sub-account line items within the same account at any time during the year, subject to internal review and approval. In a "CAP" budget, no transfers may be made from excluded from "CAP" appropriations to within "CAP" appropriations nor can transfers be made between excluded from "CAP" appropriations, except that transfers may be made between debt service principal and interest.

A provision of law known as the New Jersey "Cap Law" (N.J.S.A. 40A:4-45.1 et seq.) imposes limitations on increases in municipal appropriations subject to various exceptions. The payment of debt service is an exception from this limitation. The Cap formula is somewhat complex, but basically, it permits a municipality to increase its overall appropriations by the lesser of 2.5% or the "Index Rate" if the index rate is greater than 2.5%. The "Index Rate" is the rate of annual percentage increase, rounded to the nearest one-half percent, in the Implicit Price Deflator for State and Local Government purchases of goods and services computed by the U.S. Department of Commerce. Exceptions to the limitations imposed by the Cap Law also exist for other things including capital expenditures; extraordinary expenses approved by the Local Finance Board for implementation of an interlocal services agreement; expenditures mandated as a result of certain emergencies; and certain expenditures for services mandated by law. Counties are also prohibited from increasing their tax levies by more than the lesser of 2.5% or the Index Rate subject to certain exceptions. Municipalities by ordinance approved by a majority of the full membership of the governing body may increase appropriations up to 3.5% over the prior year's appropriation and counties by resolution approved by a majority of the full membership of the governing body may increase the tax levy up to 3.5% over the prior year's tax levy in years when the Index Rate is 2.5% or less.

Additionally, legislation constituting P.L. 2010, c. 44, approved July 13, 2010 and applicable to the next local budget year following enactment, limits tax levy increases for those local units to 2% with exceptions only for capital expenditures including debt service, increases in pension contributions and accrued liability for pension contributions in excess of 2%, certain healthcare increases, extraordinary costs directly related to a declared emergency and amounts approved by a simple majority of voters voting at a special election.

Neither the tax levy limitation nor the "Cap Law" limits the obligation of the Township to levy *ad valorem* taxes upon all taxable property within the Township to pay debt service on its bonds or notes, including the Obligations.

In accordance with the Local Budget Law, each local unit must adopt and may from time to time amend rules and regulations for capital budgets, which rules and regulations must require a statement of capital undertakings underway or projected for a period not greater than over the next ensuing six years as a general improvement program. The capital budget, when adopted, does not constitute the approval or appropriation of funds, but sets forth a plan of the possible capital expenditures which the local unit may contemplate over the next six years. Expenditures for capital purposes may be made either by ordinances adopted by the governing body setting forth the items and the method of financing or from the annual operating budget if the terms were detailed.

#### **Tax Assessment and Collection Procedure**

Property valuations (assessments) are determined on true values as arrived at by a cost approach, market data approach and capitalization of net income where appropriate. Current assessments are the results of new assessments on a like basis with established comparable properties for newly assessed or

purchased properties. This method assures equitable treatment to like property owners, but it often results in a divergence of the assessment ratio to true value. Because of the changes in property resale values, annual adjustments could not keep pace with the changing values.

Upon the filing of certified adopted budgets by the Township's local school district and the County, the tax rate is struck by the County Board of Taxation based on the certified amounts in each of the taxing districts for collection to fund the budgets. The statutory provision for the assessment of property, the levying of taxes and the collection thereof are set forth in N.J.S.A. 54:4-1 et seq. Special taxing districts are permitted in the State for various special services rendered to the properties located within the special districts.

Tax bills are typically mailed annually in June or following the adoption of the State budget, at which time state aid is certified, by the Township's Tax Collector. The taxes are due August 1 and November 1, respectively, and are adjusted to reflect the current calendar year's total tax liability. The preliminary taxes due February 1 and May 1 of the succeeding year are based upon one-half of the current year's total tax.

Tax installments not paid on or before the due date are subject to interest penalties of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and if a delinquency (including interest) is in excess of \$10,000.00 and remains in arrears after December 31, an additional flat penalty of 6% shall be charged against the delinquency. These interest rates and penalties are the highest permitted under State statutes. Delinquent taxes open for one year or more are annually included in a tax sale in accordance with State statues.

## Tax Appeals

The State statutes provide a taxpayer with remedial procedures for appealing an assessment deemed excessive. Prior to February 1 in each year, the Township must mail to each property owner a notice of the current assessment and taxes on the property. The taxpayer has a right to petition the County Board of Taxation on or before April 1 for review. The County Board of Taxation has the authority after a hearing to decrease or reject the appeal petition. These adjustments are usually concluded within the current tax year and reductions are shown as canceled or remitted taxes for that year. If the taxpayer feels his petition was unsatisfactorily reviewed by the County Board of Taxation, appeal may be made to the Tax Court of New Jersey for further hearing. Some State Tax Court appeals may take several years prior to settlement and any losses in tax collections from prior years are charged directly to operations.

# Local Fiscal Affairs Law (N.J.S.A. 40A:5-1 et seq.)

This law regulates the non-budgetary financial activities of local governments. The chief financial officer of every local unit must file annually, with the Director, a verified statement of the financial condition of the local unit and all constituent boards, agencies or commissions.

An independent examination of each local unit's accounts must be performed annually by a licensed registered municipal accountant. The audit, conforming to the Division of Local Government Services' "Requirements of Audit", includes recommendations for improvement of the local unit's financial procedures and must be filed with the Director. A synopsis of the audit report, together with all recommendations made, must be published in a local newspaper within 30 days of its submission. The entire annual audit report for the year ended December 31, 2019 for the Township is on file with the Clerk and is available for review during business hours.

#### FINANCIAL STATEMENTS

Appendix "B" contains certain unaudited financial data of the Township for the fiscal year ended December 31, 2020 and certain audited financial data of the Township for the fiscal year ended December 31, 2019. The audited financial data was extracted from the report prepared by Samuel Klein and Company, LLP, Certified Public Accountants, Newark, New Jersey (the "Auditor"), to the extent and for the period set forth in their report appearing in Appendix "B" to this Official Statement. The Auditor has not participated in the preparation of this Official Statement, nor has such firm verified the accuracy, completeness or fairness of the information contained herein (except for the audited financial data appearing in Appendix "B" hereto) and, accordingly, will express no opinion with respect thereto. See "APPENDIX B – Financial Statements of the Township of Maplewood, in the County of Essex, New Jersey".

#### LITIGATION

To the knowledge of the Township Attorney, Roger J. Desiderio, Esq., of Bendit Weinstock P.A., West Orange, New Jersey (the "Township Attorney"), there is no litigation of any nature now pending or threatened, restraining or enjoining the issuance or the delivery of the Obligations, or the levy or the collection of any taxes to pay the principal of or the interest on the Obligations, or in any manner questioning the authority or the proceedings for the issuance of the Obligations or for the levy or the collection of taxes, or contesting the corporate existence or the boundaries of the Township or the title of any of the present officers. To the knowledge of the Township Attorney, no litigation is presently pending or threatened that, in the opinion of the Township Attorney, would have a material adverse impact on the financial condition of the Township if adversely decided. A certificate to such effect will be executed by the Township Attorney and delivered to the Underwriters (as hereinafter defined) at the closing.

## **TAX MATTERS**

## **Exclusion of Interest on the Obligations From Gross Income for Federal Tax Purposes**

The Internal Revenue Code of 1986, as amended (the "Code"), imposes certain requirements that must be met on a continuing basis subsequent to the issuance of the Obligations in order to assure that interest on the Obligations will be excluded from gross income for federal income tax purposes under Section 103 of the Code. Failure of the Township to comply with such requirements may cause interest on the Obligations to lose the exclusion from gross income for federal income tax purposes, retroactive to the date of issuance of the Obligations. The Township will make certain representations in its Arbitrage and Tax Certificates, each of which will be executed on the date of issuance of the Obligations, as to various tax requirements. The Township has covenanted to comply with the provisions of the Code applicable to the Obligations and has covenanted not to take any action or fail to take any action that would cause interest on the Obligations to lose the exclusion from gross income under Section 103 of the Code. Bond Counsel (as defined herein) will rely upon the representations made in the Arbitrage and Tax Certificates and will assume continuing compliance by the Township with the above covenants in rendering its federal income tax opinions with respect to the exclusion of interest on the Obligations from gross income for federal income tax purposes and with respect to the treatment of interest on the Obligations for the purposes of alternative minimum tax.

Assuming the Township observes its covenants with respect to compliance with the Code, McManimon, Scotland & Baumann, LLC ("Bond Counsel") is of the opinion that, under existing law,

interest on the Obligations is excluded from gross income of the owners thereof for federal income tax purposes pursuant to Section 103 of the Code, and interest on the Obligations is not an item of tax preference under Section 57 of the Code for purposes of computing the alternative minimum tax.

The opinion of Bond Counsel is based on current legal authority and covers certain matters not directly addressed by such authority. It represents Bond Counsel's legal judgment as to exclusion of interest on the Obligations from gross income for federal income tax purposes but is not a guaranty of that conclusion. The opinion is not binding on the Internal Revenue Service ("IRS") or any court. Bond Counsel expresses no opinion about (i) the effect of future changes in the Code and the applicable regulations under the Code or (ii) the interpretation and enforcement of the Code or those regulations by the IRS.

Bond Counsel's engagement with respect to the Obligations ends with the issuance of the Obligations, and, unless separately engaged, Bond Counsel is not obligated to defend the Township or the owners of the Obligations regarding the tax status of interest thereon in the event of an audit examination by the IRS. The IRS has a program to audit tax-exempt obligations to determine whether the interest thereon is includible in gross income for federal income tax purposes. If the IRS does audit the Obligations, under current IRS procedures, the IRS will treat the Township as the taxpayer and the beneficial owners of the Obligations will have only limited rights, if any, to obtain and participate in judicial review of such audit. Any action of the IRS, including, but not limited to, selection of the Obligations for audit, or the course or result of such audit, or an audit of other obligations presenting similar tax issues, may affect the market value of the Obligations.

Payments of interest on tax-exempt obligations, including the Obligations, are generally subject to IRS Form 1099-INT information reporting requirements. If an owner of the Obligations is subject to backup withholding under those requirements, then payments of interest will also be subject to backup withholding. Those requirements do not affect the exclusion of such interest from gross income for federal income tax purposes.

## **Original Issue Discount**

Certain maturities of the Bonds may be sold at an initial offering price less than the principal amount payable on such Bonds at maturity (the "Discount Bonds"). The difference between the initial public offering price of the Discount Bonds at which a substantial amount of each of the Discount Bonds was sold and the principal amount payable at maturity of each of the Discount Bonds constitutes the original issue discount. Bond Counsel is of the opinion that the appropriate portion of the original issue discount allocable to the original and each subsequent owner of the Discount Bonds will be treated for federal income tax purposes as interest not includable in gross income under Section 103 of the Code to the same extent as stated interest on the Discount Bonds. Under Section 1288 of the Code, the original issue discount on the Discount Bonds accrues on the basis of economic accrual. The basis of an initial purchaser of a Discount Bond acquired at the initial public offering price of the Discount Bonds will be increased by the amount of such accrued discount. Owners of the Discount Bonds should consult their own tax advisors with respect to the determination for federal income tax purposes of the original issue discount properly accruable with respect to the Discount Bonds and the tax accounting treatment of accrued interest.

# **Original Issue Premium**

Certain maturities of the Obligations may be sold at an initial offering price in excess of the amount payable at the maturity date (the "Premium Bonds" or "Premium Note"). The excess, if any, of the tax basis of the Premium Bonds or Premium Note to a purchaser (other than a purchaser who holds

such Premium Bonds or Premium Note as inventory, as stock-in-trade or for sale to customers in the ordinary course of business) over the amount payable at maturity is amortizable bond premium, which is not deductible from gross income for federal income tax purposes. Amortizable bond premium, as it amortizes, will reduce the owner's tax cost of the Premium Bonds or Premium Note used to determine, for federal income tax purposes, the amount of gain or loss upon the sale, redemption at maturity or other disposition of the Premium Bonds or Premium Note. Accordingly, an owner of a Premium Bond or Premium Note may have taxable gain from the disposition of the Premium Bond or Premium Note, even though the Premium Bond or Premium Note is sold, or disposed of, for a price equal to the owner's original cost of acquiring the Premium Bond or Premium Note. Bond premium amortizes over the term of the Premium Bonds or Premium Note under the "constant yield method" described in regulations interpreting Section 1272 of the Code. Owners of the Premium Bonds or Premium Note should consult their own tax advisors with respect to the calculation of the amount of bond premium that will be treated for federal income tax purposes as having amortized for any taxable year (or portion thereof) of the owner and with respect to other federal, state and local tax consequences of owning and disposing of the Premium Bonds or Premium Note.

# **Bank-Qualification**

The Obligations will **not** be designated as qualified under Section 265 of the Code by the Township for an exemption from the denial of deduction for interest paid by financial institutions to purchase or to carry tax-exempt obligations.

The Code denies the interest deduction for certain indebtedness incurred by banks, thrift institutions and other financial institutions to purchase or to carry tax-exempt obligations. The denial to such institutions of 100% of the deduction for interest paid on funds allocable to tax-exempt obligations applies to those tax-exempt obligations acquired by such institutions after August 7, 1986. For certain issues that are eligible to be designated and that are designated by the issuer as qualified under Section 265 of the Code, 80% of such interest may be deducted as a business expense by such institutions.

# Additional Federal Income Tax Consequences of Holding the Obligations

Prospective purchasers of the Obligations should be aware that ownership of, accrual or receipt of interest on or disposition of tax-exempt obligations, such as the Obligations, may have additional federal income tax consequences for certain taxpayers, including, without limitation, taxpayers eligible for the earned income credit, recipients of certain Social Security and certain Railroad Retirement benefits, taxpayers that may be deemed to have incurred or continued indebtedness to purchase or carry tax-exempt obligations, financial institutions, property and casualty companies, foreign corporations and certain S corporations.

Bond Counsel expresses no opinion regarding any federal tax consequences other than its opinion with regard to the exclusion of interest on the Obligations from gross income pursuant to Section 103 of the Code and interest on the Obligations not constituting an item of tax preference under Section 57 of the Code. Prospective purchasers of the Obligations should consult their tax advisors with respect to all other tax consequences (including, but not limited to, those listed above) of holding the Obligations.

# **Changes in Federal Tax Law Regarding the Obligations**

Legislation affecting tax-exempt obligations is regularly considered by the United States Congress and may also be considered by the State. Court proceedings may also be filed, the outcome of which could modify the tax treatment of obligations such as the Obligations. There can be no assurance that legislation enacted or proposed, or actions by a court, after the date of issuance of the Obligations

will not have an adverse effect on the tax status of interest on the Obligations or the market value or marketability of the Obligations. These adverse effects could result, for example, from changes to federal or state income tax rates, changes in the structure of federal or state income taxes (including replacement with another type of tax) or repeal (or reduction in the benefit) of the exclusion of interest on the Obligations from gross income for federal or state income tax purposes for all or certain taxpayers.

## **State Taxation**

Bond Counsel is of the opinion that, based upon existing law, interest on the Obligations and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act.

THE OPINIONS EXPRESSED BY BOND COUNSEL WITH RESPECT TO THE OBLIGATIONS ARE BASED UPON EXISTING LAWS AND REGULATIONS AS INTERPRETED BY RELEVANT JUDICIAL DECISIONS AND REGULATORY CHANGES AS OF THE DATE OF ISSUANCE OF THE OBLIGATIONS, AND BOND COUNSEL HAS EXPRESSED NO OPINION WITH RESPECT TO ANY LEGISLATION, REGULATORY CHANGES OR LITIGATION ENACTED, ADOPTED OR DECIDED SUBSEQUENT THERETO. PROSPECTIVE PURCHASERS OF THE OBLIGATIONS SHOULD CONSULT THEIR OWN TAX ADVISORS REGARDING THE POTENTIAL IMPACT OF ANY PENDING OR PROPOSED FEDERAL OR STATE TAX LEGISLATION, REGULATIONS OR LITIGATION.

#### SECONDARY MARKET DISCLOSURE

#### The Bonds

The Township, pursuant to the Resolution, has covenanted for the benefit of the Bondholders and the beneficial owners of the Bonds to provide certain secondary market disclosure information pursuant to Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"). Specifically, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Township shall provide:

- (a) On or prior to September 30 of each fiscal year, beginning September 30, 2021 for the fiscal year ending December 31, 2020, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Township consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Township and certain financial information and operating data consisting of (i) Township indebtedness, (ii) property valuation information, and (iii) tax rate, levy and collection data. The audited financial information will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by State law.
- (b) In a timely manner not in excess of ten business days after the occurrence of the event, to EMMA, notice of any of the following events with respect to the Bonds (herein "Disclosure Events"):
  - (1) Principal and interest payment delinquencies;
  - (2) Non-payment related defaults, if material;
  - (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
  - (4) Unscheduled draws on credit enhancements reflecting financial difficulties;

- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
- (7) Modifications to the rights of holders of the Bonds, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution or sale of property securing repayment of the Bonds, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Township;
- (13) The consummation of a merger, consolidation or acquisition involving the Township or the sale of all or substantially all of the assets of the Township, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) Incurrence of a Financial Obligation of the Township, if material, or agreement to covenants, events of default, remedies, priority rights or other similar terms of a Financial Obligation, any of which affect holders of the Bonds, if material; and
- (16) Default, event of acceleration, termination event, modification of terms or other similar events under a Financial Obligation of the Township, if any such event reflects financial difficulties.

The term "Financial Obligation" as used in subparagraphs (b)(15) and (b)(16) above means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation or (iii) guarantee of (i) or (ii); provided, however, that the term "Financial Obligation" shall not include municipal securities as to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

Notice of failure of the Township to provide required annual financial information on or before the date specified in the Resolution shall be sent in a timely manner to EMMA.

## The Note

The Township has covenanted for the benefit of the Noteholders and the beneficial owners of the Note to provide certain secondary market disclosure information pursuant to the Rule. Specifically, for so long as the Note remains outstanding (unless the Note has been wholly defeased), the Township will provide in a timely manner not in excess of ten business days after the occurrence of the event, to EMMA, notice of any Disclosure Events with respect to the Note.

## The Obligations

If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under the Resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

The Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Township prior to their offering. Such officer is authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in the Resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Township fails to comply with the Rule requirements or the written contracts or undertakings specified in the Resolution, the Township shall not be liable for monetary damages, remedy being specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Within the five years immediately preceding the date of this Official Statement, the Township previously failed to file, in accordance with the Rule, in a timely manner, under previous filing requirements: (i) operating data for the fiscal years ended December 31, 2015 and 2016; and (ii) its adopted budget for the fiscal year ended December 31, 2018. Additionally, the Township previously failed to file late filing notices in connection with its untimely filings of operating data and adopted budgets, all as described above. Such notices of late filings have since been filed with EMMA. The Township appointed Phoenix Advisors, LLC in April of 2018 to serve as continuing disclosure agent.

There can be no assurance that there will be a secondary market for the sale or purchase of the Obligations. Such factors as prevailing market conditions, financial condition or market position of firms who may make the secondary market and the financial condition of the Township may affect the future liquidity of the Obligations.

# MUNICIPAL BANKRUPTCY

The undertakings of the Township should be considered with reference to Chapter IX of the Bankruptcy Act, 11 U.S.C. Section 901, et seq., as amended by Public Law 94-260, approved April 8, 1976, and as further amended on November 6, 1978 by the Bankruptcy Reform Act of 1978, effective October 1, 1979, as further amended by Public Law 100-597, effective November 3, 1988, and as further amended and other bankruptcy laws affecting creditor's rights and municipalities in general. The amendments of P.L. 94-260 replace former Chapter IX and permit the State or any political subdivision, public agency or instrumentality that is insolvent or unable to meet its debts to file a petition in a court of bankruptcy for the purpose of effecting a plan to adjust its debts; directs such a petitioner to file with the court a list of petitioner's creditors; provides that a petition filed under such chapter shall operate as a stay of the commencement or continuation of any judicial or other proceeding against the petitioner; grants priority to debt owed for services or material actually provided within three months of the filing of the petition; directs a petitioner to file a plan for the adjustment of its debts; and provides that the plan must be accepted in writing by or on behalf of creditors holding at least two-thirds in amount or more than one-half in number of the listed creditors. The 1976 Amendments were incorporated into the Bankruptcy Reform Act of 1978 with only minor changes.

Reference should also be made to N.J.S.A. 52:27-40 et seq., which provides that a municipality has the power to file a petition in bankruptcy provided the approval of the Municipal Finance Commission has been obtained. The powers of the Municipal Finance Commission have been vested in the Local Finance Board. The Bankruptcy Act specifically provides that Chapter IX does not limit or impair the power of a state to control, by legislation or otherwise, the procedures that a municipality must follow in order to take advantage of the provisions of the Bankruptcy Act.

### APPROVAL OF LEGAL PROCEEDINGS

All legal matters incident to the authorization, the issuance, the sale and the delivery of the Obligations are subject to the approval of Bond Counsel to the Township, whose approving legal opinions will be delivered with the Obligations substantially in the forms as set forth in Appendix "C". Certain legal matters will be passed on for the Township by the Township Attorney.

#### UNDERWRITING

#### The Bonds

The Bonds have been purchased from the Township at a public sale by \_\_\_\_\_ (the "Bond Underwriter") at a price of \$\_\_\_\_\_ (consisting of the par amount of the Bonds plus a bid premium of \$\_\_\_\_\_). The Bond Underwriter has purchased the Bonds in accordance with the Notice of Sale. The Bonds are being offered for sale at the yields set forth on the inside front cover page of this Official Statement.

The Bond Underwriter intends to offer the Bonds to the public initially at the offering yields set forth on the inside front cover of this Official Statement, which may subsequently change without any requirement of prior notice. The Bond Underwriter reserves the right to join with dealers and other underwriters in offering the Bonds to the public. The Bond Underwriter may offer and sell the Bonds to certain dealers (including dealers depositing the Bonds into investments trusts) at yields higher than the public offering yields set forth on the inside front cover of this Official Statement, and such yields may be changed, from time to time, by the Bond Underwriter without prior notice.

## The Note

The Note has been purchased from the Township at a public sale by \_\_\_\_\_\_\_ (the "Note Underwriter" and, together with the Bond Underwriter, the "Underwriters") at a price of \$\_\_\_\_\_\_ (consisting of the par amount of the Note plus a bid premium of \$\_\_\_\_\_\_). The Note Underwriter has purchased the Note in accordance with the Notice of Sale. The Note is being offered for sale at the yield set forth on the inside front cover page of this Official Statement.

The Note Underwriter may offer and sell the Note to certain dealers (including dealers depositing the Note into investment trusts) at a yield higher than the public offering yield stated on the inside front cover of this Official Statement.

## **RATINGS**

S&P Global Ratings, acting through Standard & Poor's Financial Services, LLC (the "Rating Agency") has assigned a rating of "AA" to the Bonds and a short-term rating of "SP-1+" to the Note based upon the creditworthiness of the Township.

The ratings reflect only the view of the Rating Agency, and an explanation of the significance of such ratings may only be obtained from the Rating Agency. The Township provided the Rating Agency with certain information and materials concerning the Obligations and the Township. There can be no assurance that the ratings will be maintained for any given period of time or that the ratings will not be raised, lowered or withdrawn entirely if, in the Rating Agency's judgment, circumstances so warrant.

Any downward change in or withdrawal of such ratings may have an adverse effect on the marketability or market price of the Obligations.

#### MUNICIPAL ADVISOR

Phoenix Advisors, LLC, Bordentown, New Jersey, has served as municipal advisor to the Township with respect to the issuance of the Obligations (the "Municipal Advisor"). The Municipal Advisor is not obligated to undertake and has not undertaken, either to make an independent verification of, or to assume responsibility for the accuracy, completeness or fairness of the information contained in this Official Statement and the appendices hereto. The Municipal Advisor is an independent firm and is not engaged in the business of underwriting, trading or distributing municipal securities or other public securities.

#### PREPARATION OF OFFICIAL STATEMENT

The Township hereby states that the descriptions and statements herein, including financial statements, are true and correct in all material respects and it will confirm to the Underwriters, by a certificate signed by the Chief Financial Officer of the Township, that to his knowledge such descriptions and statements, as of the date of this Official Statement, are true and correct in all material respects and do not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements herein, in light of the circumstances under which they were made, not misleading.

The Auditor takes responsibility for the audited financial statements presented in Appendix "B" to the extent specified in their Independent Auditor's Report and has not participated in the preparation of this Official Statement.

The Municipal Advisor has participated in the preparation and review of this Official Statement; however, it has not verified the accuracy, completeness or fairness thereof, and, accordingly, expresses no opinion or other assurance with respect thereto.

Bond Counsel has neither participated in the preparation of the financial or statistical information contained in this Official Statement, nor have they verified the accuracy, completeness or fairness thereof and, accordingly, expresses no opinion with respect thereto.

All other information has been obtained from sources which the Township considers to be reliable and it makes no warranty, guaranty or other representation with respect to the accuracy and completeness of such information.

#### ADDITIONAL INFORMATION

Inquiries regarding this Official Statement, including any information additional to that contained herein, may be directed to Joseph Kolodziej, Chief Financial Officer, Township of Maplewood, 574 Valley Street, Maplewood, New Jersey 07040, (973) 762-8120, or to the Municipal Advisor, Phoenix Advisors, LLC at 625 Farnsworth Avenue, Bordentown, New Jersey 08505, (609) 291-0130.

#### **MISCELLANEOUS**

This Official Statement is not to be construed as a contract or agreement among the Township, the Underwriters and the holders of any of the Obligations. Any statements made in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended merely as opinions and not as representations of fact. The information and expressions of opinion contained herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale of the Obligations made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs (financial or otherwise) of the Township since the date hereof. The information contained in this Official Statement is not guaranteed as to accuracy or completeness.

<b>TOWNSHIP</b>	OF	MAPLEWOOD,	IN	THE
COUNTY ES	SEX,	<b>NEW JERSEY</b>		

By:	
	Joseph Kolodziej
	Chief Financial Officer

Dated: July \_\_\_, 2021

# APPENDIX A

CERTAIN ECONOMIC AND DEMOGRAPHIC INFORMATION ABOUT THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY



#### GENERAL INFORMATION ABOUT THE TOWNSHIP OF MAPLEWOOD

### The Community

Maplewood is a welcoming, diverse and inclusive community with 25,380 residents (2019 est.). It has a rich mixture of racial, ethnic and economic backgrounds who actively participate as volunteers in community-wide events, neighborhood associations and civic groups.

The Township's homes are predominately owner-occupied, giving the Township a stable and involved homeowner population. Much of the housing stock was built in the 1920's and 1930's, and the homes reflect the vitality and quality of construction of that era. Sales of homes are consistently above list price, the inventory of available homes for sale is low and the days on the market are short.

In the past five years, more than 500 upscale apartments have been added to the Township's housing mix. These projects include Maplewood Crossing, The Clarus, Avalon Bay, Station House and Maplewood Lofts. The increase in population since the 2010 Census enabled Maplewood to petition the New Jersey State Alcoholic Beverage Commission for an additional consumption liquor license, its eighth. That license was auctioned in April 2021 for \$70,000 above the list price of \$420,000.

In addition to great housing, the Township's four square miles offers small town living within a sophisticated metropolitan region. In Town there are several cultural venues, a movie theater, concerts in the park and holiday parades and celebrations. Nearby there are New York City's museums and theaters, the New Jersey Performing Arts Center and the Prudential Arena in Newark, and other regional theaters, museums and galleries.

Strong neighborhood associations and many houses of worship contribute to the Township's vibrant community life. From the Maplewood Garden Club to the Durand-Hedden House to SomaAction, there is much to choose from to get involved.

#### **Business**

Along Maplewood Avenue and convenient to the Maplewood Train Station is Maplewood Village, a vital commercial area with a variety of shops and restaurants representing more than a dozen ethnic cuisines. A new mixed use building with eleven apartments and new commercial space is opening later in 2021. The Village has a business improvement district management organization, the Maplewood Village Alliance.

The 1.5 mile stretch of Springfield Avenue is another of the Township's business districts. The businesses are a mix of owner operated and chain businesses. It includes a 24 hour Wawa, convenience stores, pharmacies, two diners, dance studios, several fitness options and two art galleries. The Township's Farmers' Market is located on the Avenue from June through November. Recently over 8,000 square feet of new commercial space was opened for lease in a mixed use building with 37 housing lofts. The Springfield Avenue Partnership is the business improvement district management organization for the Avenue.

A smaller commercial district is along Irvington Avenue on the east side of the Township. Recently Essex County embarked on a multi-million dollar streetscape improvement project for Irvington Avenue. Phase One has been completed and in late 2021 it will begin with Phase Two. A developer is constructing 15 new apartments and commercial space on the roadway. The Township will be creating a merchant/resident business support group for Irvington Avenue.

Smaller business districts in the Township have seen improvements. The Millburn Avenue area had an \$8 million expansion to the Township's Audi car dealership and a total renovation of a local restaurant. A 20 unit apartment building was built in the Valley Street district and there are plans to construct another apartment building just around the corner.

#### Education

What has long attracted newcomers to the Township is the quality of its public schools. Following a long tradition of educational excellence, Columbia High School sends ninety percent of its graduates onto colleges and other forms of higher education. Columbia High School is also a recipient of the U.S. Department of Education's prestigious Blue Ribbon Schools Award. In addition, the State of New Jersey recently recognized the school district when it honored Seth Boyden School as a Star School of Technology and selected the district as Educational Technology Training Center for the County. The school district is also in the second year of a three year \$160M capital improvement plan to upgrade and renovate public school buildings that include the expansion of classroom space and HVAC upgrades bringing the schools up to 21<sup>st</sup> century standards.

## **Transportation**

The Township is a 40 minute direct train ride into New York City's Pennsylvania Station. There is also train service to Newark and to Hoboken for access to lower Manhattan via the PATH. The Township operates a jitney service in the morning and evening with five routes. The jitneys reduce single occupant vehicles and the necessity of creating additional parking spaces around the train station.

The Township is in the center of some of the most important transportation links in the country including Newark International Airport and Newark Penn Station. It is also near Port Newark, one of the largest import-export facilities in the world.

Maplewood is minutes from the New Jersey Turnpike, Interstates 78 and 280, NJ Route 24 and the Garden State Parkway. The Maplewood portion of Springfield Avenue is part of the NJ Route 124.

## **Municipal Services**

The Township was incorporated in 1922 and operates under the Township Committee form of government with a five member Committee, each elected at-large to a three-year staggered term. The Mayor is selected each January from among the five members of the Township Committee.

The Police Department consists of 63 sworn officers in addition to numerous support staff, dispatchers and crossing guards. A forty-three member paid fire department serves the community with state-of-the-art apparatus in two firehouses. In addition to fire fighting services, the department provides 24-hour emergency medical services.

The Public Works Department provides a full range of services to residents including a recycling center, maintenance of 61 miles of streets, 53 acres of parks and miles of sanitary and storm sewers. Public Works also takes care of the municipal buildings and services the municipality's vehicles.

The Township has an award winning community pool with three separate pools and a diving tower. There are numerous tennis courts, playgrounds, ball diamonds, two basketball courts, a paddle tennis court and a bocce court available for the community. A portion of Essex County's South Mountain Reservation is in Maplewood and provides scenic wilderness, hiking, jogging and nature trails, a dog run park, picnic groves and other activity areas.

Children and adults enjoy the Maplewood Memorial Library's two buildings. The Library is a member of a consortium of 60 libraries which has expanded the lending capacity to hundreds of thousands of materials. An annual Ideas Festival brings lecturers, writers, social scientists, artists and others to join in a thought provoking examination of the issues of the day. In 2020, the Library was awarded an \$8.4 million grant from the State of New Jersey to totally reconstruct the main library building. The \$20 million project also includes \$10 million from the Township and \$1.6 million from the Maplewood Library Foundation.

#### **Recreation and Cultural Affairs**

The Township's commitment to recreation is unsurpassed. Department teams are fully subscribed. Three summer camps provide children with enrichment experiences in a safe and healthy environment, giving parents options for child care. The Township's recreation programs are operated on a 12 month basis with indoor and outdoor activities for youth and adults.

The Township's Senior Center is very busy on a year round basis hosting various events for the community older residents. Maplewood has joined its neighbor, South Orange, in establishing SOMA two towns for all ages, which works to make the two communities accessible and supportive environments to age in place.

The Woodland is the largest cultural venue in the Township. The historic and beautiful building was the former Maplewood Woman's Club before being acquired by the Township. It hosts a variety of events including celebrations of different cultures, a winter farmers' market, an annual film festival, and the Oyster Festival to benefit Melanoma Research.

The Burgdorff Center for the Performing Arts is home to the Strollers, New Jersey's oldest community theater group. The 1978 Arts Center is the Township's visual arts gallery, offering art exhibitions and classes.

#### **BUILDING PERMITS**

<u>Year</u>	<u>Total Number*</u>	Construction Value
2020	1,751	\$25,255,156
2019	1,917	24,097,623
2018	2,129	37,797,614
2017	2,497	43,459,775
2016	1,963	51,332,257

Source: The Township's Construction Code Official

<sup>\*</sup>Includes new building, alterations and additions.

# **EMPLOYMENT AND UNEMPLOYMENT COMPARISONS**

For the years 2015 to 2019 the New Jersey Department of Labor reported the following annual average employment information for the Township of Maplewood, County of Essex and the State of New Jersey:

		Township of N	Maplewood	
	Total	Employed	Total	Unemployment
<u>Year</u>	<u>Labor Force</u>	<u>Labor Force</u>	<u>Unemployed</u>	Rate
2019	12,640	12,291	349	2.8 %
2018	12,131	11,745	386	3.2
2017	12,392	11,952	440	3.6
2016	12,462	11,974	488	3.9
2015	12,555	11,964	591	4.7

-	County of Essex			
Total	Employed	Total	Unemployment	
Labor Force	Labor Force	<u>Unemployed</u>	Rate	
368,748	352,334	16,414	4.5 %	
364,346	345,495	18,851	5.2	
370,503	349,489	21,014	5.7	
372,531	350,142	22,389	6.0	
375,066	349,110	25,956	6.9	
	Labor Force  368,748 364,346 370,503 372,531	Total         Employed           Labor Force         Labor Force           368,748         352,334           364,346         345,495           370,503         349,489           372,531         350,142	Total         Employed         Total           Labor Force         Labor Force         Unemployed           368,748         352,334         16,414           364,346         345,495         18,851           370,503         349,489         21,014           372,531         350,142         22,389	

		State of New Jersey			
	Total	Employed	Total	Unemployment	
<u>Year</u>	Labor Force	Labor Force	<u>Unemployed</u>	Rate	
2019	4,493,100	4,333,300	159,800	3.6 %	
2018	4,421,400	4,263,100	158,300	3.6	
2017	4,518,838	4,309,708	209,130	4.6	
2016	4,530,800	4,305,515	225,285	5.0	
2015	4,537,231	4,274,685	262,546	5.8	

Source: New Jersey Department of Labor, Division of Planning and Research, Office of Demographic and Economic Analysis

# **POPULATION**

<u>Year</u>	Source	<u>Population</u>
2019	U.S. Census	25,380
2010	Federal Census	23,867
2000	Federal Census	23,868
1990	Federal Census	21,652
1980	Federal Census	22,950

Source: U.S. Bureau of the Census

# LARGEST TAXPAYERS

The largest commercial taxpayers in the Township and their 2021 assessed valuations are listed below:

<u>Company</u>	Assessed <u>Value</u>
V & F Properties, LLC	\$ 7,887,100
Lloyd Harbor Associates, LLC	6,253,800
H & K Map, LLC	5,856,000
L.V.P. Associates, LLC	5,332,700
Hanbo Realty, LLC	4,580,000
Ashish NJ LLC & Geeta NJ LLC.	4,549,100
Walgreen 13686 Co ECOVA, Inc MS 3047	4,500,000
Titan Management Group, LLC.	4,200,000
ANCYMA, Inc.	4,159,100
Lost Picture Theatre, LLC	3,929,800
Total	<u>\$51,247,600</u>
Percentage of Total Assessed Value	<u>1.3</u> %

Source: The Municipal Tax Assessor

# **ANALYSIS OF TAX RATES PER \$100**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Apportionment of Tax Rate: Municipal	\$0.823	\$0.798	\$0.750	\$0.737	\$0.907
Municipal Open Space	0.010	0.010	0.010	0.010	0.010
Minimum Library Tax	0.037	0.036	0.035	0.033	0.038
County Including Open Space	0.545	0.529	0.525	0.508	0.595
Joint School District*	1.907	1.853	1.823	1.761	2.135
Total Tax Rate	<u>\$3.322</u>	<u>\$3.226</u>	<u>\$3.143</u>	<u>\$3.049</u>	<u>\$3.685</u>

Source: Essex County Board of Taxation

<sup>\*</sup>The Township of Maplewood and the Township of South Orange Village maintain a joint school district.

# REAL PROPERTY CLASSIFICATION 2017 - 2021 (Assessed Valuation)

<u>Year</u>	Vacant Land	<u>Residential</u>	<u>Apartments</u>	Commercial	<u>Industrial</u>	Total Real <u>Property</u>	Business Personal <u>Property</u>	Net Valuation <u>Taxable</u>
2021	\$12,178,900	\$3,452,535,700	\$66,799,100	\$305,886,400	\$33,068,200	\$3,870,468,300	\$2,497,256	\$3,872,965,556
2020	12,298,200	3,447,463,700	63,498,300	308,745,100	33,439,000	3,865,434,300	2,402,526	3,867,836,826
2019	12,755,100	3,437,701,400	63,795,300	317,082,200	34,130,200	3,865,464,200	2,422,457	3,867,886,657
2018	11,601,100	3,421,036,700	50,351,600	324,218,200	35,878,200	3,843,085,800	2,502,383	3,845,588,183
2017**	11,638,600	3,416,436,700	50,172,600	332,822,400	37,888,000	3,848,958,300	2,639,093	3,851,597,393

Source: The Township

<sup>\*\*</sup>Reassessment

# **ECONOMIC INFORMATION**

Household Income - 2019					Per Capita Income				
			Township of	County of	State of		Township of	County of	State of
Income	e Gro	up	<u>Maplewood</u>	<u>Essex</u>	New Jersey	<u>Year</u>	<u>Maplewood</u>	Essex	New Jersey
\$ Less than		\$ 10,000.00	211	24,921	159,611	2019	\$60,331.00	\$38,732.00	\$42,745.00
10,000.00	-	14,999.00	57	14,605	102,172				
15,000.00	-	19,999.00	224	13,883	112,502				
20,000.00	-	24,999.00	182	13,586	116,888				
25,000.00	-	29,999.00	249	12,659	107,536				
30,000.00	-	34,999.00	206	12,963	114,092				
35,000.00	-	39,999.00	169	10,386	105,199				
40,000.00	-	44,999.00	123	10,588	102,014				
45,000.00	-	49,999.00	70	8,362	95,643				
50,000.00	-	59,999.00	342	18,338	197,809				
60,000.00	-	74,999.00	591	22,987	274,061				
75,000.00	-	99,999.00	580	29,946	392,216				
100,000.00	-	124,999.00	710	22,608	327,452				
125,000.00	-	149,999.00	532	14,322	243,646				
150,000.00	-	199,999.99	997	20,623	327,756				
200,000.00		Or More	2,716	35,831	453,277				

Source: U.S. Bureau of the Census Source: U.S. Bureau of the Census

# **HOUSING CHARACTERISTICS - HOUSING UNITS - 2019**

	Township of <u>Maplewood</u>	County of <u>Essex</u>	State of New Jersey
Total Number of Housing Units	<u>8,340</u>	<u>317,314</u>	<u>3,616,614</u>
Median Value Owned	<u>\$527,900</u>	<u>\$386,000</u>	<u>\$335,600</u>

Source: U.S. Census Bureau

# **DELINQUENT TAXES AND TAX TITLE LIENS**

	Amount of	Amount of		
Dec. 31	Tax Title	Delinquent	Total	% of
<u>Year</u>	<u>Liens</u>	<u>Taxes</u>	<u>Delinquent</u>	<u>Tax Levy</u>
2020*	\$255,398.66	\$1,105,226.17	\$1,360,624.83	1.06
2019*	246,930.88	1,110,042.15	1,356,973.03	1.08
2018*	271,679.84	1,132,979.14	1,404,658.98	1.15
2017*	237,048.53	977,152.03	1,214,200.56	1.03
2016*	236,885.16	1,017,313.00	1,254,198.16	1.11

<sup>\*</sup>Includes Special Improvement District Taxes.

# PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION AS OF DECEMBER 31

<u>Year</u>	Value of Property <u>Acquired</u>
2020	\$322,500.00
2019	322,500.00
2018	322,500.00
2017	322,500.00
2016	322,500.00

Source: Annual Audit Reports

# **TOWNSHIP INDEBTEDNESS**

# **DEBT STATEMENT - DECEMBER 31, 2020 (UNAUDITED)**

Gross Debt		
School Indebtedness:		
Bonds Outstanding		\$108,020,361.37
Swimming Pool Utility:		
Bonds and Notes Issued and Authorized and Not Issued		2,032,952.00
Municipal Indebtedness:	<b>#</b> 00 004 000 00	
Bonds Outstanding	\$26,331,000.00	
Green Acres Trust Loan Payable	536,764.56	
Bond Anticipation Notes Issued	14,368,701.00	
Bonds and Notes Authorized but Not Issued	2,315,050.00	40 554 545 50
		43,551,515.56
Total Gross Debt		153,604,828.93
Total Gloss Debt		133,004,020.93
Statutory Deductions		
Local School District:		
Maximum (4% of Average Equalized Valuation		
\$4,270,440,304.67)		108,020,361.37
Municipal:		.00,0=0,00
Reserve for Grants Receivable	639,840.00	
Cash on Hand	10,413.02	
		650,253.02
Total Statutory Deductions		108,670,614.39
Total Net Debt		<u>\$ 44,934,214.54</u>

# **DEBT LIMIT OF THE TOWNSHIP AS OF DECEMBER 31, 2020 (UNAUDITED)**

Average Equalized Valuation Basis (2018, 2019, 2020)	\$4,270,440,304.67
Permitted Debt Limitations (3 ½%)	\$149,465,410.66
Net Debt	44,934,214.54
Remaining Borrowing Power	<u>\$104,531,196.12</u>
Percentage of Net Debt to Average Equalized Valuation	<u>1.052</u> %
UNDERLYING DEBT - DECEMBER 31, 2020 (UNAUDITED)	
County of Essex	\$1,019,452,780.20
Less: Deductions	370,225,000.00
Debt December 31, 2020*	\$ 649,227,780.20
Apportionment to Township of Maplewood	\$30,383,860.11
Basis of Debt Apportionment: Ratio of Equalized Valuations: Township of Maplewood - 2020	\$4,345,414,971.00
Total Essex County - 2020	\$92,853,355,333.00
Ratio - Township of Maplewood	<u>4.68</u> %

<sup>\*</sup>Includes both the Essex County Improvement Authority Guarantee of Bonds and Bonds Issued and Bonds Authorized but Not Issued - Capital Projects for County Colleges.

# **ASSESSED VALUATION AND TAX RATES**

		Net Taxable Value Real and	Tax Rate per	Real Property Assessed Valuation Percentage of
<u>Year</u>	Real Property	*Personal Property	<u>\$100.00</u>	True Value
2020 2019 2018 2017 2016	\$3,865,434,300.00 3,865,464,200.00 3,843,085,800.00 3,848,958,300.00 3,054,703,900.00	\$3,867,836,826.00 3,867,886,657.00 3,845,588,183.00 3,851,597,393.00 3,056,982,720.00	\$3.322 3.226 3.143 3.049 3.685	89.21 91.46 96.04 101.90 87.67

<sup>\*</sup>Consists of Machinery, Implements and Equipment of Telephone, Telegraph and Messenger Systems Companies (Chapter 38, P.L. 1966).

#### TAX COLLECTION EXPERIENCE

		Added	Collections During Year of Levy		Collections to Dec. 3	*Uncollected	
<u>Year</u>	<u>Tax Levy</u>	<u>Taxes</u>	<u>Amount</u>	Percentage	<u>Amount</u>	<u>Percentage</u>	Dec. 31,
2020***	\$128,839,342.93	\$ -	\$127,732,728.05	99.14 %	\$ -	- %	\$1,098,147.10
2019	125,088,521.50	-	123,719,435.54	98.91	124,822,398.62	99.79	7,079.07
2018	121,902,253.76	1,750.00	120,545,599.03	98.89	121,642,892.11	99.79	-
2017	117,189,187.40	2,500.00	116,233,041.52	99.18 **	117,158,469.28	99.97	-
2016	113.174.060.81	· <u>-</u>	111.584.156.61	98.60	112.611.613.79	99.50	_

# Tax Collection Procedure

Property taxes are based on the Assessor's valuation of real property and are levied for the calendar year. The taxes for the Township, Local School District and County purposes are combined into one levy, which is apportioned on the tax bill by rate and amount for taxpayer information only. Taxes levied for the purposes of the Local School District cover the current calendar. Turnovers by the Township to the Board of Education are based on school needs and are generally made on a periodic basis throughout the year. The Township remits County Taxes quarterly, on the 15th days of February, May, August and November.

Tax bills for the second half of the current year's levy and an estimate, based on 50% of the levy for the first half of the following year, are mailed annually in June and are due in quarterly installments on the first day of the months of August, November, February and May. Delinquent payments are subject to an interest penalty of 8% on the first \$1,500 of delinquency and 18% on amounts exceeding \$1,500. Unpaid taxes are subject to tax sale as of July 1 following the year of levy, in accordance with statutes of the State of New Jersey. Tax liens are subsequently subject to foreclosure proceedings in order to enforce tax collections or acquire title to the property.

<sup>\*</sup>Balances remaining after credits for remissions and transfers to tax title liens.

<sup>\*\*</sup>Percentage of collection based on a reduction of the tax levy due to tax appeals in accordance with the provisions of N.J.S.A. 40A:4-41c(2).

<sup>\*\*\*</sup>Unaudited

# APPENDIX B

FINANCIAL STATEMENTS OF THE TOWNSHIP OF MAPLEWOOD, IN THE COUNTY OF ESSEX, NEW JERSEY



### SAMUEL KLEIN AND COMPANYLLP CERTIFIED PUBLIC ACCOUNTANTS

550 Broad Street Newark, New Jersey 07102-4517 Phone (973) 624-6100 Fax (973) 624-6101 36 West Main Street, Suite 301 Freehold, New Jersey 07728-2291 Phone (732) 780-2600 Fax (732) 780-1030

### INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the Township Committee Township of Maplewood Maplewood, New Jersey 07040

The accompanying summary financial statements - regulatory basis, and the related notes, are derived from the audited basic financial statements of the Township of Maplewood, State of New Jersey, as of and for the years ended December 31, 2019, 2018, 2017 and 2016. We expressed unmodified audit opinions on those audited financial statements - regulatory basis in our report dated September 25, 2020. The audited financial statements - regulatory basis, and the summary financial statements - regulatory basis derived therefrom, do not reflect the effects of events, if any, that occurred subsequent to the date of our report on the audited financial statements - regulatory basis.

The summary financial statements - regulatory basis do not contain all the disclosures required by Generally Accepted Accounting Principles of the Township of Maplewood, State of New Jersey. Reading the summary financial statements - regulatory basis, therefore is not a substitute for reading the audited financial statements - regulatory basis of the Township of Maplewood, State of New Jersey.

# Management's Responsibility for the Summary Financial Statements

Management is responsible for the preparation of the summary financial statements - regulatory basis on the basis described in Note 1.

# **Auditor's Responsibility**

Our responsibility is to express an opinion about whether the summary financial statements - regulatory basis are consistent, in all material respects, with the audited financial statements - regulatory basis based on our procedures, which were conducted in accordance with auditing standards generally accepted in the United States of America. The procedures consisted principally of comparing the summary financial statements - regulatory basis with the related information in the audited financial statements - regulatory basis from which the summary financial statements - regulatory basis have been derived, and evaluating whether the summary financial statements - regulatory basis are prepared in accordance with the basis described in Note 1. We did not perform any audit procedures regarding the audited financial statements - regulatory basis after the date of our report on those financial statements.

### Opinion

In our opinion, the summary financial statements - regulatory basis of the Township of Maplewood, State of New Jersey as of and for the years then ended December 31, 2019, 2018, 2017 and 2016 referred to above are consistent, in all material respects, with the audited financial statements - regulatory basis from which they have been derived, on the basis described in Note 1.

# **Emphasis-of-Matter**

These summary financial statements - regulatory basis were prepared for the purpose of inclusion in an official statement for the issuance of General Obligation Bonds, Series 2021 consisting of General Improvement Bonds, Pool Utility Bonds and General Improvement Refunding Bonds and Bond Anticipation Notes of the Township of Maplewood, State of New Jersey and were abstracted from audit reports issued under the periods referred to above as dated September 25, 2020, June 27, 2019, August 28, 2018 and August 23, 2017, respectively.

SAMUEL KLEIN AND COMPANY LLP CERTIFIED PUBLIC ACCOUNTANTS

JOSEPH J. FACCONE, RMA, PA

Newark, New Jersey September 25, 2020

# COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES AND FUND BALANCE - CURRENT FUND

Sheet #1

	Unaudited	Audited			
	Balance	Balance	Balance	Balance	Balance
ASSETS AND DEFERRED CHARGES	Dec. 31, 2020	Dec. 31, 2019	Dec. 31, 2018	Dec. 31, 2017	Dec. 31, 2016
Regular Fund					
Cash and Cash Equivalents	\$ 8,227,330.29	\$ 4,414,183.20	\$ 5,942,233.20	\$ 17,237,595.46	\$ 7,161,273.47
Petty Cash and Change Funds	500.00	500.00	500.00	500.00	500.00
	8,227,830.29	4,414,683.20	5,942,733.20	17,238,095.46	7,161,773.47
Receivables with Full Reserves:					
Delinquent Property Taxes	1,105,226.17	1,110,042.15	1,132,979.14	977,152.03	1,037,661.16
□ Tax Title Liens	255,398.66	246,930.88	271,679.84	237,048.53	236,885.16
Sewer User Liens	1,235.30	1,235.30	3,603.28	1,618.78	1,240.78
ω Other Liens	393.38	393.38	1,194.18	25.11	6,381.93
Property Acquired for Taxes -					
Assessed Valuation	322,500.00	322,500.00	322,500.00	322,500.00	322,500.00
Sewer User Charges Receivable	180,077.83	124,734.33	150,050.73	132,071.62	127,343.68
Interfunds Receivable	536,196.95	956,644.28	604,330.09	102,969.83	604,076.41
Miscellaneous Accounts Receivable		101,716.72	46,391.07	37,099.03	36,821.88
	2,401,028.29	2,864,197.04	2,532,728.33	1,810,484.93	2,372,911.00
Deferred Charges	2,082,200.00	524,400.00	246,600.00	328,800.00	411,000.00
	12,711,058.58	7,803,280.24	8,722,061.53	19,377,380.39	9,945,684.47
Federal and State Grant Fund					
Cash and Cash Equivalents	338,153.81	223,348.53	211,679.32	3,737.88	535,143.90
Interfunds Receivable	147,106.76	520,101.37	559,365.60	353,272.87	490,349.19
Grants Receivable	444,501.18	32,488.42	51,701.49	806,187.00	114,623.34
	929,761.75	775,938.32	822,746.41	1,163,197.75	1,140,116.43
	\$ 13,640,820.33	\$ 8,579,218.56	\$ 9,544,807.94	\$ 20,540,578.14	\$ 11,085,800.90

# COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES AND FUND BALANCE - CURRENT FUND

Sheet #2

		Unaudited		Au	dited	
	LIABILITIES, RESERVES AND	Balance	Balance	Balance	Balance	Balance
	FUND BALANCE	Dec. 31, 2020	Dec. 31, 2019	Dec. 31, 2018	Dec. 31, 2017	Dec. 31, 2016
	Regular Fund					
	Expenditure Reserves:					
	Encumbrances	\$ 2,752,519.64	\$ 531,569.97	\$ 503,114.64	\$ 522,150.04	\$ 672,003.79
	Unencumbered	836,997.31	805,394.89	1,823,482.19	803,758.48	2,744,774.12
	Interfunds Payable	777,152.78	416,797.70	316,008.33	50,592.37	
	Accounts Payable	43,788.80		206,969.08	245,871.80	778,317.14
ω	Special Improvement District Taxes	28,137.24				
i	Special Emergency Note	2,081,600.00	163,800.00	246,600.00	328,800.00	411,000.00
4	Due to State of New Jersey	75,953.87	76,705.87	81,096.33	80,700.59	92,548.91
	County Added Taxes Payable	46,691.47	42,689.26	125,592.12	40,655.84	
	Tax and Sewer Overpayments	229,430.86	141,175.13	279,189.40	199,977.62	70,000.40
	Deferred Revenue:					
	Prepaid Taxes	894,021.21	698,029.51	603,718.99	11,055,192.98	488,147.91
	Prepaid Revenue	160,888.59	302,092.75	108,206.25	97,500.00	95,325.82
	Local School Taxes Payable	1.01	0.50	92,953.60		
	Reserve for Receivables	2,401,028.29	2,864,197.04	2,532,728.33	1,810,484.93	2,372,911.00
	Fund Balance	2,382,847.51	1,760,827.62	1,802,402.27	4,141,695.74	2,220,655.38
		12,711,058.58	7,803,280.24	8,722,061.53	19,377,380.39	9,945,684.47
	Federal and State Grant Fund					
	Interfunds Payable	349,657.40	529,637.18	139,190.74	58,566.56	403,714.00
	Appropriated Reserves for Grants	531,714.75	147,747.40	613,919.00	1,042,136.32	725,513.61
	Unappropriated Reserves	48,389.60	98,553.74	69,636.67	62,494.87	10,888.82
		929,761.75	775,938.32	822,746.41	1,163,197.75	1,140,116.43
		\$ 13,640,820.33	\$ 8,579,218.56	\$ 9,544,807.94	\$ 20,540,578.14	\$ 11,085,800.90

See accompanying notes to financial statements.

# COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE - CURRENT FUND

Sheet #1

		Unaudited	Audited			
		<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Revenues and Other Inc	come Realized					
Fund Balance Utilized		\$ 1,200,000.00	\$ 1,280,215.00	\$ 3,300,000.00	\$ 1,900,000.00	\$ 2,000,000.00
Miscellaneous Revenue		11,586,623.61	11,404,685.83	10,356,414.77	12,436,853.70	10,401,773.79
Federal and State Grant	ts		5,328.74			
Special Emergency Note	e - COVID-19	2,000,000.00				
Receipts from Delinquer		1,102,963.08	1,151,695.91	937,248.06	1,016,491.64	1,129,657.08
Amount to be Raised by						
Support of Municipal B	udget	127,732,728.05	123,699,435.54	120,545,599.03	116,227,318.95	111,584,156.61
		82,155.67	411,308.72	132,783.48	174,199.66	222,224.19
, Other Credits to Income	:					
о Unexpended Balance						
Reserves and Encur		686,292.10	1,463,704.68	705,065.29	594,386.04	1,072,651.28
Other Liens Receivab	le Realized	600.00	3,400.80	5,002.84	6,356.82	4,832.20
Reserve for Receivab		56,491.68			156.57	
Accounts Payable Ca			185,556.50		525,000.00	401.42
Tax Overpayments C					3,802.64	23,202.70
Grant Expenditures C	ancelled				249,423.43	
Total Revenues		144,447,854.19	139,605,331.72	135,982,113.47	133,133,989.45	126,438,899.27
Expenditures:						
Budget and Emergen	cv Appropriations	47,006,301.29	45,390,200.01	43,233,681.08	41,107,019.33	41,389,122.39
Refund of Prior Years		, ,	4,710.00	183.95	, , , , , , , , , , , , , , , , , , , ,	6,067.62
Reserve for Other Ac	counts Receivable		,		70.00	-,
Senior Citizen Deduc	tions Disallowed					
by Tax Collector			1,750.00	2,500.00		2,841.77
Interfund Charges		7,054.97	491,719.31	501,360.26	1,223.30	296,207.71
Prior Year Paid Taxes	s Cancelled	71,173.55	227,384.10	222,038.51	200,603.29	59,600.97
Other Cancellations			56,491.68	1,515.00		
County Taxes		21,118,151.77	20,471,579.53	20,290,206.05	19,621,738.29	18,218,858.96
Local School District	Taxes	73,757,477.00	71,645,093.00	70,099,420.00	67,809,046.00	65,254,039.00
Special Improvement	District Taxes	278,018.80	50,166.69	283,534.80	187,288.41	183,667.14
Municipal Open Spac		387,656.92	387,597.05	386,967.29	385,960.47	306,622.67
Total Expenditures		142,625,834.30	138,726,691.37	135,021,406.94	129,312,949.09	125,717,028.23

# COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE - CURRENT FUND

Sheet #2

		Unaudited		Auc	lited		
		2020	<u>2019</u>	<u>2018</u>		<u>2017</u>	<u>2016</u>
	Excess in Revenue Over Expenditures	\$ 1,822,019.89	\$ 878,640.35	\$ 960,706.53	\$	3,821,040.36	\$ 721,871.04
	Adjustment to Income before Surplus: Expenditures Included Above Which Were Funded by Bond Ordinance		360,000.00				661,000.00
₿	Statutory Excess to Surplus	1,822,019.89	1,238,640.35	960,706.53		3,821,040.36	1,382,871.04
- 6	Fund Balance, January 1	 1,760,827.62 3,582,847.51	 1,802,402.27 3,041,042.62	 4,141,695.74 5,102,402.27		2,220,655.38 6,041,695.74	 2,837,784.34 4,220,655.38
	Decreased by: Utilized as Anticipated Revenue	 1,200,000.00	 1,280,215.00	 3,300,000.00		1,900,000.00	 2,000,000.00
	Fund Balance, December 31	\$ 2,382,847.51	\$ 1,760,827.62	\$ 1,802,402.27	\$	4,141,695.74	\$ 2,220,655.38

See accompanying notes to financial statements.

# COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES AND RESERVES - TRUST FUND

	Unaudited		Aud	lited	
	Balance	Balance	Balance	Balance	Balance
<u>ASSETS</u>	Dec. 31, 2020	Dec. 31, 2019	Dec. 31, 2018	Dec. 31, 2017	Dec. 31, 2016
A i I O t I F I					
Animal Control Fund Cash and Cash Equivalents	\$ 32,209.95	\$ 21,906.15	\$ 18,264.71	\$ 15,255.56	\$ 33,035.00
Casil and Casil Equivalents	φ 32,209.93	φ 21,900.13	φ 10,204.71	φ 15,255.50	<del>φ</del> 33,033.00
General Trust Fund					
Cash and Cash Equivalents	4,618,148.79	3,772,029.32	3,727,256.70	5,007,503.56	4,543,755.20
Due from Municipal Court	498.00	498.00	544.00	376.00	376.00
Interfunds Receivable			331,561.79	62,313.40	131,229.91
Other Accounts Receivable	156,902.83	156,803.29	196,967.06	58,763.50	105,330.07
	4,775,549.62	3,929,330.61	4,256,329.55	5,128,956.46	4,780,691.18
Municipal Open Space					
Cash and Cash Equivalents	163,004.21	277,839.47			
Interfunds Receivable	777,152.78	416,797.70			
	940,156.99	694,637.17			
	A = 7.17 0.10 = 0	<b>*</b> 4 0 4 <b>5</b> 0 <b>7</b> 0 0 0	A 407450400	<b>* 5 4 4 4 6 4 6 6 6</b>	<b>4</b> 4 0 4 0 <b>7</b> 0 0 4 0
	\$ 5,747,916.56	\$ 4,645,873.93	\$ 4,274,594.26	\$ 5,144,212.02	\$ 4,813,726.18
LIABILITIES AND RESERVES					
Animal Control Fund					
Due to State of New Jersey	\$ 423.90	\$ 384.00	\$ 205.20	\$ 217.20	\$ 409.20
Prepaid Revenues:					
Local Share	4,684.80	4,684.80	2,703.00	3,267.00	4,515.60
Interfunds Payable	37.09	37.09	37.09	37.09	37.09
Reserve for Animal Control	07.004.40	40.000.00	45.040.40	44 70 4 07	00.070.44
Expenditures	27,064.16	16,800.26	15,319.42	11,734.27	28,073.11
	32,209.95	21,906.15	18,264.71	15,255.56	33,035.00
General Trust Fund					
Liabilities:					
Security Deposits		11,531.00	46,519.75	42,026.00	45,121.00
Other Deposits	2,558,522.42	2,327,238.92	2,444,922.97	2,831,244.63	1,913,570.37
Payroll Deductions Payable	355,565.47	173,119.28			
Premiums on Tax Sale	1,712,225.00	1,163,125.00	993,725.00	1,562,925.00	2,237,025.00
Interfunds Payable Reserves:	45,191.77	124,134.22	22,170.00	22,170.00	69,346.96
Other Expenditure Reserves	104,044.96	130,182.19	153,177.66	162,241.13	171,685.70
Municipal Open Space Taxes	104,044.50	100, 102.10	595,814.17	508,349.70	343,942.15
	4,775,549.62	3,929,330.61	4,256,329.55	5,128,956.46	4,780,691.18
	<del></del>				
Municipal Open Space	000 450 05	074 007 45			
Municipal Open Space Trust Interfunds Payable	620,156.99	374,637.17			
interiurius Payable	320,000.00 940,156.99	320,000.00 694,637.17			
	540,150.55	034,037.17			
	\$ 5,747,916.56	\$ 4,645,873.93	\$ 4,274,594.26	\$ 5,144,212.02	\$ 4,813,726.18

See accompanying notes to financial statements.

# COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE - GENERAL CAPITAL FUND

	Unaudited		Aud	dited	
	Balance	Balance	Balance	Balance	Balance
ASSETS AND DEFERRED CHARGES	Dec. 31, 2020	Dec. 31, 2019	Dec. 31, 2018	Dec. 31, 2017	Dec. 31, 2016
Cash and Investments	\$ 7,262,632.45	\$ 5,649,485.09	\$ 2,948,487.84	\$ 2,472,194.43	\$ 3,209,715.51
Grants Receivable	1,576,389.39	1,684,267.35	1,617,749.03	947,601.03	698,291.42
Other Accounts Receivable				7,000.00	7,000.00
Interfunds Receivable	659,737.97	335,000.00	15,000.00	18,832.43	
Deferred Charges to Future Taxation:					
Funded	26,867,764.56	31,885,983.58	36,962,527.32	24,878,767.86	29,134,702.99
Unfunded	16,752,922.39	7,479,722.54	3,380,776.00	17,076,105.65	14,758,637.86
₩ ₩	\$53,119,446.76	\$47,034,458.56	\$44,924,540.19	\$45,400,501.40	\$47,808,347.78
<sup>1</sup> ∞ LIABILITIES, RESERVES AND FUND BALANCE					
Serial Bonds	\$26,331,000.00	\$21,226,000.00	\$24,751,000.00	\$11,106,000.00	\$19,396,000.00
Refunding Bonds		10,080,000.00	11,565,000.00	13,060,000.00	8,960,000.00
N.J. Environmental Infrastructure Trust Loan Payable			24,176.30	48,884.21	74,105.06
Green Acres Trust Loan Payable	536,764.56	579,983.58	622,351.02	663,883.65	704,597.93
Bond Anticipation Notes	14,368,701.00	7,490,126.00		15,190,239.00	12,667,472.00
Improvement Authorizations:					
Funded	685,142.10	635,808.70	2,265,960.09	821,378.28	845,997.58
Unfunded	9,237,398.68	5,019,579.39	4,241,801.39	3,952,896.92	4,478,979.63
Interfunds Payable	250,132.07	692,155.96	870,292.31	346,172.87	598,925.64
Capital Improvement Fund	51,206.57	81.57	21,131.57	27,053.57	27,617.57
Reserve for Grants Receivable	639,840.00				18,716.57
Reserve for Debt	9.56	9.56	159,309.56	4,443.10	
Fund Balance	1,019,252.22	1,310,713.80	403,517.95	179,549.80	35,935.80
	\$53,119,446.76	\$47,034,458.56	\$44,924,540.19	\$45,400,501.40	\$47,808,347.78
Bonds and Notes Authorized but Not Issued	\$ 2,315,050.00	\$ -	\$ 3,373,776.00	\$ 2,065,177.63	\$ 2,164,586.29

See accompanying notes to financial statements.

# COMPARATIVE STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND FUND BALANCE - SWIMMING POOL UTILITY

	Unaudited		Au	dited	
	Balance	Balance	Balance	Balance	Balance
ASSETS AND DEFERRED CHARGES	Dec. 31, 2020	Dec. 31, 2019	Dec. 31, 2018	Dec. 31, 2017	Dec. 31, 2016
Operating Fund					
Cash	\$ 611,207.47	\$ 376,430.36	\$ 192,702.24	\$ 57,767.26	\$ 160,489.17
Interfunds Receivable		5,953.50	1,326.00	70.00	18,070.00
Other Accounts Receivable	3,498.82				3,000.00
Deferred Charges	622,696.47	26,997.14		18,320.79	
	1,237,402.76	409,381.00	194,028.24	76,158.05	181,559.17
Capital Fund					
Cash	1,475,910.41	26,410.41	26,410.41	32,690.57	68,690.57
Interfunds Receivable	149,116.50	533.00			
Fixed Capital	2,440,421.44	2,440,421.44	2,440,421.44	2,440,421.44	2,440,421.44
Fixed Capital Authorized and Uncompleted	3,190,872.50	1,590,872.50	1,590,872.50	1,590,872.50	1,590,872.50
	7,256,320.85	4,058,237.35	4,057,704.35	4,063,984.51	4,099,984.51
₩	\$8,493,723.61	\$4,467,618.35	\$4,251,732.59	\$4,140,142.56	\$4,281,543.68
LIABILITIES, RESERVES AND FUND BALANCE					
Operating Fund					
Appropriation Reserves:					
Encumbrances	\$ 145,738.45	\$ 11,094.53	\$ 5,813.94	\$ 23,172.71	\$ 21,860.07
Unencumbered	16,294.09	91.20	42,236.75	6,216.45	13,713.62
Reserve for Receivables					3,000.00
Accounts Payable	6,787.00				
Accrued Interest on Bonds and Notes	3,855.65	3,484.20	5,093.35	6,066.39	7,277.50
Interfunds Payable	220,900.70	150,884.20	140,884.20	40,702.50	135,707.98
Special Emergency Note Payable	600,000.00				
Fund Balance	243,826.87	243,826.87			
	1,237,402.76	409,381.00	194,028.24	76,158.05	181,559.17
Capital Fund					
Serial Bonds	277,000.00	407,000.00	537,000.00	667,000.00	797,000.00
Bond Anticipation Notes	1,755,952.00	170,952.00	180,952.00	180,952.00	200,000.00
Improvement Authorizations:		00 000 00	00 000 00		
Funded	4 004 470 04	20,026.83	20,026.83	00 000 00	00 000 00
Unfunded	1,294,473.81	4 202 50	4.050.00	26,306.99	26,306.99
Interfunds Payable	309,737.97	1,383.50	1,256.00	2 204 424 44	18,000.00
Reserve for Amortization Reserve for Deferred Amortization	2,384,421.44	2,384,421.44	2,384,421.44	2,384,421.44	2,384,421.44
	1,213,920.50	1,068,920.50	929,048.00	799,048.00	650,000.00
Capital Improvement Fund Fund Balance	5,000.00 15,915,13	5,000.00 533.08	5,000.00 0.08	5,000.00 1,256.08	5,000.00 19,256.08
Fully balance	15,815.13		4,057,704.35		
	7,256,320.85	4,058,237.35		4,063,984.51	4,099,984.51
	<u>\$8,493,723.61</u>	<u>\$4,467,618.35</u>	<u>\$4,251,732.59</u>	<u>\$4,140,142.56</u>	<u>\$4,281,543.68</u>
Bonds and Notes Authorized but Not Issued	\$ -	\$ -	<u> </u>	<u> </u>	\$ -

See accompanying notes to financial statements.

# COMPARATIVE STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE - SWIMMING POOL UTILITY

		Unaudited		Aud	ited	
		Year 2020	Year 2019	<u>Year 2018</u>	<u>Year 2017</u>	<u>Year 2016</u>
	Revenue and Other Income Realized					
	Fund Balance Utilized	\$	\$	\$	\$	\$ 534.92
	Membership Fees	286,119.00	804,450.54	763,314.75	714,259.50	688,945.72
	Miscellaneous Revenue	17,609.03	259,752.17	129,994.52	100,919.89	142,816.23
	Capital Surplus			1,256.00	18,000.00	18,000.00
	Other Credits to Income:					
	Unexpended Balance of Appropriation					
₿	Reserves	3,457.64	33,666.66	16,873.52	22,736.62	8,021.69
	Special Emergency - COVID-19	622,696.47			10,840.48	43,031.44
1 0	Total Revenues	929,882.14	1,097,869.37	911,438.79	866,756.49	901,350.00
	Expenditures					
	Budget Appropriations	929,882.14	881,039.64	911,438.79	885,077.28	901,350.00
	Excess in Revenue	-	216,829.73	-		-
	Deficit in Revenue				\$ (18,320.79)	
	Adjustments to Income before Fund Balance		26,997.14			
	Fund Balance					
	Balance January 1	243,826.87	-	_	\$ -	534.92
	,	243,826.87	243,826.87	-		534.92
	Decreased by:					
	Utilized as Anticipated Revenue					534.92
	Balance December 31	\$243,826.87	\$ 243,826.87	\$ -	\$ -	\$ -

See accompanying notes to financial statements.

**NOTES TO FINANCIAL STATEMENTS** 

#### TOWNSHIP OF MAPLEWOOD

# NOTES TO FINANCIAL STATEMENTS YEAR ENDED DECEMBER 31, 2019

# 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

# A. Reporting Entity

The Township of Maplewood was established by public referendum on November 7, 1922.

The Township of Maplewood is a Township Committee form of government in accordance with N.J.S.A. 40:14.6 et seq. The Township Committee consists of five members elected-at-large for three-year staggered terms. The terms of office are rotated so that no more than two Committee persons are elected each year. The members of the Township Committee run in partisan elections.

On January 1st of each year the Township Committee holds an organization meeting where it elects a chairperson who serves as Mayor for a one-year term.

Governmental Accounting Standards Board (GASB) Statement No. 14 establishes certain standards for defining and reporting on the financial reporting entity. In accordance with these standards, the reporting entity should include the primary government and those component units which are fiscally accountable to the primary government.

The financial statements of the Township of Maplewood include every board, body, office or commission supported and maintained wholly or in part by funds appropriated by the Township, as required by the provisions of N.J.S. 40A:5-5. The financial statements, however, do not include the operations of the Municipal Library, which is a separate entity and is subject to a separate examination.

# B. Measurement Focus, Basis of Accounting and Basis of Presentation

#### Description of Funds

The Governmental Accounting Standards Board (GASB) is the recognized standard setting body for establishing governmental accounting and financial reporting principles. The GASB establishes three fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America (GAAP).

The accounting policies of the Township of Maplewood conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. These principles are on the "Modified Accrual Basis of Accounting" which differs from accounting principles generally accepted in the United States of America (GAAP) for governmental entities. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Maplewood accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP:

Current Fund - Encompasses resources and expenditures for basic governmental operations. Fiscal activity of Federal and State grant programs are reflected in a segregated section of the Current Fund.

Trust Funds - The records of receipts, disbursements and custodianship of monies in accordance with the purpose for which each account was created are maintained in Trust Funds. These include the Animal Control Fund, General Trust Fund and Municipal Open Space Trust Fund.

# B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

# **Description of Funds** (Continued)

General Capital Fund - The receipts and expenditure records for the acquisition of general infrastructure and other capital facilities, other than those acquired in the Current Fund, are maintained in this Fund, as well as, related long-term debt accounts.

Swimming Pool Utility Fund - The Swimming Pool Utility maintains its own Operating and Capital Funds which reflect revenue, expenditures, stewardship, acquisitions of utility infrastructure and other capital facilities, debt service, long-term debt and other related activity.

Public Assistance Trust Fund - Receipts and disbursements of funds that provide assistance to certain residents of the Township of Maplewood pursuant to the provisions of Title 44 of the New Jersey statutes are maintained in the Public Assistance Trust Fund.

Capital Fixed Assets - These accounts reflect estimated valuations of land, buildings and certain movable fixed assets of the Township as discussed under the caption of "Basis of Accounting".

Free Public Library - The Municipal Library Levy through budget appropriations and State Aid are transferred to the Free Public Library bank account and are expended with the approval of the Library for its purpose. Interest on investments, Library fines and other revenue are retained by the Library and expended therefrom. The Library is the subject of a separate report.

# Basis of Accounting

The accounting principles and practices prescribed for municipalities by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, differ in certain respects from accounting principles generally accepted in the United States of America. The accounting system is maintained on the modified accrual basis with certain exceptions. Significant accounting policies in New Jersey are summarized as follows:

# Property Taxes and Other Revenue

Property taxes and other revenue are realized when collected in cash or approved by regulation for accrual from certain sources of the State of New Jersey and the Federal Government. Accruals of taxes and other revenue are otherwise deferred as to realization by the establishment of offsetting reserve accounts. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

# **Grant Revenue**

Federal and State grants, entitlements or shared revenue received for purposes normally financed through the Current Fund are recognized when anticipated in the Township's budget. GAAP requires such revenue to be recognized in the accounting period when they become susceptible to accrual.

### **Expenditures**

Expenditures for general and utility operations are generally recorded on the accrual basis. Unexpended appropriation balances, except for amounts that may have been cancelled by the governing body or by statutory regulation, are automatically recorded as liabilities at December 31st of each year, under the title of "Appropriation Reserves".

Grant appropriations are charged upon budget adoption to create separate spending reserves.

Budget transfers to the Capital Improvement Fund are recorded as expenditures to the extent permitted by law.

# B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

# **Basis of Accounting (Continued)**

# **Expenditures** (Continued)

Expenditures from Trust and Capital Funds are recorded upon occurrence and charged to accounts statutorily established for specific purposes.

Budget Appropriations for interest on General Capital Long-Term Debt are raised on the cash basis and are not accrued on the records; interest on Utility Debt is raised on the accrual basis and so recorded.

GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

# **Encumbrances**

As of January 1, 1986, all local units were required by Technical Accounting Directive No. 85-1, as promulgated by the Division of Local Government Services, to maintain an encumbrance accounting system. The directive states that contractual orders outstanding at December 31<sup>st</sup> are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

# **Appropriation Reserves**

Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

# Compensated Absences

Expenditures relating to obligations for unused vested accumulated sick, vacation and compensatory pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

# Property Acquired for Taxes

Property Acquired for Taxes (Foreclosed Property) is recorded in the Current Fund at the assessed valuation during the year when such property was acquired by deed or foreclosure and is offset by a corresponding reserve account. GAAP requires such property to be recorded in the general fixed assets account group at market value on the date of acquisition.

### Self-Insurance Contributions

Contributions to self-insurance funds are charged to budget appropriations. GAAP requires that payments be accounted for as an operating transfer and not as an expenditure.

# B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

# **Basis of Accounting (Continued)**

# **Interfunds Receivable**

Interfunds Receivable in the Current Fund are generally recorded with offsetting reserves that are established by charges to operations. Collections are recognized as income in the year that the receivables are realized. Interfunds Receivable of all other funds are recorded as accrued and are not offset with reserve accounts. Interfunds Receivable of one fund are offset with Interfunds Payable of the opposite fund. GAAP does not require the establishment of an offsetting reserve.

# Inventories of Supplies

Materials and supplies purchased by all funds are recorded as expenditures.

An annual inventory of materials and supplies for the Swimming Pool Utility is required, by regulation, to be prepared by Township personnel for inclusion on the Swimming Pool Utility Operating Fund balance sheet. Annual changes in valuations, offset with a Reserve Account, are not considered as affecting results of operations. Materials and supplies of other funds are not inventoried nor included on their respective balance sheets.

# Capital Fixed Assets

#### General:

In accordance with Technical Accounting Directive No. 85-2, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, the Township of Maplewood has developed a fixed asset accounting and reporting system.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available. Depreciation on utility fixed assets should also be recorded.

Fixed assets used in governmental operations (capital fixed assets) are accounted for in the Capital Fixed Assets Account. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Acquisitions of land, buildings, machinery, equipment and other capital assets are recorded on a perpetual fixed asset record.

Vehicles, furniture, equipment and other items are reflected at replacement values at time of inventory preparation. Additions to the established fixed assets are valued at cost.

Depreciation of assets is not recorded as an operating expense of the Township.

# Utility:

Capital acquisitions, including utility infrastructure costs of the Swimming Pool Utility, are recorded at cost upon purchase or project completion in the Fixed Capital Account of the utilities. The Fixed Capital Accounts are adjusted for dispositions or abandonments. The accounts include movable fixed assets of the Utility but are not specifically identified and are considered as duplicated in the Capital Fixed Assets. The duplication is considered as insignificant on its effect on the financial statements taken as a whole.

# B. Measurement Focus, Basis of Accounting and Basis of Presentation (Continued)

# Basis of Accounting (Continued)

# **Capital Fixed Assets (Continued)**

Utility: (Continued)

Utility improvements that may have been constructed by developers are not recorded as additions to Fixed Capital.

Fixed Capital of the Utilities are offset by accumulations in Amortization Reserve Accounts. The accumulations represent costs of fixed assets purchased with budgeted funds or acquired by gift as well as grants, developer contributions or liquidations of related bonded debt and other liabilities incurred upon fixed asset acquisition.

The Fixed Capital Accounts reflected herein are as recorded in the records of the municipality and do not necessarily reflect the true condition of such Fixed Capital. The records consist of a control account only. Detailed records are not maintained.

### C. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Township of Maplewood presents the financial statements listed in the table of contents which are required by the Division of Local Government Services and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

# D. Recent Accounting Pronouncements Not Yet Effective

In June 2017, the Governmental Accounting Standards Board issued <u>GASB Statement No. 87</u>, "Leases". The object of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of government's financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract and is effective for reporting periods beginning after December 15, 2019. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In June 2018, the Governmental Accounting Standards Board issued <u>GASB Statement No. 89</u>, "Accounting for Interest Cost Incurred before the End of a Construction Period". The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. The requirements of this Statement should be applied prospectively. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In May 2019, the Governmental Accounting Standards Board issued <u>GASB Statement No. 91</u>, "Conduit Debt Obligations". The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

# D. Recent Accounting Pronouncements Not Yet Effective (Continued)

In January 2020, the Governmental Accounting Standards Board issued <u>GASB Statement No. 92</u>, "Omnibus 2020". The primary objective of this Statement is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and adoption of certain GASB statements and is effective for reporting periods beginning after June 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

In March 2020, the Governmental Accounting Standards Board issued <u>GASB Statement No. 93</u>, "Replacement of Interbank Offered Rates". The primary objective of this Statement is to address those and other accounting and financial reporting implications that result from the replacement of an Interbank Offered Rate (IBOR) and is effective for reporting periods beginning after June 15, 2020. The Township is currently reviewing what effect, if any, this Statement might have on future financial statements.

# 2. CASH, CASH EQUIVALENTS AND INVESTMENTS

# A. Cash and Cash Equivalents

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey, which are insured by the Federal Deposit Insurance Corporation (FDIC) or any other agencies of the United States that insures deposits or the State of New Jersey Cash Management Fund.

The State of New Jersey Cash Management Fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities that mature or are redeemed within one year. Twenty-five percent of the Fund may be invested in eligible securities that mature within two years provided, however, the average maturity of all investments in the Fund shall not exceed one year. Collateralization of Fund investments is generally not required.

In addition, by regulation of the Division of Local Government Services, municipalities are allowed to deposit funds in the Municipal Bond Insurance Association (MBIA) through their investment management company, the Municipal Investors Service Corporation.

In accordance with the provisions of the Governmental Unit Deposit Protection Act of New Jersey, ("GUDPA"), public depositories are required to maintain collateral for deposits of public funds that exceed insurance limits as follows:

The market value of the collateral must equal five percent of the average daily balance of public funds or

If the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, The Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.00.

2010

The Township considers petty cash, change funds and cash in banks as cash and cash equivalents.

The Township of Maplewood has the following cash and cash equivalents at December 31, 2019:

	<u>2019</u>
Valley National Bank - Checking Accounts	\$ 14,820,206.98
BCB Community Bank - Checking Account	898.68
Change Funds	600.00
Total Cash and Cash Equivalents	\$ 14,821,705.66

# 2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

# A. Cash and Cash Equivalents (Continued)

<u>Custodial Credit Risk - Deposits</u> - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Township does not have a specific deposit policy for custodial risk other than those policies that adhere to the requirements of statute, which requires cash be deposited only in New Jersey based bank institutions that participate in the New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. Under the act, all demand deposits are covered by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Township in excess of FDIC insured amounts are protected by GUDPA. As of December 31, 2019, of the cash balance in the bank, \$250,898.76 was covered by Federal Depository Insurance and \$14,821,682.42 was covered under the provisions of NJGUDPA.

<u>Interest Rate Risk</u> - This is the risk that changes in market interest rates that will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to change in market interest rates. The Township's investment policy does not include limits on investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

As of December 31, 2019, the Township had funds on deposit in checking accounts. The amount on deposit of the Township's Cash and Cash Equivalents as of December 31, 2019 was \$15,072,581.18. These funds constitute "deposits with financial institutions" as defined by GASB Statement No. 40. There were no securities categorized as investments as defined by GASB Statement No. 40.

#### B. Investments

New Jersey P.L. 2017, c. 310 permits the Township to purchase various investments in accordance with the Township's Cash Management Plan.

# 3. TAXES AND TAX TITLE LIENS RECEIVABLE

Property assessments are determined on true values and taxes are assessed based upon these values. The residential tax bill includes the levies for the Township, County and School purposes. Certified adopted budgets are submitted to the County Board of Taxation by each taxing district. The tax rate is determined by the board upon the filing of these budgets.

The tax bills are mailed by the Tax Collector annually in June and are payable in four quarterly installments due the first of August and November of the current year and a preliminary billing due the first of February and May of the subsequent year. The August and November billings represent the third and fourth quarter installments and are calculated by taking the total year tax levy less the preliminary first and second quarter installments due February and May. The preliminary levy is based on one-half of the current year's total tax.

Tax installments not paid by the above due dates are subject to interest penalties determined by a resolution of the governing body. The rate of interest in accordance with the aforementioned resolution is 8% per annum on the first \$1,500.00 of delinquency and 18% on any delinquency in excess of \$1,500.00. The governing body may also fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency as billed prior to the end of the fiscal year. The penalty so fixed shall not exceed 6% of the amount of the delinquency with respect to each most recent fiscal year only. The resolution also sets a grace period of ten days before interest is calculated.

# 3. TAXES AND TAX TITLE LIENS RECEIVABLE (Continued)

Taxes unpaid on the 11th day of the eleventh month in the fiscal year when the taxes became in arrears are subject to the tax sale provisions of the New Jersey statutes. The municipality may institute in rem foreclosure proceedings after six months from the date of the sale if the lien has not been redeemed.

The following is a five year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

# Comparative Schedule of Tax Rates

	<u>2019</u>	<u>2018</u>	<u>2017*</u>	<u>2016</u>	<u>2015</u>
Tax Rate	\$3.226	\$3.143	\$3.049	\$3.685	\$3.600
Apportionment of Tax Rate:					
Municipal	\$0.798	\$0.750	\$0.737	\$0.907	\$0.891
Municipal Open Space	0.010	0.010	0.010	0.010	0.010
County	0.512	0.509	0.493	0.577	0.563
County Open Space	0.017	0.016	0.015	0.018	0.017
School District	1.853	1.823	1.761	2.135	2.082
Library	0.036	0.035	0.033	0.038	0.037

<sup>\*</sup>Reassessment

# **Assessed Valuations**

<u>Year</u>	<u>Amount</u>
2019	\$3,867,886,657.00
2018	3,845,588,183.00
2017*	3,851,597,393.00
2016	3,056,982,720.00
2015	3,065,639,830.00

<sup>\*</sup>Reassessment

# **Comparison of Tax Levies and Collections**

<u>Year</u>	Total <u>Tax Levy</u>	Current Tax <u>Collections</u>	Percentage of <u>Collections</u>
2019*	\$ 125,088,521.50	\$ 123,699,435.54	98.89 %
2018*	121,902,253.76	120,545,599.03	98.89
2017*	117,866,510.81	116,227,318.95	98.61
2016*	113,174,060.81	111,584,156.61	98.59
2015*	110,773,225.58	109,475,414.02	98.82

<sup>\*</sup>Includes Special Improvement District Taxes.

# 3. TAXES AND TAX TITLE LIENS RECEIVABLE (Continued)

# Delinguent Taxes and Tax Title Liens

<u>Year</u>	Tax <u>Title Liens</u>	Delinquent <u>Taxes</u>	Total <u>Delinquent</u>	Percentage of <u>Tax Levy</u>
2019*	\$ 246,930.88	\$ 1,110,042.15	\$ 1,356,973.03	1.08 %
2018*	271,679.84	1,132,979.14	1,404,658.98	1.15
2017*	237,048.53	977,152.03	1,214,200.56	1.03
2016*	236,885.16	1,037,661.16	1,274,546.32	1.12
2015*	215,244.17	1,169,411.85	1,384,656.02	1.24

<sup>\*</sup>Includes Special District Taxes.

#### 4. SPECIAL IMPROVEMENT DISTRICT ASSESSMENTS

Two Special Improvement Districts were established by ordinance of the Township of Maplewood in accordance with the provisions of N.J.S.A. 40:56-65 et seq. for the purposes of promoting the economic and general welfare of the district and the Township of Maplewood. The ordinance establishing the Special Improvement District for Maplewood Village was adopted on November 6, 1996 and Springfield Avenue was adopted on December 19, 2000.

Any property within the Special Improvement District is subject to the assessment. Any property which is incorporated, if it is exclusively used for residential purposes, and tax exempt properties are not subject to the special assessment.

Tax rates for the year 2019 are as follows:

Maplewood Village	\$0.037
Springfield Avenue	\$0.025

Total assessments for the year ending December 31, 2019 was the sum of \$50,166.69.

# 5. PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

<u>Year</u>	<u>Amount</u>
2019	\$322,500.00
2018	322,500.00
2017	322,500.00
2016	322,500.00
2015	322,500.00

#### 6. SWIMMING POOL UTILITY

Swimming Pool Utility membership fee collections for the past five (5) years are as follows:

<u>Year</u>	Collections	
2019	\$ 804,450.54	
2018	763,314.75	
2017	714,259.50	
2016	688,945.72	
2015	674,681.41	

## 7. FUND BALANCES APPROPRIATED

	Current Fund		Swimming F	Pool Utility
		Utilized in		Utilized in
		Budget of		Budget of
	Balance	Succeeding	Balance	Succeeding
<u>Year</u>	December 31	Year	December 31	<u>Year</u>
2019	\$1,760,827.62	\$1,200,000.00	\$243,826.87	\$ -
2018	1,802,402.27	1,280,215.00	-	-
2017	4,141,695.74	3,300,000.00	-	-
2016	2,220,655.38	1,900,000.00	-	-
2015	2,837,784.34	2,000,000.00	534.92	534.92

### 8. PENSION PLANS

#### Description of Systems

Substantially all of the Township's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Public Employees' Retirement System (PERS) or the Police and Firemen's Retirement System (PFRS). These systems are sponsored and administered by the New Jersey Division of Pensions and Benefits. The Public Employees' Retirement System and the Police and Firemen's Retirement System are considered a cost-sharing multiple-employer plan.

The amount of the Township's contribution is certified each year by PERS and PFRS on the recommendation of the actuary, who makes an annual actuarial valuation. The valuation is based on a determination of the financial condition of the retirement system. It includes the computation of the present dollar value of benefits payable to former and present members and the present dollar value of future employer and employee contributions, giving effect to mortality among active and retired members and also to the rates of disability, retirement, withdrawal, former service, salary and interest. In accordance with State statute, the long-term expected rate of return on plan investments is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. Specific information on actuarial assumptions and rates of return can be found at www.state.nj.us/treasury/pensions/annrpts.shtml.

# Description of Systems (Continued)

The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS the employer contribution includes funding for post-retirement medical premiums.

		PERS	
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Covered Employee Payroll	\$ 6,552,923	\$ 6,219,171	\$ 6,416,815
Total Payroll	22,510,506	21,777,687	20,781,573
Actuarial Contribution			
Requirements	857,219	926,476	843,349
Total Contributions	1,361,109	1,401,506	1,320,027
Employer Share	857,219	926,476	843,349
% of Covered Payroll	13.08%	14.90%	13.14%
Employee's Share	503,890	475,030	476,678
% of Covered Payroll	7.69%	7.64%	7.43%
		PFRS	
	<u>2019</u>	<u>2018</u>	<u>2017</u>
Covered Employee Payroll	\$ 10,853,314	\$ 10,532,676	\$ 10,440,796
Total Payroll	22,510,506	21,777,687	20,781,573
Actuarial Contribution			
Requirements	3,149,392	3,103,351	2,730,895
Total Contributions	4,238,080	4,167,239	3,779,834
Employer Share	3,149,392	3,103,351	2,730,895
% of Covered Payroll	29.02%	29.46%	26.16%
Employee's Share	1,088,688	1,063,888	1,048,939
% of Covered Payroll	10.03%	10.10%	10.05%

# **Assumptions**

The collective total PERS and PFRS pension liability for June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018 using an actuarial experience study for the period July 1, 2014 to June 30, 2018 for PERS and for the period July 1, 2013 to June 30, 2018 for PFRS. The pension liability was rolled forward to June 30, 2019. The actuarial valuation used an inflation rate of 2.75% for price and 3.25% for wage, projected salary increases through 2026 of 2.00% to 6.00% for PERS and thereafter 3.00% to 7.00% based on years of service and through all future years 3.25% to 15.25% for PFRS based on years of service and an investment rate of 7.00%.

For PERS, pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

# Assumptions (Continued)

For PFRS, pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

The discount rate used to measure the total pension liability was 6.28% for PERS and 6.85% for PFRS as of June 30, 2019. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% and a municipal bond rate of 3.50% as of June 30, 2019 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers for PERS and that contributions from employers and the nonemployer contributing entity will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for local employers for PFRS. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057 for PERS and 2076 for PFRS. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 for PERS and 2076 for PFRS, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability. More information on mortality rates and assumptions, investment policies, found www.state.nj.us/treasury/pensions/annrpts.shtml.

### Public Employees' Retirement System:

The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another State-administered retirement system or other state of local jurisdiction.

#### Significant Legislation

P.L. 2011, c. 78, effective June 28, 2011, made various changes to the manner in which PERS operates and to the benefit provisions of that system. Provisions impacting employee pension and health benefits include:

- New members of PERS hired on or after June 28, 2011 (Tier 5 members), will need 30 years
  of creditable service and age 65 for receipt of the early retirement benefit without a reduction
  of ¼ to 1 percent for each month that the member is under age 65.
- The eligibility age to qualify for a service retirement in the PERS is increased from age 62 to 65 for Tier 5 members.

# Public Employees' Retirement System: (Continued)

# <u>Significant Legislation</u> (Continued)

- Active member contribution rates will increase. PERS active member rates increase from 5.5 percent of annual compensation to 6.5 percent plus an additional 1 percent phased-in over 7 years. For Fiscal Year 2013, the member contribution rates increased in July 2013. The phase-in of the additional incremental member contributions for PERS members will take place in July of each subsequent fiscal year.
- The payment of automatic cost-of-living adjustment (COLA) additional increases to current and future retirees and beneficiaries is suspended until reactivated as permitted by this law.

In addition, the method for amortizing the pension systems' unfunded accrued liability changed (from a level percent of pay method to a level dollar of pay).

The following presents the Township's proportionate share of the Collective PERS net pension liability calculated using the discount rate of 6.28% and 5.66% as of June 30, 2019 and 2018, respectively, as well as what the PERS net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the assumed rate.

Sensitivity of the Township's Proportionate Share of the Collective PERS
Net Pension Liability to Changes in the Discount Rate

	At 1% Decrease _(5.28%)	At Current Discount Rate (6.28%)	At 1% Increase (7.28%)
2019	\$ 20,197,550	\$ 15,989,669	\$12,443,933
	At 1% Decrease (4.66%)	At Current Discount Rate _(5.66%)	At 1% Increase (6.66%)
2018	\$23,059,776	\$ 18,339,473	\$ 14,379,442

### **Special Funding Situation**

Under N.J.S.A. 43:15A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed that legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State, is Chapter 366, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a nonemployer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers related to this legislation. Below is the portion of the nonemployer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employers:

	<u>2019</u>	<u>2018</u>
Employer Net Pension Liability Nonemployer Proportional Share	\$ 15,879,202.00	\$ 18,339,473.00
of the Net Pension Liability	110,467.00	
	\$ 15,989,669.00	\$ 18,339,473.00

# Police and Firemen's Retirement System:

The Police and Firemen's Retirement System (PFRS) was established in July, 1944 under the provisions of N.J.S.A. 43:16A to provide coverage to substantially all full time county and municipal police and firemen and State firemen appointed after June 30, 1944. Membership is mandatory for such employees. Members may opt for Service Retirement if over age 55 or Special Retirement at any age if they have a minimum of 25 years of service or 20 years of service if enrolled in the PFRS as of January 18, 2000. Retirement benefits vary depending on age and years of service.

Chapter 428, Public Law of 1999, effective January 18, 2000, allows a member, age 55 and older with 20 or more years of service, to retire with a benefit equaling 50% of final compensation, in lieu of the regular retirement allowance available to the member. Final compensation means the compensation received by the member in the last twelve months of creditable service preceding retirement.

In addition, a member of the system as of the effective date of this law may retire with 20 or more years of service with a retirement allowance of 50% of final compensation, regardless of age, and if required to retire because of attaining the mandatory retirement age of 65, an additional 3% of final compensation for every additional year of creditable service up to 25 years.

P.L. 2011, c. 78, effective June 28, 2011, made various changes to the manner in which PFRS operates and to the benefit provisions of that system.

This new legislation's provisions impacting employee pension and health benefits include:

The annual benefit under special retirement for new PFRS members enrolled after June 28<sup>th</sup>, 2011 (Tier 3 members), will be 60 percent instead of 65 percent of the member's final compensation plus 1 percent for each year of creditable service over 25 years but not to exceed 30 years.

The following presents the Township's proportionate share of the Collective PFRS net pension liability calculated using the discount rate of 6.85% and 6.51% as of June 30, 2019 and 2018, respectively, as well as what the PFRS net pension liability would be if it were calculated using a discount rate of one percentage point lower or one percentage point higher than the assumed rate.

# Sensitivity of the Township's Proportionate Share of the Collective PFRS Net Pension Liability to Changes in the Discount Rate

	At 1% Decrease (5.85%)	At Current Discount Rate (6.85%)	At 1% Increase (7.85%)
2019	\$59,716,342	\$44,180,800	\$ 31,322,901
	At 1% Decrease _(5.51%)	At Current Discount Rate (6.51%)	At 1% Increase <u>(7.51%)</u>
2018	\$65,296,839	\$ 48,788,116	\$ 35,171,427

### **Special Funding Situation**

Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed that legally obligated the State if certain circumstances occurred. The legislation, which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to report in the financial statements of the local participating employers related to this legislation. Below is the portion of the non-employer contributing entities' total proportionate share of the collective net pension liability that is associated with the local participating employers:

	<u>2019</u>	<u>2018</u>
Employer Net Pension Liability Nonemployer Proportional Share	\$ 38,155,910.00	\$ 42,953,582.00
of the Net Pension Liability	6,024,890.00	5,834,534.00
	\$ 44,180,800.00	\$ 48,788,116.00

#### Consolidated Police and Firemen's Pension Fund:

The Consolidated Police and Firemen's Retirement System (CPFPF) is a closed system with no active members and was established in January 1952 to provide coverage to municipal police and firemen who were appointed prior to July 1, 1944.

# Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension

Although the Division administers one cost-sharing multiple-employer defined benefit pension plan, separate (sub) actuarial valuations are prepared to determine the actuarially determined contribution rate by group. Following this method, the measurement of the collective net pension liability, deferred outflows of resources, deferred inflows of resources and pension expense excluding that attributable to employer-paid member contributions are determined separately for each individual employer of the State and local groups.

To facilitate the separate (sub) actuarial valuations, the Division maintains separate accounts to identify additions, deductions, and fiduciary net position applicable to each group. The allocation percentages presented for each group in the schedule of employer allocations are applied to amounts presented in the schedules of pension amount by employer. The allocation percentages for each group as of June 30, 2019 and 2018 are based on the ratio of each employer's contributions to total employer contributions of the group for the fiscal years ended June 30, 2019 and 2018, respectively.

Following is the total of the Township's portion of the PERS and PFRS net pension liabilities, deferred outflows of resources and deferred inflows of resources related to pensions and the pension expense and expenditures for the fiscal year ended June 30, 2019:

	<u>PERS</u>	<u>PFRS</u>
Net Pension Liabilities	\$ 15,879,202	\$ 38,155,910
Deferred Outflow of Resources	2,469,929	3,020,258
Deferred Inflow of Resources	6,774,205	14,020,202
Pension Expense	(134,165)	529,139
Contributions Made After		
Measurement Date	857,219	3,149,392

#### 8. PENSION PLANS (Continued)

# Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pension (Continued)

GASB Statement No. 68, Accounting and Financial Reporting for Pensions, requires participating employers in PERS to recognize their proportionate share of the collective net pension liability, collective deferred outflows of resources, collective deferred inflows of resources and collective pension expense excluding that attributable to employer-paid member contributions. The employer allocation percentages presented in the PERS schedule of employer allocations and applied to amounts presented in the PERS schedule of pension amounts by employer are based on the ratio of the contributions as an individual employer to total contributions to the PERS and PFRS during the years ended June 30, 2019 and 2018. The Township's proportionate share of the collective net pension liability as of June 30, 2019 and 2018 was .0881% and .0931% for PERS and .3118% and .3174% for PFRS, respectively.

It is important to note that New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30-6.1(c)(2) requires municipalities and counties to disclose GASB 68 information in the Notes to the Financial Statements.

At June 30, 2019, the amount determined as the Township's proportionate share of the PERS net pension liability was \$15,879,202. For the year ended June 30, 2019, the Township would have recognized PERS pension expense of \$(134,165). At June 30, 2019, deferred outflows of resources and deferred inflows of resources related to the PERS pension are as follows:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Difference Between Expected and Actual		
Experience	\$ 285,011	\$ 70,147
Change of Assumptions	1,585,597	5,511,621
Net Difference Between Projected and		250.650
Actual Investment Earnings	500 221	250,659
Net Change in Proportions Total Contributions and Proportionate	599,321	941,778
Share of Contributions After the	057.040	
Measurement Date	857,219	
	\$3,327,148	\$6,774,205

At June 30, 2019, the amount determined as the Township's proportionate share of the PFRS net pension liability was \$38,155,910. For the year ended June 30, 2019, the Township would have recognized PFRS pension expense of \$529,139. At June 30, 2019, deferred outflows of resources and deferred inflows of resources related to the PFRS pension are as follows:

	Deferred Outflows of <u>Resources</u>	Deferred Inflows of <u>Resources</u>
Difference Between Expected and Actual		
Experience	\$ 322,085	\$ 241,572
Change of Assumptions	1,307,429	12,331,640
Net Difference Between Projected and		
Actual Investment Earnings		517,000
Net Change in Proportions	1,390,744	929,990
Total Contributions and Proportionate		
Share of Contributions After the		
Measurement Date	3,149,392	
	¢ 6 160 650	¢ 4.4.020.202
	<u>\$6,169,650</u>	\$ 14,020,202

#### 8. PENSION PLANS (Continued)

#### Long-Term Expected Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2019) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in the pension plan's target asset allocation as of June 30 2019 are summarized in the following table:

		Long-Term Expected
	Target	Real Rate
Asset Class	Allocation	of Return
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries		
	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
US Equity	28.00%	8.26%
Non-U.S. Developed Markets Equity	12.50%	9.00%
Emerging Markets Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

#### **Contributions Required and Made**

Contributions made by employees for PERS and PFRS are currently 7.50% and 10.0% of their base wages, respectively. Employer contributions are actuarially determined on an annual basis by the Division of Pensions. Contributions to the plan for the past three (3) years are as follows:

	PE	RS	PF	RS	CPFPF
<u>Year</u>	<u>Township</u>	<u>Employee</u>	<u>Township</u>	<u>Employee</u>	<u>Township</u>
2019	\$969,355.00	\$503,889.63	\$3,259,793.00	\$1,088,688.20	\$ 368.54
2018	893,360.28	475,029.65	2,886,638.00	1,063,887.72	17,059.98
2017	831,148.00	476,678.43	2,686,112.00	1,048,938.80	18,783.57

The Township of Maplewood, in accordance with the provisions of Public Law 2009, c. 19 (S21), elected by resolution of the governing body to defer the 50% of their 2009 normal and accrued pension liability for the PERS and PFRS pension retirement system obligation in the amount of \$1,256,243.50. This deferred pension liability will be repaid over a 15 year period and started in April, 2012.

#### 9. DEFINED CONTRIBUTION RETIREMENT PROGRAM

#### Description of System

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position. This waiver is irrevocable.

As of May 21, 2010, the minimum base salary required for eligibility in the DCRP was increased to \$5,000.00.

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee and employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment options provided by the employer.

The law requires that three classes of employees enroll in the DCRP, detailed as follows:

- All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may remain in the Public Employees' Retirement System (PERS).
- A Governor appointee with the advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.
- Employees enrolled in the PERS on or after July 1, 2007 or employees enrolled in the PFRS after May 21, 2010 who earn salary in excess of established "maximum compensation" limits.
- Employees otherwise eligible to enroll in the PERS on or after November 2, 2008 who do not earn the minimum salary for PERS Tier 3, but who earn salary of at least \$5,000.00.
- Employees otherwise eligible to enroll in the PERS after May 21, 2010, who do not work the minimum number of hours per week required for PERS Tier 4 or Tier 5 enrollment (32 hours per week) but who earn salary of at least \$5,000.00 annually.

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to remain to join or remain in PERS.

#### **Contributions Required and Made**

Contributions made by employees for DCRP are currently at 5.5% of their base wages. The employer contribution is 4.05% which includes a member contribution match of 3.0%, Group Life Insurance is .74% of gross wages and Long-Term Disability is .31% of gross wages. Contributions to the plan for the past three (3) years are as follows:

<u>Year</u>	<u>Township</u>	Employees
2019	\$16,572.88	\$30,335.83
2018	10,453.22	24,535.60
2017	9,690.91	24,029.56

#### 10. POST-RETIREMENT BENEFITS OTHER THAN PENSION

#### Plan Description

As of December 20, 1994, the Township of Maplewood no longer offers their employees post-retirement benefits. However, under an early retirement incentive program during 1993, the Township offered certain employees post-employment health benefits. Under this program, the Township will reimburse the retiree the premium paid for health insurance. As of December 31, 2019, there were two retirees in this program.

#### **Funding Policy**

The Township of Maplewood paid retirees in the early retirement incentive program \$12,904.56 for the year ended December 31, 2019.

# **Special Funding Situation**

Under Chapter 330, P.L, 1997, the State shall pay the premium or periodic charges for the qualified local police and firefighter retirees and dependents equal to 80 percent of the premium or periodic charge for the category of coverage elected by the qualified retiree under the State managed care plan or a health maintenance organization participating in the program providing the lowest premium or periodic charge. The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L. 1989.

Therefore, these employers are considered to be in a special funding situation as defined by GASB Statement 75 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan, there is no net OPEB liability, deferred outflows of resources or deferred inflows of resources to report in the financial statements of the local participating employers related to this legislation.

The Township as of June 30, 2019 has 178 members under the Special Funding Situation. The State proportionate share of the net OPEB liability attributed to the Township is \$32,992,685.

#### 11. MUNICIPAL DEBT

The Local Bond Law governs the issuance of bonds and notes to finance general capital expenditures. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Township are general obligation bonds, backed by the full faith and credit of the Township. Pursuant to N.J.S.A. 40A:2-8.1, bond anticipation notes, which are issued to temporarily finance capital projects, cannot be renewed past the third anniversary unless an amount equal to at least the first legal requirement is paid prior to each anniversary and must be paid off within ten years and five months or retired by the issuance of bonds.

# Summary of Municipal Debt (Excluding Current and Operating Debt)

	<u>Year 2019</u>	<u>Year 2018</u>	<u>Year 2017</u>
<u>Issued</u> General:			
Bonds and Notes	\$38,796,126.00	\$36,316,000.00	\$39,356,239.00
Loans Payable	579,983.58	646,527.32	712,767.86
Swimming Pool Utility Fund: Bonds and Notes	407,000.00	717,952.00	847,952.00
Donus and Notes	39,783,109.58	37,680,479.32	40,916,958.86
Authorized but Not Issued General:			
Bonds and Notes		3,373,776.00	2,065,177.63
Total Debt	39,783,109.58	41,054,255.32	42,982,136.49
Less: Cash on Hand:			
General Capital Fund	10,403.46	407.50	179,310.98
Swimming Pool Utility Fund Reserve for Debt Service:		127.50	127.50
General Capital Fund Refunding Bonds:	9.56	159,309.56	4,443.10
General Capital Fund			13,060,000.00
	10,413.02	159,437.06	13,243,881.58
Net Bonds and Notes Issued and			
Authorized but Not Issued	\$39,772,696.56	\$40,894,818.26	\$29,738,254.91

# Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition that follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.942%.

	Gross Debt	<b>Deductions</b>	Net Debt
	<b>*</b> 400 0 <b>7</b> 0 0 40 00	<b>*</b> 400 0 <b>7</b> 0 0 40 00	•
Local School District	\$109,678,942.38	\$109,678,942.38	\$
Swimming Pool Utility	577,952.00	577,952.00	
General Debt	39,376,109.58	10,413.02	39,365,696.56
	\$149,633,003.96	\$110,267,307.40	\$39,365,696.56

Net Debt, \$39,365,696.56 divided by Equalized Valuation Basis per N.J.S. 40A:2-2 as amended, \$4,180,862,222.00 equals 0.942%.

# Borrowing Power Under N.J.S. 40A:2-6 as Amended

3 1/2% of Equalized Valuation Basis	\$146,330,177.77
Net Debt	39,365,696.56
Remaining Borrowing Power	\$106,964,481.21

#### **School Debt Deductions**

School debt is deductible up to the extent of 4.0% of the Average Equalized Assessed Valuations of real property for the Local School District.

### Calculation of "Self-Liquidating Purposes" Swimming Pool Utility per N.J.S. 40A:2-45

Fund Balance, Cash Receipts from Fees,

Rents or Other Charges for Year \$1,064,202.71

Deductions:

Operating and Maintenance Costs \$717,082.14

Debt Service per Swimming Pool Utility

Operating Fund 163,957.50

881,039.64

Excess in Revenue <u>\$ 183,163.07</u>

There being an excess in revenue, all Swimming Pool Utility Debt is deductible for debt statement purposes.

The foregoing debt information is in agreement with the Revised Annual Debt Statement filed by the Chief Financial Officer.

#### **General Obligation Bonds**

\$11,806,000, 2011 Bonds due in annual installments of \$900,000 to \$1,000,000 through October 2025,

interest at 3.00% to 4.00% (callable). \$ 5,806,000.00

\$13,330,000, 2012 Refunding Bonds due in annual installments of \$1,480,000 to \$1,505,000 through

October 2022, interest at 4.00% to 5.00%. 4,480,000.00

\$5,685,000, 2017 Refunding Bonds due in annual installments of \$1,755,000 to \$2,015,000 through

August 2022, interest at 3.00% to 5.00%. 5,600,000.00

\$16,245,000, 2018 Bonds due in annual installments of \$825,000 to \$1,630,000 through February 2030,

interest at 3.00% to 5.00%. 15,420,000.00

\$31,306,000.00

#### **Swimming Pool Utility Bonds**

\$1,447,000, 2011 Bonds due in annual installments of \$130,000 to \$147,000 through October 2022, interest at 3.00% to 4.00% (callable).

\$ 407,000.00

A Schedule of Annual Debt Service for principal and interest for bonded debt is as follows:

Calendar		General		Swimming	Pool Utility
<u>Year</u>	<u>Total</u>	<u>Principal</u>	Interest	Principal	Interest
2020	\$ 6,376,725.00	\$ 4,975,000.00	\$1,258,215.00	\$130,000.00	\$13,510.00
2021	6,351,875.00	5,160,000.00	1,053,565.00	130,000.00	8,310.00
2022	6,319,900.00	5,335,000.00	833,490.00	147,000.00	4,410.00
2023	3,167,915.00	2,585,000.00	582,915.00		
2024	3,053,665.00	2,585,000.00	468,665.00		
2025	2,884,415.00	2,531,000.00	353,415.00		
2026	1,869,050.00	1,625,000.00	244,050.00		
2027	1,804,050.00	1,625,000.00	179,050.00		
2028	1,747,175.00	1,625,000.00	122,175.00		
2029	1,703,350.00	1,630,000.00	73,350.00		
2030	1,654,450.00	1,630,000.00	24,450.00		
	\$36,932,570.00	\$31,306,000.00	\$5,193,340.00	\$407,000.00	\$26,230.00

The interest reflected above is on the cash basis for all funds.

#### **Green Acres Trust Loans Payable**

During 2010 the Township of Maplewood entered into a loan agreement with the State of New Jersey, Department of Environmental Protection under the Green Acres Trust Program to finance part of the improvements to Dehart Park in the sum of \$956,250.00 at an interest rate of 2.0%.

The following is a Schedule of Annual Principal and Interest Payments for the Green Acres Trust Loan Payable as of December 31, 2019:

<u>Year</u>	<u>Total</u>	<u>Principal</u>	<u>Interest</u>
2020	\$ 54,603.68	\$ 43,219.02	\$11,384.66
2021	54,603.69	44,087.74	10,515.95
2022	54,603.68	44,973.89	9,629.79
2023	54,603.68	45,877.87	8,725.81
2024	54,603.68	46,800.02	7,803.66
2025	54,603.68	47,740.70	6,862.98
2026	54,603.68	48,700.29	5,903.39
2027	54,603.68	49,679.16	4,924.52
2028	54,603.68	50,677.71	3,925.97
2029	54,603.68	51,696.33	2,907.35
2030	54,603.68	52,735.43	1,868.25
2031	54,603.69_	53,795.42_	808.27
	\$655,244.18	\$ 579,983.58	\$75,260.60

# Special Emergency Note

The outstanding Special Emergency Note is summarized as follows:

	Interest <u>Rate</u>	<u>Amount</u>
Current Fund	2.75%	\$ 163,800.00

#### **Bond Anticipation Notes**

Outstanding Bond Anticipation Notes are summarized as follows:

	Interest <u>Rate</u>	<u>Amount</u>
General Capital Fund	2.00%	\$7,490,126.00
Swimming Pool Capital Fund	3.00%	170,952.00

Statutory requirements for providing sums equivalent to legally payable installments for the redemption of notes (Budget Appropriations) and permanent funding (Bond Issues) are summarized as follows:

		Permanent
Original	Legal	Funding
Notes	Installments	Required
Issued	Due	as of May 1
2016	2019 - 2026	2027
2019	2022 - 2029	2030

#### Bonds and Notes Authorized but Not Issued

There were no Bonds and Notes Authorized but Not Issued as of December 31, 2019.

#### 12. SCHOOL DEBT

The School District of South Orange and Maplewood is unique in that it is a combination of Type I and Type II school districts. It has an elected school board, but the electorate does not vote on the school budget. Instead, the Board of School Estimate approves the amount of local property taxes to be allocated in support of the schools. The Board of School Estimate is comprised of eight members, two from the Board of Education and three from each governing body. Approval of the amount to be raised by local school taxes requires five assenting votes, four of which must come from the representatives of the Townships' governing bodies.

The Board of School Estimate may only approve or reject the total amount of money to be raised by local taxes for current expenses and capital outlay for the fiscal year in question. Once the total amounts are approved, they have no authority or control over how the funds are actually allocated within those categories by the Board of Education.

If the Board of School Estimate will not approve a budget amount that is acceptable to the Board of Education, the Board of Education may appeal to the State Commissioner of Education for relief. In all cases, the taxes to be appropriated by each township are determined in proportion to the equalized ratable base of each community.

An additional function of the Board of School Estimate is to approve any assumption of long-term debt by the Board of Education. Since action by the Board of Education to incur long-term debt carries an obligation to pay over several years, the Board of School Estimate must approve that action. By their approval, the Board of School Estimate agrees to provide the necessary tax revenues to service the debt over the life of the obligation. Thus, funds obligated to debt services are not subject to the annual budget approval process as they have been previously approved by the Board of School Estimate.

#### 13. INTERFUND RECEIVABLES AND PAYABLES

As of December 31, 2019, interfund receivables and payables that resulted from various interfund transactions were as follows:

<u>Fund</u>	Due from Other Funds	Due to Other Funds
Current Fund	\$ 956,644.28	\$ 416,797.70
Federal and State Grant Fund	520,101.37	529,637.18
Animal Control Trust Fund		37.09
General Trust Fund		124,134.22
Municipal Open Space Trust Fund	416,797.70	320,000.00
General Capital Fund	335,000.00	692,155.96
Swimming Pool Operating Fund	5,953.50	150,884.20
Swimming Pool Capital Fund	533.00	1,383.50
	\$ 2,235,029.85	\$ 2,235,029.85

#### 14. DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEARS' BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2019, the following deferred charges are shown on the balance sheet of the Current Fund and Swimming Pool Operating Fund:

	Balance <u>Dec. 31, 2019</u>	2020 Budget Appropriation	To Be Raised in Subsequent <u>Budget</u>
Current Fund: Special Emergency Appropriation	\$ 164,400.00	\$ 82,200.00	\$82,200.00
Swimming Pool Operating Fund: Overexpenditure of Appropriations	26,997.14	26,997.14	

# 15. DEFERRED COMPENSATION PLAN

The Township of Maplewood offers its employees a Deferred Compensation Plan created in accordance with the provisions of N.J.S. 43:15B-1 et seq., and the Internal Revenue Code, Section 457. The plan, available to all municipal employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

Statutory and regulatory requirements governing the establishment and operation of Deferred Compensation Plans have been codified in the New Jersey Administrative Code under the reference N.J.A.C. 5:37.

The "Small Business Job Protective Act of 1996" revised several provisions of Section 457 of the Internal Revenue Code. A provision of the act required that all existing plans be modified to provide that the funds be held for the exclusive benefit of the participating employees and their beneficiaries.

#### 15. DEFERRED COMPENSATION PLAN (Continued)

The Township of Maplewood authorized such modifications to their plan by resolution of the Township Committee adopted June 16, 1998.

The Administrator for the Township of Maplewood's Deferred Compensation Plan is Metlife Securities, Inc. and I.C.M.A.

The Plan was subject to a review only as defined by the New Jersey Division of Local Government Services and the American Institute of Certified Public Accountants. A review consists principally of inquiries of Township officials and analytical procedures applied to financial data. It is substantially less in scope than an examination in accordance with generally accepted auditing standards. The audit of the program lies within the scope of the audit of the independent accountants of the Metlife Securities, Inc. and I.C.M.A.

#### 16. RISK MANAGEMENT

The Township of Maplewood is a member of the New Jersey Intergovernmental Insurance Fund with respect to General Liability, Property, Workers' Compensation and Employer Liability.

# 17. CONTINGENT LIABILITIES

#### B. Compensated Absences

The Township of Maplewood has an Accrued Sick Policy Plan whereby certain eligible employees, upon retirement, will receive compensation for accumulated sick time.

As of January 1, 1978 employees in the United Construction Trades and Industrial Employees' International Union can accumulate unused sick time. Upon retirement, eligible employees will receive one-half of the accumulated sick time, but such payment shall not exceed \$12,000.00.

Any employee in the Communication Workers' of America, Local 1031 Union can accumulate unused sick time. Upon retirement, eligible employees, hired prior to January 1, 2002, will be paid for up to 90 sick days at full pay and up to an additional 90 days at half pay.

Police officers and firemen cannot accumulate sick and vacation days. Upon retirement, they would only get paid for the vacation days they did not use in the previous year.

It is estimated that the sum of \$698,537.71 computed internally at the 2019 salary rates, would be payable to various officials and employees of the Township of Maplewood as of December 31, 2019 for accumulated sick and vacation days and unused holidays. These figures have been calculated by management and are unaudited. Provision for the above are not reflected on the Financial Statements of the Township.

#### B. Tax Appeals

As of September 25, 2020, there were thirty-nine (39) appeals pending before the New Jersey Tax Court with an assessed valuation of \$127,347,900.00. Potential liability was undeterminable.

Judgments favorable to the taxpayers generally extend to two years following the year judged and would also subject the Township to a liability for statutory interest based upon the amount of taxes refunded from the date of payment to the date of refund (R.S. 54:3-27.2).

#### 17. CONTINGENT LIABILITIES (Continued)

#### C. Federal and State Awards

The Township participates in several federal and state grant programs which are governed by various rules and regulations of the grantor agencies; therefore, to the extent that the Township has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectibility of any related receivable at December 31, 2019 may be impaired. In the opinion of management, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

#### D. Arbitrage Rebate Calculation

In 1985, under the Tax Reform Act, the Arbitrage Rebate Law went into effect requiring issuers of tax exempt debt obligations to rebate to the Federal Government all of the earnings in excess of the yield on investments of proceeds of such debt issuances (the "rebate arbitrage"). The Rebate Regulations apply to obligations issued after August 31, 1986. The arbitrage rebate liability must be calculated every installment computation date (last day of the fifth bond year) or earlier if the bonds are retired, defeased or refunded and pay at least 90% of the rebatable arbitrage (plus any earnings thereon) within 60 days after such date.

#### E. Payments in Lieu of Taxes (PILOT)

Under N.J.S.A. 40A:20-12, each municipality is required to annually remit to the County five percent (5%) of the annual service charge for each long-term PILOT financial agreement entered into by the municipality.

# F. Litigation

There is no significant litigation or any contingent liabilities, unasserted claims or assessments or statutory violations which would materially affect the financial position or results of operations of the Township other than what is listed below:

General liability claims pending against the Township are handled by insurance carriers.

#### 18. SECONDARY MARKET DISCLOSURE

Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the requirements in accordance with Paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the municipality shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof various financial documents relating to the financial conditions of the Municipal Securities Rulemaking Board through the Electronic Municipal Access Data Port (the "MSRB").

#### 19. SUBSEQUENT EVENTS

The Township of Maplewood has evaluated subsequent events that occurred after the balance sheet date, but before September 25, 2020 and it was determined that the following item requires disclosure:

Due to the impact of the COVID-19 pandemic, the Township of Maplewood implemented several policies to protect the health and safety of its employees and citizens. It is anticipated that certain revenues will not be realized to the extent it was budgeted for in fiscal year 2020, for example the Municipal Court, the Construction Code and the Recreation Department.

The Swimming Pool is a separate utility with its own budget. The Township delayed the opening of the pool until July 6<sup>th</sup>. This delay may cause a decrease in anticipated revenue for membership fees.

If the loss in revenue in the Current Fund Budget or Swimming Pool Budget causes a deficit in operations, the deficit would be raised as a deferred charge in succeeding year's budget.

# APPENDIX C FORMS OF APPROVING LEGAL OPINIONS OF BOND COUNSEL



, 2021

Township Committee of the Township of Maplewood, in the County of Essex, New Jersey

**Dear Committee Members:** 

We have acted as bond counsel to the Township of Maplewood, in the County of Essex, New Jersey (the "Township"), in connection with the issuance by the Township of its \$15,811,000 original principal amount of the Township's General Obligation Bonds, consisting of \$13,638,000 General Improvement Bonds, \$1,885,000 Pool Utility Bonds and \$288,000 General Improvement Refunding Bonds (collectively, the "Bonds"), dated the date hereof. In order to render the opinions herein, we have examined laws, documents and records of proceedings, or copies thereof, certified or otherwise identified to us as we have deemed necessary.

The Bonds are issued pursuant to the Local Bond Law of the State of New Jersey, a resolution of the Township adopted June 1, 2021 pursuant to N.J.S.A. 40A:2-26(f), in all respects duly approved, and the various bond ordinances referred to therein, each in all respects duly approved and published as required by law.

In our opinion, except insofar as the enforcement thereof may be limited by any applicable bankruptcy, moratorium or similar laws or application by a court of competent jurisdiction of legal or equitable principles relating to the enforcement of creditors' rights, the Bonds are valid and legally binding obligations of the Township, and the Township has the power and is obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the Bonds and the interest thereon without limitation as to rate or amount.

On the date hereof, the Township has covenanted in its Arbitrage and Tax Certificate (the "Certificate") to comply with certain continuing requirements that must be satisfied subsequent to the issuance of the Bonds in order to preserve the tax-exempt status of the Bonds pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Pursuant to Section 103 of the Code, failure to comply with these requirements could cause interest on the Bonds to be included in gross income for federal income tax purposes retroactive to the date of issuance of the Bonds. In the event that the Township continuously complies with its covenants and in reliance on representations, certifications of fact and statements of reasonable expectations made by the Township in the Certificate, it is our opinion that, under existing law. interest on the Bonds is excluded from gross income of the owners thereof for federal income tax purposes pursuant to Section 103 of the Code, and interest on the Bonds is not an item of tax preference under Section 57 of the Code for purposes of computing alternative minimum tax. We express no opinion regarding other federal tax consequences arising with respect to the Bonds. Further, in our opinion, based upon existing law, interest on the Bonds and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act. These opinions are based on existing statutes, regulations, administrative pronouncements and judicial decisions.

This opinion is issued as of the date hereof. We assume no obligation to update, revise or supplement this opinion to reflect any facts or circumstances that may come to our attention or any changes in law or interpretations thereof that may occur after the date of this opinion or for any reason whatsoever.

Very truly yours,

Township Committee of the Township of Maplewood, in the County of Essex, New Jersey

#### Dear Committee Members:

We have acted as bond counsel to the Township of Maplewood, in the County of Essex, New Jersey (the "Township"), in connection with the issuance by the Township of the \$8,900,000 Bond Anticipation Note (the "Note"). In order to render the opinions herein, we have examined laws, documents and records of proceedings, or copies thereof, certified or otherwise identified to our satisfaction, and have undertaken such research and analyses as we have deemed necessary.

The Note is issued pursuant to the Local Bond Law of the State of New Jersey and the bond ordinances of the Township listed in the Certificate of Determination and Award dated the date hereof, each in all respects duly approved and published as required by law. The Note is a temporary obligation issued in anticipation of the issuance of bonds.

In our opinion, except insofar as the enforcement thereof may be limited by any applicable bankruptcy, moratorium or similar laws or application by a court of competent jurisdiction of legal or equitable principles relating to the enforcement of creditors' rights, the Note is a valid and legally binding obligation of the Township, payable in the first instance from the proceeds of the sale of the bonds in anticipation of which the Note is issued, but, if not so paid, payable ultimately from ad valorem taxes that may be levied upon all the taxable property within the Township without limitation as to rate or amount.

On the date hereof, the Township has covenanted in its Arbitrage and Tax Certificate (the "Certificate") to comply with certain continuing requirements that must be satisfied subsequent to the issuance of the Note in order to preserve the tax-exempt status of the Note pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"). Pursuant to Section 103 of the Code, failure to comply with these requirements could cause interest on the Note to be included in gross income for federal income tax purposes retroactive to the date of issuance of the Note. In the event that the Township continuously complies with its covenants and in reliance on representations, certifications of fact and statements of reasonable expectations made by the Township in the Certificate, it is our opinion that, under existing law, interest on the Note is excluded from gross income of the owners thereof for federal income tax purposes pursuant to Section 103 of the Code, and interest on the Note is not an item of tax preference under Section 57 of the Code for purposes of computing alternative minimum tax. We express no opinion regarding other federal tax consequences arising with respect to the Note. Further, in our opinion, based upon existing law, interest on the Note and any gain on the sale thereof are not included in gross income under the New Jersey Gross Income Tax Act. These opinions are based on existing statutes, regulations, administrative pronouncements and judicial decisions.

This opinion is issued as of the date hereof. We assume no obligation to update, revise or supplement this opinion to reflect any facts or circumstances that may come to our attention or any changes in law or interpretations thereof that may occur after the date of this opinion or for any reason whatsoever.

Very truly yours,