

NEW ISSUE: FULL-BOOK ENTRY ONLY

RATINGS REQUESTED FROM MOODY'S  
(North Dakota School District Credit Enhancement Program)

(Electronic and Sealed Bids Accepted)

In the opinion of Bond Counsel, the interest to be paid on the Bonds is not includable in gross income of the recipient for United States or State of North Dakota income tax purposes. See "TAX EXEMPTION" contained herein.

**OFFICIAL STATEMENT**

**\$3,000,000<sup>(1)</sup> LIMITED TAX BUILDING FUND BONDS, SERIES 2020  
LISBON PUBLIC SCHOOL DISTRICT NO. 19  
(RANSOM COUNTY, NORTH DAKOTA)**

**Dated:** May 28, 2020

**Principal Due:** August 1, 2020 through 2039

**Minimum Bid:** \$2,970,000 (99.0% of Par)

**Good Faith Deposit:** \$30,000

The \$3,000,000 Limited Tax Building Fund Bonds, Series 2020 (the "Bonds") are being issued by the Lisbon Public School District No. 19, North Dakota (the "District") pursuant to Sections 21-03-07(7) and Chapter 57-15-16 of the North Dakota Century Code for the purpose of (i) providing funds to remodel and construct an addition to the elementary school and remodel the middle school; and to otherwise improve school facilities and property, and (ii) paying the costs associated with the issuance of the Bonds. The Bonds are valid and binding limited obligations of the District payable solely from the School Building Fund Levy, which may be levied upon all taxable property located in the District at the rate of 20.0 mills (see "DESCRIPTION OF THE BONDS - Security and Source of Payment" herein).

The Bonds will be issued as fully registered bonds without coupons and, when issued, will be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository of the Bonds. Individual purchases may be made in book-entry form only, in the principal amount of \$5,000 and integral multiples thereof. Purchasers will not receive certificates representing their interest in the Bonds purchased. Principal of the Bonds, payable annually on August 1, 2020 through 2039, and interest, payable semiannually on each February 1 and August 1 commencing August 1, 2020, will be paid to DTC, which will in turn remit such principal and interest to its participants for subsequent disbursement to the beneficial owners of the Bonds as described herein.

The Bonds will mature serially on August 1 in the following years and amounts:

<u>Year</u>	<u>Amount<sup>(1)</sup></u>	<u>Interest Rate*</u>	<u>Yield*</u>	<u>Year</u>	<u>Amount<sup>(1)</sup></u>	<u>Interest Rate*</u>	<u>Yield*</u>
2020	\$ 180,000	_____ %	_____ %	2030	\$ 145,000	_____ %	_____ %
2021	110,000	_____ %	_____ %	2031	150,000	_____ %	_____ %
2022	115,000	_____ %	_____ %	2032	155,000	_____ %	_____ %
2023	120,000	_____ %	_____ %	2033	160,000	_____ %	_____ %
2024	125,000	_____ %	_____ %	2034	165,000	_____ %	_____ %
2025	125,000	_____ %	_____ %	2035	170,000	_____ %	_____ %
2026	130,000	_____ %	_____ %	2036	175,000	_____ %	_____ %
2027	135,000	_____ %	_____ %	2037	180,000	_____ %	_____ %
2028	140,000	_____ %	_____ %	2038	185,000	_____ %	_____ %
2029	145,000	_____ %	_____ %	2039	190,000	_____ %	_____ %

The Bonds maturing on August 1, 2029 and thereafter are subject to redemption on August 1, 2028 and any date thereafter at a price of par plus accrued interest to the redemption date.

**BANK QUALIFIED:** The Bonds will be designated as "Qualified Tax-Exempt Obligations"

**PAYING AGENT:** BNY Mellon Corporate Trust, Houston, TX

**LEGAL OPINION:** Arntson Stewart Wegner PC, Fargo, North Dakota

**BID OPENING:** 11:00 A.M. Central Time on Tuesday, May 12, 2020  
In the offices of PFM Financial Advisors LLC  
50 South Sixth Street, Suite 2250, Minneapolis, MN 55402

**BIDS CONSIDERED:** On Tuesday, May 12, 2020

**DELIVERY:** Delivery of the Bonds is anticipated to occur on or about May 28, 2020.

<sup>(1)</sup> The District reserves the right to adjust the individual maturities in multiples of \$5,000.

\* Interest rates and reoffering yields or prices and rating will be set forth in the Final Official Statement described herein.

(THIS COVER PAGE CONTAINS CERTAIN INFORMATION FOR QUICK REFERENCE ONLY. IT IS NOT A SUMMARY OF THIS ISSUE. INVESTORS MUST READ THE ENTIRE OFFICIAL STATEMENT TO OBTAIN INFORMATION ESSENTIAL TO THE MAKING OF AN INFORMED INVESTMENT DECISION.)





No dealer, broker, salesman or other person has been authorized by the District, the Municipal Advisor or the Underwriters to give any information or to make any representations other than those contained in this Official Statement or the Final Official Statement and, if given or made, such information and representations must not be relied upon as having been authorized by the District, the Municipal Advisor or the Underwriters. This Official Statement or the Final Official Statement does not constitute an offer to sell or solicitation of an offer to buy, nor shall there be any sale of the Bonds by any person in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale. The information set forth herein has been obtained from the District and other sources which are believed to be reliable, but it is not to be construed as a representation by the Municipal Advisor or Underwriters. The information and expressions of opinion herein are subject to change without notice, and neither the delivery of this Official Statement or the Final Official Statement nor any sale made thereafter shall, under any circumstances, create any implication that there has been no change in the affairs of the District or in any other information contained herein, since the date hereof.

IN CONNECTION WITH THE OFFERING OF THE BONDS, THE UNDERWRITERS MAY OVER-ALLOT OR EFFECT TRANSACTIONS WHICH STABILIZE OR MAINTAIN THE MARKET PRICE OF THE BONDS AT A LEVEL ABOVE THAT WHICH MIGHT OTHERWISE PREVAIL IN THE OPEN MARKET. SUCH STABILIZING, IF COMMENCED, MAY BE DISCONTINUED AT ANY TIME.

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## INTRODUCTION TO THE OFFICIAL STATEMENT

The following information is furnished solely to provide limited introductory information regarding the \$3,000,000<sup>(1)</sup> Limited Tax Building Fund Bonds, Series 2020 (the "Bonds") issued by the Lisbon Public School District No. 19, North Dakota (the "District") and does not purport to be comprehensive. All such information is qualified in its entirety by reference to the more detailed descriptions appearing in this Official Statement, including the appendices hereto.

<b>Issuer:</b>	Lisbon Public School District No. 19, North Dakota (the "District").
<b>Authority of Issuance:</b>	The Bonds are issued pursuant to Sections 21-03-07(7) and Chapter 57-15-16 of the North Dakota Century Code.
<b>Purpose:</b>	The proceeds of the Bonds will be used for the purpose of (i) providing funds to remodel and construct an addition to the elementary school and remodel the middle school; and to otherwise improve school facilities and property.
<b>Security:</b>	Principal and interest on the Bonds will be payable solely from the School Building Fund Levy, which may be levied upon all taxable property located in the District at the rate of 20.0 mills (see "DESCRIPTION OF THE BONDS - Security and Source of Payment" herein).
<b>Principal Payment:</b>	Principal on the Bonds is payable annually on August 1, 2020 through 2039.
<b>Interest Payments:</b>	Interest on the Bonds is payable semiannually on February 1 and August 1, commencing August 1, 2020.
<b>Optional Redemption:</b>	The Bonds are subject to redemption on August 1, 2028.
<b>Denominations:</b>	\$5,000 or multiples thereof.
<b>Book-Entry Only:</b>	The Bonds will be issued as book-entry only securities through the DTC.
<b>Tax Status:</b>	The Bonds are generally exempt from federal and state income taxes (see "Tax Exemption" herein).
<b>Bank Qualified:</b>	The Bonds are designated as "Qualified Tax-Exempt Obligations"
<b>Record Date:</b>	Interest and principal shall be paid to the registered holders of the Bonds on the 15th day of the calendar month next preceding such interest payment date, whether or not such day is a business day.
<b>Professional Consultants:</b>	<i>Municipal Advisor:</i> PFM Financial Advisors LLC Fargo, North Dakota Minneapolis, Minnesota  <i>Bond Counsel:</i> Arntson Stewart Wegner PC Fargo, North Dakota  <i>Paying Agent/ Registrar:</i> BNY Mellon Corporate Trust Houston, Texas
<b>Legal Matters:</b>	Validity, tax exemption, and legal matters incident to the authorization and issuance of the Bonds are subject to the opinion of Arntson Stewart Wegner PC, Bond Counsel. The opinion will be substantially in the form set forth in Appendix B attached hereto.
<b>Dated Date/Delivery Date:</b>	On or about May 28, 2020.

<sup>(1)</sup>Preliminary, subject to change.

The information set forth herein has been obtained from the District and other sources which are believed to be reliable, but it is not to be construed as a representation by the Municipal Advisor or Underwriter(s). The information and expressions of opinion herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale made thereafter shall, under any circumstances, create any implication that there has been no change in the affairs of the District or in any other information contained herein, since the date hereof.

*The Official Statement is in a form deemed final as of its date for purposes of Securities and Exchange Commission Rule 15c2-12(b)(1) (the "Rule"), but is subject to minor revision or amendment in accordance with the Rule. Not later than seven business days following the award of the Bonds, the District shall provide copies of the Final Official Statement, as that term is used in the Rule, to the purchaser of the Bonds. The purchaser of the Bonds will be supplied with Final Official Statements in a quantity sufficient to meet its request. Up to 25 copies of the Final Official Statement will be furnished without cost.*

Questions regarding the Bonds or the Official Statement can be directed to, and additional copies of the Official Statement, the District's audited financial reports and the documents described herein may be obtained from, PFM Financial Advisors LLC, 50 South Sixth Street, Suite 2250, Minneapolis, Minnesota 55402 (612/338-3535 or 612/338-7264 fax), the District's Municipal Advisor.

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## **DESCRIPTION OF THE BONDS**

### ***Authority and Purpose***

The Bonds are being issued by the District pursuant to a Resolution to be adopted by the School Board (the “Resolution”) on May 12, 2020, and are authorized to and in full conformity with the Constitution and laws of the State of North Dakota, Sections 21-03-07(7) and Chapter 57-15-16 of the North Dakota Century Code. The District is issuing the Bonds for the purpose of (i) providing funds to remodel and construct an addition to the elementary school and remodel the middle school; and to otherwise improve the school facilities and property.

### ***Security and Source of Payment***

The Bonds are valid and binding limited obligations of the District payable solely from the School Building Fund Levy, which may be levied upon all taxable property located in the District at the rate of 20.0 mills. The District’s taxable valuation for taxes payable in 2020 is \$19,391,172 (See “PROPERTY VALUATIONS AND TAXES – Property Valuations”). A 20.0-mill levy based upon this valuation, if collected in full, would produce \$387,823 annually. The projected maximum annual debt service payable from the School Building Fund Levy in the period during which the Bonds will be outstanding including all outstanding debt payable from the School Building Fund Levy is \$199,600 in 2029. Thus the lowest projected debt service coverage under these assumptions is 1.94X. The School Building Fund Levy may not be repealed or discontinued so long as the Bonds or other debt payable from the proceeds of the School Building Fund Levy are outstanding.

### **North Dakota School District Credit Enhancement Program**

The District has elected to participate in the North Dakota School District Credit Enhancement Program (the “Program”). Under the Program, if a school district is unable to make a bond payment, upon receipt of a notice of potential default, the State of North Dakota (the “State”) will make the payment three days prior to the bond payment date from funds due, or payable, or appropriated to the school district under Chapter 15.1-27 of the North Dakota Century Code. To participate in the Program, the District’s school board must adopt a resolution (the “Resolution”) wherein the school district elects to participate in the Program, obligates the school district to be bound by the provisions of Section 6-09.4-23 and authorizes the withholding of state funds as required by the Program. The Resolution must further provide that the election to participate in the Program is irrevocable so long as the evidence of indebtedness enhanced by the Program remains outstanding and unpaid. The Resolution also must require the school district to deposit a bond payment with the paying agent five days before the payment date to the bondholders; certify that the state funds available to the school district under NDCC Chapter 15.1-27 are at least 2 times the maximum annual debt service on the bonds; and provide for an additional bonds test requiring at least 2 times coverage of the maximum annual debt service for all outstanding bonds and subsequent bonds issued under the Program. The maximum annual debt service for all outstanding issues in the credit enhancement program is \$199,600 in the year maturing August 1, 2029. The total state aid due to the District for the 2019-20 school year is \$5,631,454. The state aid provides 28.21 times coverage for the maximum annual debt service of all outstanding bonds in the Program.

### ***Bond Terms***

The Bonds are dated May 28, 2020 as the date of original issue. Principal is due on August 1 of the years 2020 through 2039 as presented in the cover of this official statement. Interest on the Bonds is payable semiannually on each February 1 and August 1, commencing August 1, 2020. It will be computed on a 360-day year, 30-day month basis, to the owners of record as of the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month.

## ***Redemption Provisions***

The Bonds maturing on August 1, 2029 and thereafter are subject to redemption on August 1, 2028 and any date thereafter at a price of par plus accrued interest to the redemption date.

## ***Sources and Uses of Funds***

Table 1 below presents the estimated sources and uses of funds for the Bonds.

**Table 1**  
**Estimated Sources and Uses of Funds**

### **Sources of Funds**

Par Amount	\$ 3,000,000
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### **Uses of Funds**

Deposit to Project Fund
Cost of Issuance/ Underwriter's Discount
Total Estimated Uses of Funds

## ***Bondholder's Risks***

An investment in the Bonds is subject to certain risks. No person should purchase the Bonds unless such person understands the risks described below and is willing to bear those risks. There may be other risks not listed below which may adversely affect the value of the Bonds. In order to identify risk factors and make an informed investment decision, potential investors should be thoroughly familiar with this entire Preliminary Official Statement (including the Appendices hereto) in order to make a judgment as to whether the Bonds are an appropriate investment.

**Global Health Emergency Risk:** On March 11, 2020, the World Health Organization proclaimed the Coronavirus (COVID-19) to be a pandemic. In an effort to lessen the risk of transmission of COVID-19, the United States government, state governments, local governments and private industries have taken measures to limit social interactions in an effort to limit the spread of COVID-19, affecting business activities and impacting global, state and local commerce and financial markets. The emergence of COVID-19 and the spread thereof is an emerging and evolving issue. As the federal, state, and local governments, including the District, continue efforts to contain and limit the spread COVID-19 disease, future tax and other revenue collections may deviate from historical or anticipated collections and may have an adverse impact on the financial position and operations of the District and its ability to fund debt obligations, including the Bonds in accordance with its terms. The District is not able to predict and makes no representations as to the economic impact of the COVID-19 pandemic on the District or its financial position.

## ***Book-Entry Only System***

*The information contained in the following paragraphs of this subsection "Book-Entry Only System" has been extracted from a schedule prepared by Depository Trust Company ("DTC") entitled "SAMPLE OFFERING DOCUMENT LANGUAGE DESCRIBING BOOK-ENTRY ONLY ISSUANCE." The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the District believes to be reliable, but the District takes no responsibility for the accuracy thereof.*

*The information contained in the following paragraphs of this subsection "Book-Entry-Only SYSTEM" has been extracted from a schedule prepared by Depository Trust Company ("DTC") entitled "SAMPLE OFFERING DOCUMENT LANGUAGE DESCRIBING DTC AND BOOK-ENTRY-ONLY ISSUANCE." The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the City believes to be reliable, but the City takes no responsibility for the accuracy thereof.*



1. The Depository Trust Company (“DTC”), New York, NY, will act as securities depository for the securities (the “Bonds”). The Bonds will be issued as fully-registered securities registered in the name of Cede & Co. (DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Security certificate will be issued for each of the Bonds, each in the aggregate principal amount of such issue, and will be deposited with DTC.

2. DTC, the world’s largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a “banking organization” within the meaning of the New York Banking Law, a member of the Federal Reserve System, a “clearing corporation” within the meaning of the New York Uniform Commercial Code, and a “clearing agency” registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC’s participants (“Direct Participants”) deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants’ accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation (“DTCC”). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly (“Indirect Participants”). DTC has a Standard & Poor’s rating of AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com).

3. Purchases of the Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC’s records. The ownership interest of each actual purchaser of each Bond (“Beneficial Owner”) is in turn to be recorded on the Direct and Indirect Participants’ records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

4. To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC’s partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC’s records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

5. Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time.

6. Redemption notices shall be sent to DTC. If less than all of the Securities within an issue are being redeemed, DTC’s practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

7. Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Bonds unless authorized by a Direct Participant in accordance with DTC’s MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the District as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.’s consenting or voting rights to those Direct Participants to whose accounts Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

8. Redemption proceeds, distributions, and dividend payments on the Bonds will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the District or Agent, on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, Agent, or the District, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions, and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the District or Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

9. DTC may discontinue providing its services as depository with respect to the Bonds at any time by giving reasonable notice to the District or Agent. Under such circumstances, in the event that a successor depository is not obtained, Bond certificates are required to be printed and delivered.

10. The District may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Security certificates will be printed and delivered to DTC.

11. The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that District believes to be reliable, but the District takes no responsibility for the accuracy thereof.

NEITHER THE DISTRICT NOR THE PAYING AGENT WILL HAVE ANY RESPONSIBILITY OR OBLIGATION TO DIRECT PARTICIPANTS, TO INDIRECT PARTICIPANTS, OR TO ANY BENEFICIAL OWNER WITH RESPECT TO (I) THE ACCURACY OF ANY RECORDS MAINTAINED BY DTC, ANY DIRECT PARTICIPANT, OR ANY INDIRECT PARTICIPANT; (II) ANY NOTICE THAT IS PERMITTED OR REQUIRED TO BE GIVEN TO THE OWNERS OF THE BONDS UNDER THE RESOLUTION; (III) THE SELECTION BY DTC OR BY ANY DIRECT PARTICIPANT OR INDIRECT PARTICIPANT OF ANY PERSON TO RECEIVE PAYMENT IN THE EVENT OF A PARTIAL REDEMPTION OF THE BONDS OF A SERIES; (IV) THE PAYMENT BY DTC OR ANY DIRECT PARTICIPANT OR INDIRECT PARTICIPANT OF ANY AMOUNT WITH RESPECT TO THE PRINCIPAL OR REDEMPTION PREMIUM, IF ANY, OR INTEREST DUE WITH RESPECT TO THE BONDS; (V) ANY CONSENT GIVEN OR OTHER ACTION TAKEN BY DTC AS THE OWNER OF BONDS; OR (VI) ANY OTHER MATTER.

### ***Continuing Disclosure***

In order to assist the Underwriters in complying with SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission, pursuant to the Securities Exchange Act of 1934 (the "Rule"), the District has agreed for the benefit of the holders and beneficial owners of the Bonds to provide certain financial information and operating data and financial statements relating to the District (the "Annual Report") by not later than 365 days after the end of the fiscal year, commencing with the report for the fiscal year ended June 30, 2020, and to provide notices of the occurrence of certain enumerated events, if material. The Annual Report is to be filed with the MSRB through its Electronic Municipal Market Access system (EMMA) at [www.emma.msrb.org](http://www.emma.msrb.org). The notices of material events are to be filed with the Municipal Securities Rulemaking Board. The details and terms of the Undertaking, as well as the information to be contained in the annual report or the notices of material events are set forth in the Continuing Disclosure Certificate to be executed and delivered by the District at the time the Bonds are delivered. Such Certificate will be in substantially the form attached hereto as Appendix C.

In the past five years, the District has not entered into any Continuing Disclosure Undertakings under the Rule. A failure by the District to comply with the Undertakings will not constitute an event of default on the Bonds (although holders will have any available remedy at law or in equity). Nevertheless, such a failure must be reported in accordance with the Rule and must be considered by any broker, dealer or municipal securities dealer before recommending the purchase or sale of the Bonds in the secondary market. Consequently, such a failure may adversely affect the transferability and liquidity of the Bonds and their market price.

## THE DISTRICT

### *General Information*

The District is located in southeastern North Dakota in Ransom County and includes the Cities of Lisbon and Elliot. The District covers an area of over 429 square miles and serves a population of approximately 3,500. The District currently has three schools. The enrollment for the 2019/20 school year is 634. The District employs 96 people.

### *Organization and Administration*

The school board is the policy-making body. Among some of the roles of the School Board are to approve the budget, establish goals and priorities, acquire and dispose of property, serve as a link between the school system and the public and interpret educational needs and concerns of the community. The Board of Education is made up of five residents of the District elected at large to four-year terms. Annual school board elections for three or four positions on the board are held in conjunction with county elections. New directors take their seats in July and the board elects its officers at that time. Board meetings are normally held on the second Tuesday of each month at 7:30 p.m. The school board and the current administration are presented in the following table.

#### Members of the Board

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Mark Qual	President	6/2021
Liz Anderson	Vice President	6/2020
Brenna Welton	Board Member	6/2022
Chad Johnson	Board Member	6/2020
Lance Gulleason	Board Member	6/2022

#### Administration

<u>Name</u>	<u>Position</u>
Dr. Steven L. Johnson	Superintendent
Lori Lyons	Business Manager
Pam Holstad	Assistant Business Manager
Brent Janes	Director of Information Technology

### *Physical Characteristics of the District*

Table 2 provides a listing of the District's current facilities.

**Table 2**  
**District Facilities**

<u>Building</u>	<u>Year Built</u>	<u>Additions</u>	<u>Grades</u>	<u>Estimated Capacity</u>	<u>Current Enrollment</u>
Elementary	1959	1987	K-4	300	218
Middle School	1939	1975	5-8	375	204
High School	1971		9-12	375	178
Total				<u>1,050</u>	<u>600</u>

***Enrollment Trends***

The District’s enrollment for the 2019/20 school year is 634. Enrollments in the District for the past five school years are set forth in Table 3 below. In addition, Table 3 shows the projected enrollment for the next five years according to the District.

**Table 3**  
**District Historical Enrollment**

<u>School Year</u>	<u>Students</u>
2019/20	634
2018/19	638
2017/18	632
2016/17	635
2015/16	642

***District Employees***

The District employs 53 full-time equivalent teachers, 4 full-time equivalent administrative personnel, and 39 classified/other full-time equivalent personnel. Organized employees of the District are represented by the Lisbon Education Association.

**Collective Bargaining Agreements**

The licensed teachers of the school district are covered by the Lisbon School District Negotiated Agreement. This agreement expires on June 30, 2021. No other employee groups are covered by labor agreements.

***Pension Plans***

Substantially all employees of the District are members of the Teachers’ Fund for Retirement (“TFFR”) or the North Dakota Public Employees Retirement System (“NDPERS”).

**Teachers’ Fund for Retirement**

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, death and disability benefits. The cost to administer the TFFR plan is financed by investment income and contributions.

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 11.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 12.75% of the teacher’s salary. Member and employer contributions will be reduced to 7.75% each when the fund reaches a 100% funded ratio on an actuarial basis.

**North Dakota Public Employees Retirement System**

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of covered compensation. Member contribution rates are 7% and employer contributions rates are 7.12% of covered compensation.

The following tables show the employer's share of net pension liability and contributions for the two pension plans for fiscal year 2017:

<u>Pension Plan</u>	District's Portion of Net Pension Liability <u>(Asset)</u>	District's Proportionate Share of the Net Pension Liability <u>(Asset)</u>	District's Covered- Employee <u>Payroll</u>	District's Proportionate Share of Net Pension Liability (Asset) as % of <u>Covered Employee Payroll</u>	Plan Fiduciary Net Position as a Percentage of Total <u>Pension Liability</u>
TFFR	0.53%	\$ 7,849,272	\$ 3,480,999	225.49%	59.20%
NDPERS	0.06%	612,291	633,126	96.71%	70.46%

<u>Pension Plan</u>	Statutorily Required <u>Contribution</u>	Contributions <u>Made</u>	Contribution Deficiency <u>(Excess)</u>	District's Covered <u>Employee Payroll</u>	Contributions as % of Covered <u>Employee Payroll</u>
TFFR	\$ 443,827	\$ (443,827)	\$ --	\$ 3,480,999	12.75%
NDPERS	45,837	(45,828)	9	633,126	7.24%

For additional information, see Notes to the Financial Statements on pages 27 through 44 in the District's Audit Report for the Year Ended June 30, 2017 and 2016.

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## ECONOMIC AND DEMOGRAPHIC INFORMATION

### *General Information About the Area*

The District serves the City of Lisbon and surrounding communities in the southeastern part of North Dakota, located approximately 65 miles from both the Fargo-Moorhead Metropolitan area and the City of Wahpeton, North Dakota. The City of Lisbon covers an area of approximately 1,440 acres with an estimated population of 2,052 according to the U.S. Census. Over 53% of the taxable value of the District is made up of agricultural property.

### *Population*

Table 4 shows the population for the City of Lisbon and Ransom County for the past five decennial censuses and the most recent estimate available.

<b>Table 4</b>		
<b><u>Population</u></b>		
<u>Census Year</u>	<u>City of Lisbon</u>	<u>Ransom County</u>
2018 (Estimate)	2,052	5,237
2010	2,154	5,457
2000	2,292	5,890
1990	2,177	5,921
1980	2,283	6,698
1970	2,090	7,102

Source: U.S. Census Bureau, [www.census.gov](http://www.census.gov).

### *Employment Statistics*

Average annual employment figures for the last five years, including the most recent figure available, for Ransom County and the State of North Dakota are listed in Table 5 below. The figures shown below are not seasonally adjusted.

<b>Table 5</b>			
<b><u>Average Annual Employment Figures</u></b>			
	<u>Ransom County</u>		<u>State of North Dakota</u>
<u>Year</u>	<u>Labor Force</u>	<u>Unemployment Rate</u>	<u>Unemployment Rate</u>
2020	2,771	2.2%	2.2%
2019	2,813	1.6%	2.6%
2018	2,746	1.6%	3.2%
2017	2,773	2.2%	2.7%
2016	2,776	2.1%	2.8%

<sup>(1)</sup> As of December, 2017.

Source: Job Service North Dakota, [www.jobsnd.com](http://www.jobsnd.com)

## ***Major Employers***

The principal employers in the District are presented in the table below.

**Table 6**  
**Principal Employers**

<u>Firm</u>	<u>Type of Business</u>	<u>Number of Employees</u>
Veteran's Home of Lisbon	Retirement Communities	120
Fargo Assembly of North Dakota	Assembly & Fabricating Services	100
Lisbon School District No. 19	School District	96
Lisbon Area Health Services	Hospitals	95
Parkside Lutheran Nursing Home	Non-Profit Organizations	55
Titan Machinery Inc.	Farm Equipment	40
Cass County Electric Co-Op Inc.	Electric Companies	32
Job Erection & Engineering	Conveying Equipment Installation	30
A M Custom Fabrication	Assembly & Fabricating Services	28
Handi Pan	Assembly & Fabricating Services	28
Candlelight Cottage Inc.	Candles	25
Saxerud Inc.	Assembly & Fabricating Service	25
Sheyenne Speedway	Race Tracks	25
Family Medical Clinic	Clinics	20

Source: Infogroup.

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## FINANCIAL SUMMARY

(This summary is subject in all respects to more complete information contained in this Official Statement.)

2019/20 MARKET VALUE (100%)	\$	409,601,040
2019/20 ASSESSED VALUE (50%)	\$	204,800,520
2019/20 TAXABLE VALUE	\$	19,391,172
GENERAL OBLIGATION DEBT	\$	--
LIMITED TAX DEBT (Includes the Bonds)	\$	3,000,000
OVERLAPPING GENERAL OBLIGATION DEBT	\$	5,734,764
ESTIMATED DISTRICT POPULATION		3,500

DEBT RATIOS:

	<u>Amount</u>	Debt Per Capita <u>(3,500)</u>	% of <u>Market Value</u>
General Obligation Debt	\$ --	\$ --	--
Limited Tax Debt	3,000,000	857	0.73%
Overlapping Debt	<u>5,734,764</u>	<u>1,639</u>	<u>1.40%</u>
Total	<u>\$ 8,734,764</u>	<u>\$ 2,496</u>	<u>2.13%</u>

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## INDEBTEDNESS OF DISTRICT

### *General Obligation Debt*

The District has no general obligation debt as of April 1, 2020.

### *Limited Tax Debt*

Table 7 summarizes the District's limited tax bonds as of the issuance of the Bonds, payable from the Building Fund levy as of the issuance of the Bonds. Table 8 below presents the annual maturity schedule for those bonds.

**Table 7**  
**Limited Tax Debt by Issue**

<u>Date</u>	<u>Issue</u>	<u>Original Issue Size</u>	<u>Interest Range Outstanding</u>	<u>Final Maturity</u>	<u>Principal Outstanding</u>
2020	Building Fund Bonds <sup>(2)</sup>	\$ 3,000,000	Series 2020	08/01/2039	<u>\$ 3,000,000</u>
Total					<u>\$ 3,000,000</u>

<sup>(1)</sup> North Dakota School District Credit Enhancement Program.

<sup>(2)</sup> Preliminary, subject to change.

**Table 8**  
**Limited Tax Debt Annual Maturity Schedule**

<u>Bond Year</u> (August 1)	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 180,000	\$ 14,750	\$ 194,750
2021	110,000	84,600	194,600
2022	115,000	81,300	196,300
2023	120,000	77,850	197,850
2024	125,000	74,250	199,250
2025	125,000	70,500	195,500
2026	130,000	66,750	196,750
2027	135,000	62,850	197,850
2028	140,000	58,800	198,800
2029	145,000	54,600	199,600
2030	145,000	50,250	195,250
2031	150,000	45,900	195,900
2032	155,000	41,400	196,400
2033	160,000	36,750	196,750
2034	165,000	31,950	196,950
2035	170,000	27,000	197,000
2036	175,000	21,900	196,900
2037	180,000	16,650	196,650
2038	185,000	11,250	196,250
2039	<u>190,000</u>	<u>5,700</u>	<u>195,700</u>
Total	<u>\$ 3,000,000</u>	<u>\$ 935,000</u>	<u>\$ 3,935,000</u>

<sup>(1)</sup> Preliminary, subject to change.

***Short-Term Debt***

The District has no short-term debt.

***Capital Leases***

The District has no capital leases outstanding.

***Future Financing***

The District does not plan to issue additional debt in the next six months.

***Debt Limit***

According to Article V, Section 15 of the North Dakota Constitution and Section 21-03-04 of the North Dakota Century Code, North Dakota School Districts may not become indebted for any purpose in excess of 5% of their assessed value except that a school district by a majority vote of the qualified voters voting upon the question at a general or special election, may increase such limitation of indebtedness five percent on such assessed value beyond the five percent limit. Section 57-02-01(16) of the North Dakota Century Code defines “Assessed Value” as 50% of the true and full value of the property.

**Table 9**  
**Debt Limit Computation**

Assessed Value (2019/20)	\$ 204,800,520
Limit Percentage	<u>5.00%</u>
Authorized Debt Limit (100.00%)	\$ 10,240,026
Debt Subject to Limit (29.30%)	<u>(3,000,000)</u>
Debt Margin (70.70%)	<u>\$ 7,240,026</u>

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## ***Overlapping Debt***

There are two taxing jurisdictions which overlap the District, of which two have general obligation debt outstanding. Table 10 below sets forth the general obligation debt for those jurisdictions and the amount of that debt allocable to the District as of April 1, 2020, unless otherwise noted.

**Table 10**  
**Overlapping Debt**

	<u>General Obligation Debt</u>	<u>Portion Allocable to the District</u>	<u>% of Debt Allocable to the District</u>
City of Lisbon	\$ 4,562,680 <sup>(1)</sup>	100.00%	\$ 4,562,680
Ransom County	<u>2,315,000</u>	50.63%	<u>1,172,084</u>
Total Overlapping Debt	<u>\$ 6,877,680</u>		<u>\$ 5,734,764</u>

(1) Includes debt supported by tax levies and special assessments. Excludes debt supported by revenues, non-appropriation debt and short-term debt.

(2) It includes special assessment debt only. The City doesn't have debt supported by tax levies.

(3) Includes debt supported by tax levies and special assessments. Excludes debt supported by lease payments.

Source: Ransom County Auditor and Municipal Market Data, [www.tm3.com](http://www.tm3.com)

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## FINANCIAL INFORMATION

### *Financial Reports*

The District's financial reports are audited by the Office of the State Auditor. Copies of the District's Audit Report for the years ended June 30, 2016 through 2017 are available upon request from the District or the District's Municipal Advisor, PFM Financial Advisors LLC See Appendix A for the District's 2017 Audit Report.

### *Results of Operations*

Statement of revenues and expenditures of the General Fund of the District have been compiled from the District's Audit Report and presented in a format to facilitate year-to-year comparison. Table 11 presents a statement of revenues, expenditures and changes in fund balance for the fiscal years ended June 30, 2016 through 2019.

**Table 11**  
**Statement of Revenues, Expenditures and Changes in Fund Balance for the General Fund**  
**(Years Ended June 30)**

	<u>2019<sup>(1)</sup></u>	<u>2018<sup>(1)</sup></u>	<u>2017</u>	<u>2016</u>
Local Sources	\$ 1,479,547	\$ 1,504,656	\$ 1,225,837	\$ 1,314,039
State Sources	5,593,188	5,498,428	5,677,519	5,670,742
Federal Sources	175,054	156,906	199,961	185,634
Other Revenue	<u>225,445</u>	<u>180,109</u>	<u>142,592</u>	<u>112,314</u>
Total Revenues	<u>\$ 7,473,234</u>	<u>\$ 7,340,099</u>	<u>\$ 7,245,909</u>	<u>\$ 7,282,729</u>
<b>Expenditures</b>				
Regular Instruction			\$ 2,912,701	\$ 2,918,213
Federal Programs			265,735	185,642
Other Activities			123,448	79,961
Special Education			626,081	661,946
District Wide Services			311,378	282,084
Vocational Education			376,631	370,654
General Administration			869,210	880,147
Operations and Maintenance			621,380	583,798
Transportation			412,832	399,329
Co-Curricular Activities			233,047	229,851
Capital Outlay			673,790	48,807
Debt Service				--
Principal			20,215	--
Interest			--	--
Other			--	--
Total Expenditures	<u>\$ 7,403,053</u>	<u>\$ 7,034,597</u>	<u>\$ 7,446,448</u>	<u>\$ 6,640,432</u>
<b>Excess (Deficiency) of Revenues Over (Under)</b>				
<b>Expenditures</b>	<u>\$ 70,181</u>	<u>\$ 305,502</u>	<u>\$ (200,539)</u>	<u>\$ 642,297</u>
<b>Other Financial Sources (Uses)</b>				
Transfers In			\$ 32,962	\$ 23,703
Lease Proceeds			94,072	--
Transfers Out			<u>(107,962)</u>	<u>(98,703)</u>
Total Other Financial Sources (Uses)		<u>\$ 9,000</u>	<u>\$ 19,072</u>	<u>\$ (75,000)</u>
<b>Net Change in Fund Balance</b>	\$ 70,181	\$ 314,502	\$ (181,467)	\$ 567,297
<b>Fund Balance – July 1</b>	<u>\$ 2,456,398</u>	<u>\$ 2,150,895</u>	<u>\$ 2,675,262</u>	<u>\$ 2,107,965</u>
<b>Fund Balance – June 30</b>	<u>\$ 2,526,579</u>	<u>\$ 2,465,397</u>	<u>\$ 2,493,795</u>	<u>\$ 2,675,262</u>

<sup>(1)</sup> Unaudited.

***Budget for the General Fund for FY 2020***

Table 12 below provides a summary of the District's 2020 budget for the General Fund.

**Table 12**  
**Budget for the General Fund for FY 2020**

	<u>Amended</u>
<b>Revenues</b>	<u>\$ 7,569,545</u>
<b>Expenditures</b>	<u>\$ 7,724,644</u>

*(The remainder of this page has been left blank intentionally.)*

## PROPERTY VALUATIONS AND TAXES

### *Property Valuations*

The City Assessor's office establishes an estimated market value on all properties. The assessed value is computed at 50% of estimated market value. The taxable value is then computed in the following manner: on residential property the taxable value is 9% of the assessed value; on commercial property the taxable value is 10% of the assessed value. Table 13 shows the market, assessed and taxable values of taxable property in the District for assessment year 2019/collection year 2020. Table 14 shows the trend in property valuations over the last four years.

**Table 13**  
**Property Values**  
**(Assessment 2019/Collection 2020)**

	<u>Market Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>
<u>Real Property:</u>			
Residential	\$ 134,061,200	\$ 67,030,600	\$ 6,033,304
Agricultural	207,528,700	103,764,350	10,376,435
Commercial	37,647,300	18,823,650	1,882,365
<u>Utilities:</u>			
Other Utilities	30,363,840	15,181,920	1,518,192
Less: Incremental Value	--	--	(419,124)
Total	<u>\$ 409,601,040</u>	<u>\$ 204,800,520</u>	<u>\$ 19,391,172</u>

**Table 14**  
**Trend in Valuations**

Assessment <u>Year</u>	<u>Market Value</u>	<u>Assessed Value</u>	<u>Taxable Value</u>
2018	\$ 390,639,860	\$ 195,319,930	\$ 18,540,527
2017	343,579,100	171,789,550	17,657,095
2016	335,776,100	167,888,050	15,858,291
2015	319,706,100	159,853,050	15,150,248

Source: Cass County Auditor.

### *Tax Levies and Collections*

After final equalization by assessing authorities in September of each year, the County Auditor calculates mill rates and spreads taxes. The resulting taxes are payable on the following January 1. Taxes are collected by the County in two semiannual installments, and the receipts are distributed by the County to the local government entities. A discount of five percent is given on the tax bill if the entire payment is made by February 15. Discounts given are subtracted from the levy amount by the County Auditor. If taxes are not paid by March 1, a three percent penalty is charged with the penalty being raised on May 1 to six percent, on July 1 to nine percent, and on October 15 to twelve percent.

North Dakota residents over 65 years of age whose income is less than \$42,000 receive a homestead property tax credit. The credit is subtracted from their tax bill. Local government entities are reimbursed by the state for all homestead credits. Therefore, the District, as well as other local government entities, has no loss in tax revenues from the credit.

Table 15 summarizes the District's tax levies and collections for collection years 2015 through 2019 in Ransom County.

**Table 15**  
**Tax Levies and Collections**

<u>Levy Year</u>	<u>Collection Year</u>	<u>Amount of Levy</u>	<u>Amount of Net Levy</u>	<u>Collected as of 04/30/20</u>	
				<u>Amount Collected</u>	<u>% of Levy</u>
2019	2020	\$ 1,795,235	In process of collection . . . . .		
2018	2019	1,704,245	\$ 1,619,033	\$ 1,601,091	98.89%
2017	2018	1,701,791	1,616,701	1,682,760	104.09%
2016	2017	1,574,622	1,495,891	1,569,003	104.89%
2015	2016	1,577,333	1,479,466	1,557,333	105.26%
2014	2015	1,554,292	1,476,578	1,554,292	105.26%

Source: Ransom County Auditor.

***Mill Levy Summary***

The table below shows the total mills currently levied by the District and other taxing entities in the City of Lisbon for the last five years.

**Table 16**  
**Mill Levy Summary**

<b>Lisbon School District</b>	<u>2019/2020</u>	<u>2018/2019</u>	<u>2017/2018</u>	<u>2016/2017</u>	<u>2015/2016</u>
General	59.09	57.15	59.27	59.49	59.84
Building Fund	19.70	19.05	19.86	19.92	17.95
Miscellaneous Levy	11.82	11.43	11.85	7.59	11.97
High School Tuition	--	--	--	--	--
Special Assessment Levy	--	--	--	--	--
Special Reserve Levy	--	2.86	2.97	2.98	2.99
Sinking and Interest	<u>1.97</u>	<u>1.43</u>	<u>1.54</u>	<u>1.55</u>	<u>2.00</u>
Total	<u>92.58</u>	<u>91.92</u>	<u>95.49</u>	<u>91.53</u>	<u>94.75</u>

Source: Ransom County Auditor.

## ***Principal Taxpayers***

A list of the ten largest taxpayers in the District with the highest taxable values for the 2019 assessment for taxes payable in 2020 is presented in Table 17 below.

**Table 17**  
**Principal Taxpayers**

<u>Taxpayer</u>	<u>Taxable Valuation</u>	<u>Percent of Total Taxable Valuation<sup>(1)</sup></u>
Individual	\$ 157,900	0.81%
Sundale Hutterian Brethren Association	156,870	0.81%
Individual	141,740	0.73%
Individual	125,865	0.65%
Individual	121,813	0.63%
Individual	116,456	0.60%
Individual	113,885	0.59%
Individual	109,280	0.56%
Individual	100,529	0.52%
Grant Hutterian Brethren Association	<u>100,180</u>	<u>0.52%</u>
Total	<u>\$ 1,244,518</u>	<u>6.42%</u>

Source: Ransom County Auditor.

## **RATING**

A rating has been requested from Moody's Investor Service (Moody's). The rating is subject to withdrawal at any time; withdrawal of a rating may have an adverse effect on the marketability of the Bonds. For an explanation of the significance of the rating, an investor should communicate with the rating agency.

## **TAX EXEMPTION**

The interest on the Bonds is excluded from gross income for federal income tax purposes and is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals.

Noncompliance by the District following the issuance of the Bonds with its covenants in the resolution under which the Bonds are issued relating to certain continuing requirements of the Internal Revenue Code of 1986 (the "Code") may result in inclusion of interest to be paid on the Bonds in gross income of the recipient for United States income tax purposes.

Interest to be paid on the Bonds is also includable in the computation of alternative minimum taxable income for purposes of the environmental tax imposed by Section 59A of the Code on corporations. In the case of an insurance company subject to the tax imposed by Section 831 of the Code the amount which otherwise would be taken into account as losses incurred under Section 832(b)(5) of the Code must be reduced by an amount equal to fifteen percent of the interest to be paid on the Bonds that is received or accrued during the taxable year. Interest on the Bonds may additionally be included in the income of a foreign corporation for purposes of the branch profits tax imposed by Section 884 of the Code.



The foregoing is not intended to be an exhaustive discussion of collateral tax consequences arising from ownership or disposition of the Bonds or receipt of interest on the Bonds. Prospective purchasers or certificate holders should consult their tax advisors with respect to collateral tax consequences and applicable state and local tax rules in states other than North Dakota.

## **LEGAL MATTERS**

Legal matters incident to the authorization and issuance of the Bonds are subject to the opinion of Arntson Stewart Wegner PC, Fargo, North Dakota, Bond Counsel, as to validity and tax exemption. Bond Counsel has not participated in the preparation of this Official Statement.

## **LITIGATION**

There is no litigation now pending or, to the knowledge of the District officials, threatened which questions the validity of the Bonds or of any proceedings of the District taken with respect to the issuance or sale thereof.

## **CERTIFICATION**

The District will furnish a statement to the effect that this Official Statement, to the best of its knowledge and belief as of the date of sale and the date of delivery, is true and correct in all material respects and does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made herein, in light of the circumstances under which they were made, not misleading.

## **MUNICIPAL ADVISOR**

The District has retained PFM Financial Advisors LLC, of Minneapolis, Minnesota, as Municipal Advisor (the “Municipal Advisor”) in connection with the issuance of the Bonds. In preparing the Official Statement, the Municipal Advisor has relied upon governmental officials, and other sources, who have access to relevant data to provide accurate information for the Official Statement, and the Municipal Advisor has not been engaged, nor has it undertaken, to independently verify the accuracy of such information. The Municipal Advisor is not a public accounting firm and has not been engaged by the District to compile, review, examine or audit any information in the Official Statement in accordance with accounting standards. The Municipal Advisor is an independent advisory firm and is not engaged in the business of underwriting, trading or distributing municipal securities or other public securities and therefore will not participate in the underwriting of the Bonds.

Requests for information concerning the District should be addressed to PFM Financial Advisors LLC, 50 South Sixth Street, Suite 2250, Minneapolis, Minnesota 55402 (612/338-3535) or 1726 Prairie Lane, Fargo, North Dakota 58103 (701/235-4416).

**MISCELLANEOUS**

Any statements made in this Official Statement involving matters of opinion or of estimates, whether or not so expressly stated, are set forth as such and not as representations of fact, and no representation is made that any of the estimates will be realized.

The execution and delivery of this Official Statement has been duly authorized by the District.

**LISBON PUBLIC SCHOOL DISTRICT NO. 19, ND**

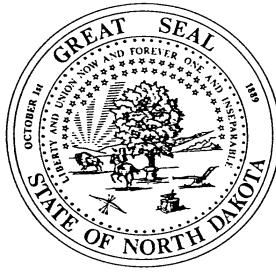
By: /s/ \_\_\_\_\_  
Business Manager

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**APPENDIX A**

**The District's Audited Financial Statements  
For the Fiscal Year Ended June 30, 2017**

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# Lisbon Public School District No. 19

Lisbon, North Dakota

## Audit Report

For the Years Ended  
June 30, 2017 and 2016

**JOSHUA C. GALLION**  
STATE AUDITOR

Office of the State Auditor  
Division of Local Government

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LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

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For the Years Ended June 30, 2017 and 2016

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**LISBON PUBLIC SCHOOL DISTRICT NO. 19**

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LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

June 30, 2017 and 2016

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**SCHOOL OFFICIALS**

June 30, 2017

Mark Qual	President
Liz Anderson	Vice-President
Matt Webb	Board Member
Brenna Welton	Board Member
Brent Dick	Board Member
Steven Johnson	Superintendent
Lori Lyons	Business Manager

June 30, 2016

Mark Qual	President
Liz Anderson	Vice-President
Matt Webb	Board Member
Brenna Welton	Board Member
Brent Dick	Board Member
Steven Johnson	Superintendent
Lori Lyons	Business Manager





STATE OF NORTH DAKOTA  
**OFFICE OF THE STATE AUDITOR**  
STATE CAPITOL  
600 E. BOULEVARD AVENUE - DEPT. 117  
BISMARCK, NORTH DAKOTA 58505

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INDEPENDENT AUDITOR'S REPORT

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School Board  
Lisbon Public School District No. 19  
Lisbon, North Dakota

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisbon Public School District No. 19, Lisbon, North Dakota, as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Lisbon Public School District No. 19's basic financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisbon Public School District No. 19, Libson, North Dakota, as of June 30, 2017 and 2016, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Management has omitted the *management's discussion and analysis* that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the *budgetary comparison information, pension schedules and the notes to the required supplementary information* on pages 40-47 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 6, 2018 on our consideration of the Lisbon Public School District No. 19's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Lisbon Public School District No. 19's internal control over financial reporting and compliance.

/s/

Joshua C. Gallion  
State Auditor

Fargo, North Dakota  
February 6, 2018

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF NET POSITION  
June 30, 2017

	<u>Governmental Activities</u>
<b>ASSETS:</b>	
Cash and Investments	\$ 3,121,199
Intergovernmental Receivable	190,795
Due From County	67,534
Taxes Receivable	69,817
Capital Assets (not being depreciated)	
Land	46,882
Construction in Progress	1,253,711
Capital Assets (net of accumulated depreciation):	
Buildings & Building Improvements	5,855,969
Vehicles	411,263
Equipment	224,587
Total Capital Assets	<u>\$ 7,792,412</u>
Total Assets	<u>\$ 11,241,757</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Difference between Expected & Actual Experience	<u>\$ 2,064,787</u>
Total Assets & Deferred Outflows of Resources	<u>\$ 13,306,544</u>
<b>LIABILITIES:</b>	
Accounts Payable	\$ 102,574
Salaries Payable	508,307
Benefits Payable	40,494
Interest Payable	643
Long-Term Liabilities:	
Due Within One Year:	
General Obligation Bonds Payable	20,000
State School Construction Loan	20,483
Capital Lease Payable	17,464
Compensated Absences Payable	17,276
Due After One Year:	
State School Construction Loan	88,874
Capital Lease Payable	56,393
Compensated Absences Payable	40,311
Net Pension Liability	<u>8,461,563</u>
Total Liabilities	<u>\$ 9,374,382</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>	
Change in Projected and Actual Investment Earnings	<u>\$ 358,588</u>
Total Liabilities and Deferred Inflows of Resources	<u>\$ 9,732,970</u>
<b>NET POSITION:</b>	
Net Investment in Capital Assets	\$ 7,589,198
Restricted for:	
Debt Service	45,993
Capital Projects	131,569
Special Purpose	72,275
Unrestricted	<u>(4,265,461)</u>
Total Net Position	<u>\$ 3,573,574</u>

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2017

Function/Program	Expenses	Program Revenues		Net (Expense)
		Charges for Services	Operating Grants and Contributions	Revenue and Changes in Net Position
				Governmental Activities
<u>Governmental Activities:</u>				
Regular Instruction	\$ 3,081,552	\$ -	\$ -	\$ (3,081,552)
Special Education	652,994	-	199,962	(453,032)
Vocational Education	386,976	-	-	(386,976)
Federal Programs	270,942	-	412	(270,530)
District Wide Services	314,730	-	-	(314,730)
Administration	897,021	173,669	139,305	(584,047)
School Food Services	369,066	-	-	(369,066)
Operations and Maintenance	623,581	-	-	(623,581)
Transportation	471,521	-	153,468	(318,053)
Co-Curricular Activities	238,471	-	-	(238,471)
Other Activities	129,270	-	-	(129,270)
Interest on Long Term Debt	6,453	-	-	(6,453)
Fiscal Charges	650	-	-	(650)
<b>Total Governmental Activities</b>	<b>\$ 7,443,227</b>	<b>\$ 173,669</b>	<b>\$ 493,147</b>	<b>\$ (6,776,411)</b>
<u>General Revenues:</u>				
Property taxes; levied for general purposes				\$ 1,154,356
Property taxes; levied for debt service				19,663
Property taxes; levied for building purposes				269,024
State Grants/Aid - Unrestricted				5,523,637
Interest Income				9,972
Rental Income				9,099
Donations				8,848
Miscellaneous Income				176,602
<b>Total General Revenues</b>				<b>\$ 7,171,201</b>
<b>Changes in Net Position</b>				<b>\$ 394,790</b>
<b>Net Position - July 1</b>				<b>\$ 3,178,784</b>
<b>Net Position - June 30</b>				<b>\$ 3,573,574</b>

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

BALANCE SHEET - GOVERNMENTAL FUNDS  
June 30, 2017

	General Fund	Food Service Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<u>ASSETS</u>					
Cash and Investments	\$ 2,799,992	\$ 72,275	\$ 204,665	\$ 44,267	\$ 3,121,199
Intergovernmental Receivable	190,795	-	-	-	190,795
Due from County Treasurer	51,809	-	14,583	1,142	67,534
Taxes Receivable	53,695	-	14,895	1,227	69,817
Total Assets	<u>\$ 3,096,291</u>	<u>\$ 72,275</u>	<u>\$ 234,143</u>	<u>\$ 46,636</u>	<u>\$ 3,449,345</u>
<u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</u>					
<u>Liabilities:</u>					
Accounts Payable	\$ -	\$ -	\$ 102,574	\$ -	\$ 102,574
Salaries Payable	508,307	-	-	-	508,307
Benefits Payable	40,494	-	-	-	40,494
Total Liabilities	<u>\$ 548,801</u>	<u>\$ -</u>	<u>\$ 102,574</u>	<u>\$ -</u>	<u>\$ 651,375</u>
<u>Deferred Inflows of Resources:</u>					
Uncollected Taxes Receivable	\$ 53,695	\$ -	\$ 14,895	\$ 1,227	\$ 69,817
Total Liabilities and Deferred Inflows of Resources	<u>\$ 602,496</u>	<u>\$ -</u>	<u>\$ 117,469</u>	<u>\$ 1,227</u>	<u>\$ 721,192</u>
<u>Restricted for:</u>					
Debt Service	\$ -	\$ -	\$ -	\$ 45,409	\$ 45,409
Capital Projects	-	-	116,674	-	116,674
<u>Committed to:</u>					
Food Service	-	72,275	-	-	72,275
<u>Unassigned:</u>					
	2,493,795	-	-	-	2,493,795
Total Fund Balances	<u>\$ 2,493,795</u>	<u>\$ 72,275</u>	<u>\$ 116,674</u>	<u>\$ 45,409</u>	<u>\$ 2,728,153</u>
Total Liabilities and Fund Balances	<u>\$ 3,096,291</u>	<u>\$ 72,275</u>	<u>\$ 234,143</u>	<u>\$ 46,636</u>	<u>\$ 3,449,345</u>

The notes to the financial statements are an integral part of this statement.

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LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
June 30, 2017

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Total *Fund Balances* for Governmental Funds \$ 2,728,153

Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.

Cost of Capital Assets	\$ 11,588,680	
Less Accumulated Depreciation	<u>(3,796,268)</u>	7,792,412

Property taxes receivable will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and therefore are reported as deferred revenues in the funds. 69,817

Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the governmental funds.

Deferred Outflows Related to Pensions	\$ 2,064,787	
Deferred Inflows Related to Pensions	<u>(358,588)</u>	1,706,199

Long-term liabilities applicable to the School District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities-both current and long-term- are reported in the statement of net position. Balances at June 30, 2017 are:

General Obligation Bonds Payable	\$ (20,000)	
State School Construction Loan Payable	(109,357)	
Capital Lease Payable	(73,857)	
Interest Payable	(643)	
Compensated Absences Payable	(57,587)	
Net Pension Liability	<u>(8,461,563)</u>	<u>(8,723,007)</u>

Total Net Position - Governmental Activities \$ 3,573,574

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2017

	General Fund	Food Service Fund	Capital Projects Funds	Debt Service Fund	Total Governmental Funds
<u>Revenues:</u>					
Local Sources	\$ 1,225,837	\$ 173,669	\$ 270,127	\$ 20,132	\$ 1,689,765
State Sources	5,677,519	3,579	-	-	5,681,098
Federal Sources	199,961	135,725	-	-	335,686
Other Sources	142,592	-	-	-	142,592
<b>Total Revenues</b>	<b>\$ 7,245,909</b>	<b>\$ 312,973</b>	<b>\$ 270,127</b>	<b>\$ 20,132</b>	<b>\$ 7,849,141</b>
<u>Expenditures:</u>					
Current:					
Regular Instruction	\$ 2,912,701	\$ -	\$ -	\$ -	\$ 2,912,701
Special Education	626,081	-	-	-	626,081
Vocational Education	376,631	-	-	-	376,631
Federal Programs	265,735	-	-	-	265,735
District Wide Services	311,378	-	-	-	311,378
Administration	869,210	-	-	-	869,210
School Food Services	-	361,099	-	-	361,099
Operations and Maintenance	621,380	-	-	-	621,380
Transportation	412,832	-	-	-	412,832
Co-Curricular Activities	233,047	-	-	-	233,047
Other Activities	123,448	-	-	-	123,448
Capital Outlay	673,790	-	568,445	-	1,242,235
Debt Service:					
Principal	20,215	-	-	39,832	60,047
Interest	-	-	-	6,338	6,338
Fiscal charges	-	-	-	650	650
<b>Total Expenditures</b>	<b>\$ 7,446,448</b>	<b>\$ 361,099</b>	<b>\$ 568,445</b>	<b>\$ 46,820</b>	<b>\$ 8,422,812</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ (200,539)</b>	<b>\$ (48,126)</b>	<b>\$ (298,318)</b>	<b>\$ (26,688)</b>	<b>\$ (573,671)</b>
<u>Other Financing Sources (Uses):</u>					
Transfers In	\$ 32,962	\$ 75,000	\$ -	\$ 21,000	\$ 128,962
Lease Proceeds	94,072	-	-	-	94,072
Transfers Out	(107,962)	-	(21,000)	-	(128,962)
<b>Total Other Financing Sources and Uses</b>	<b>\$ 19,072</b>	<b>\$ 75,000</b>	<b>\$ (21,000)</b>	<b>\$ 21,000</b>	<b>\$ 94,072</b>
<b>Net Change in Fund Balances</b>	<b>\$ (181,467)</b>	<b>\$ 26,874</b>	<b>\$ (319,318)</b>	<b>\$ (5,688)</b>	<b>\$ (479,599)</b>
<b>Fund Balance - July 1</b>	<b>\$ 2,675,262</b>	<b>\$ 45,401</b>	<b>\$ 435,992</b>	<b>\$ 51,097</b>	<b>\$ 3,207,752</b>
<b>Fund Balance - June 30</b>	<b>\$ 2,493,795</b>	<b>\$ 72,275</b>	<b>\$ 116,674</b>	<b>\$ 45,409</b>	<b>\$ 2,728,153</b>

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2017

Net Change in Fund Balances - Total Governmental Funds \$ (479,599)

The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay and capital contribution exceeded depreciation expense.

Current Year Capital Outlay	\$ 1,437,551	
Current Year Depreciation Expense	<u>(248,526)</u>	1,189,025

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is amount of the repayment of debt.

General Obligation Bonds Payments	\$ 20,000	
Capital Lease Proceeds	(94,072)	
Capital Lease Payments	20,215	
State School Construction Loan Payments	<u>19,832</u>	(34,025)

Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.

Decrease in Retainage Payable	\$ 2,430	
Decrease in Compensated Absences Payable	5,075	
Increase in Interest Payable	<u>(115)</u>	7,390

The Net Pension Liability, and related Deferred Outflows of Resources and Deferred Inflows of Resources are reported in the government wide statements; however, activity related to these pension items do not involve current financial resources, and are not reported in the funds.

Increase Net Pension Liability	\$ (1,134,280)	
Increase in Deferred Outflows of Resources	780,294	
Decrease in Deferred Inflows of Resources	<u>77,109</u>	(276,877)

Some revenues reported on the statement of activities are not reported as revenues in the governmental funds since they do not represent available resources to pay current expenditures. This consists of the increase in taxes receivable.

(11,124)

Change in Net Position of Governmental Activities

\$ 394,790

The notes to the financial statements are an integral part of this statement.



LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF NET POSITION  
June 30, 2016

	Governmental Activities
<b><u>ASSETS:</u></b>	
Cash and Investments	\$ 3,463,775
Intergovernmental Receivable	186,848
Due From County	209,335
Taxes Receivable	80,941
Capital Assets (not being depreciated)	
Land	46,882
Construction in Progress	88,857
Capital Assets (net of accumulated depreciation):	
Buildings & Building Improvements	5,920,730
Vehicles	419,331
Equipment	127,587
Total Capital Assets	\$ 6,603,387
Total Assets	\$ 10,544,286
<b><u>DEFERRED OUTFLOWS OF RESOURCES</u></b>	
Difference between Expected & Actual Experience	\$ 1,284,493
Total Assets & Deferred Outflows of Resources	\$ 11,828,779
<b><u>LIABILITIES:</u></b>	
Accounts Payable	\$ 52,959
Salaries Payable	555,051
Benefits Payable	44,196
Interest Payable	528
Retainages Payable	2,430
Long-Term Liabilities:	
Due Within One Year:	
General Obligation Bonds Payable	20,000
State School Construction Loan	19,832
Compensated Absences Payable	18,799
Due After One Year:	
General Obligation Bonds Payable	20,000
State School Construction Loan	109,357
Compensated Absences Payable	43,863
Net Pension Liability	7,327,283
Total Liabilities	\$ 8,214,298
<b><u>DEFERRED INFLOWS OF RESOURCES:</u></b>	
Change in Projected and Actual Investment Earnings	\$ 435,697
Total Liabilities and Deferred Inflows of Resources	\$ 8,649,995
<b><u>NET POSITION:</u></b>	
Net Investment in Capital Assets	\$ 6,434,198
Restricted for:	
Debt Service	52,266
Capital Projects	451,990
Special Purpose	45,401
Unrestricted	(3,805,071)
Total Net Position	\$ 3,178,784

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2016

Function/Program	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Contributions	
<u>Governmental Activities:</u>					
Regular Instruction	\$ 3,029,785	\$ -	\$ -	\$ -	\$ (3,029,785)
Special Education	661,651	-	185,634	-	(476,017)
Vocational Education	370,551	-	-	-	(370,551)
Federal Programs	185,584	-	2,388	-	(183,196)
District Wide Services	281,468	-	-	-	(281,468)
Administration	891,293	170,220	118,936	19,550	(582,587)
School Food Services	356,138	-	-	-	(356,138)
Operations and Maintenance	589,575	-	-	-	(589,575)
Transportation	384,128	-	158,717	-	(225,411)
Co-Curricular Activities	260,981	-	-	-	(260,981)
Other Activities	79,931	-	-	-	(79,931)
Interest on Long-Term Debt	7,527	-	-	-	(7,527)
Fiscal Charges	650	-	-	-	(650)
<b>Total Governmental Activities</b>	<b>\$ 7,099,262</b>	<b>\$ 170,220</b>	<b>\$ 465,675</b>	<b>\$ 19,550</b>	<b>\$ (6,443,817)</b>
<u>General Revenues:</u>					
Property taxes; levied for general purposes					\$ 1,248,352
Property taxes; levied for debt service					32,684
Property taxes; levied for building purposes					293,769
State Grants/Aid - Unrestricted					5,509,638
Interest Income					9,641
Rental Income					3,526
Donations					22,368
Miscellaneous Income					152,063
<b>Total General Revenues</b>					<b>\$ 7,272,041</b>
<b>Changes in Net Position</b>					<b>\$ 828,224</b>
<b>Net Position - July 1</b>					<b>\$ 2,350,560</b>
<b>Net Position - June 30</b>					<b>\$ 3,178,784</b>

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

BALANCE SHEET - GOVERNMENTAL FUNDS  
June 30, 2016

	General Fund	Food Service Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
<u>ASSETS</u>					
Cash and Investments	\$ 2,929,116	\$ 45,401	\$ 442,568	\$ 46,690	\$ 3,463,775
Intergovernmental Receivable	186,848	-	-	-	186,848
Due from County Treasurer	165,334	-	39,594	4,407	209,335
Taxes Receivable	63,246	-	15,998	1,697	80,941
Total Assets	<u>\$ 3,344,544</u>	<u>\$ 45,401</u>	<u>\$ 498,160</u>	<u>\$ 52,794</u>	<u>\$ 3,940,899</u>
<u>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</u>					
<u>Liabilities:</u>					
Accounts Payable	\$ 6,789	\$ -	\$ 46,170	\$ -	\$ 52,959
Salaries Payable	555,051	-	-	-	555,051
Benefits Payable	44,196	-	-	-	44,196
Total Liabilities	<u>\$ 606,036</u>	<u>\$ -</u>	<u>\$ 46,170</u>	<u>\$ -</u>	<u>\$ 652,206</u>
<u>Deferred Inflows of Resources:</u>					
Uncollected Taxes Receivable	\$ 63,246	\$ -	\$ 15,998	\$ 1,697	\$ 80,941
Total Liabilities and Deferred Inflows of Resources	<u>\$ 669,282</u>	<u>\$ -</u>	<u>\$ 62,168</u>	<u>\$ 1,697</u>	<u>\$ 733,147</u>
<u>Restricted for:</u>					
Debt Service	\$ -	\$ -	\$ -	\$ 51,097	\$ 51,097
Capital Projects	-	-	435,992	-	435,992
<u>Committed to:</u>					
Food Service	-	45,401	-	-	45,401
<u>Unassigned:</u>	2,675,262	-	-	-	2,675,262
Total Fund Balances	<u>\$ 2,675,262</u>	<u>\$ 45,401</u>	<u>\$ 435,992</u>	<u>\$ 51,097</u>	<u>\$ 3,207,752</u>
Total Liabilities and Fund Balances	<u>\$ 3,344,544</u>	<u>\$ 45,401</u>	<u>\$ 498,160</u>	<u>\$ 52,794</u>	<u>\$ 3,940,899</u>

The notes to the financial statements are an integral part of this statement.

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LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
June 30, 2016

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Total *Fund Balances* for Governmental Funds \$ 3,207,752

Total net position reported for governmental activities in the statement of net position is different because:

Capital assets used in governmental activities are not financial resources and are not reported in the governmental funds.

Cost of Capital Assets	\$ 10,201,897	
Less Accumulated Depreciation	<u>(3,598,510)</u>	6,603,387

Property taxes receivable will be collected after year-end, but are not available soon enough to pay for the current period's expenditures and therefore are reported as deferred revenues in the funds. 80,941

Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the governmental funds.

Deferred Outflows Related to Pensions	\$ 1,284,493	
Deferred Inflows Related to Pensions	<u>(435,697)</u>	848,796

Long-term liabilities applicable to the School District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities-both current and long-term- are reported in the statement of net position. Balances at June 30, 2016 are:

General Obligation Bonds Payable	\$ (40,000)	
State School Construction Loan Payable	(129,189)	
Interest Payable	(528)	
Retainage Payable	(2,430)	
Compensated Absences Payable	(62,662)	
Net Pension Liability	<u>(7,327,283)</u>	<u>(7,562,092)</u>

Total Net Position - Governmental Activities \$ 3,178,784

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS  
For the Year Ended June 30, 2016

	General Fund	Food Service Fund	Capital Projects Funds	Debt Service Fund	Total Governmental Funds
<u>Revenues:</u>					
Local Sources	\$ 1,314,039	\$ 170,220	\$ 291,961	\$ 32,405	\$ 1,808,625
State Sources	5,670,742	12,691	-	-	5,683,433
Federal Sources	185,634	106,245	-	-	291,879
Other Sources	112,314	-	-	-	112,314
<b>Total Revenues</b>	<b>\$ 7,282,729</b>	<b>\$ 289,156</b>	<b>\$ 291,961</b>	<b>\$ 32,405</b>	<b>\$ 7,896,251</b>
<u>Expenditures:</u>					
Current:					
Regular Instruction	\$ 2,918,213	\$ -	\$ -	\$ -	\$ 2,918,213
Special Education	661,946	-	-	-	661,946
Vocational Education	370,654	-	-	-	370,654
Federal Programs	185,642	-	-	-	185,642
District Wide Services	282,084	-	-	-	282,084
Administration	880,147	-	-	-	880,147
School Food Services	-	339,393	-	-	339,393
Operations and Maintenance	583,798	-	-	-	583,798
Transportation	399,329	-	-	-	399,329
Co-Curricular Activities	229,851	-	-	-	229,851
Other Activities	79,961	-	-	-	79,961
Capital Outlay	48,807	-	46,371	-	95,178
Debt Service:					
Principal	-	-	-	34,203	34,203
Interest	-	-	-	7,755	7,755
Fiscal charges	-	-	-	650	650
<b>Total Expenditures</b>	<b>\$ 6,640,432</b>	<b>\$ 339,393</b>	<b>\$ 46,371</b>	<b>\$ 42,608</b>	<b>\$ 7,068,804</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 642,297</b>	<b>\$ (50,237)</b>	<b>\$ 245,590</b>	<b>\$ (10,203)</b>	<b>\$ 827,447</b>
<u>Other Financing Sources (Uses):</u>					
Transfers In	\$ 23,703	\$ 75,000	\$ -	\$ 20,000	\$ 118,703
Transfers Out	(98,703)	-	(20,000)	-	(118,703)
<b>Total Other Financing Sources and Uses</b>	<b>\$ (75,000)</b>	<b>\$ 75,000</b>	<b>\$ (20,000)</b>	<b>\$ 20,000</b>	<b>\$ -</b>
<b>Net Change in Fund Balances</b>	<b>\$ 567,297</b>	<b>\$ 24,763</b>	<b>\$ 225,590</b>	<b>\$ 9,797</b>	<b>\$ 827,447</b>
<b>Fund Balance - July 1</b>	<b>\$ 2,107,965</b>	<b>\$ 20,638</b>	<b>\$ 210,402</b>	<b>\$ 41,300</b>	<b>\$ 2,380,305</b>
<b>Fund Balance - June 30</b>	<b>\$ 2,675,262</b>	<b>\$ 45,401</b>	<b>\$ 435,992</b>	<b>\$ 51,097</b>	<b>\$ 3,207,752</b>

The notes to the financial statements are an integral part of this statement.

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LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

RECONCILIATION OF GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND  
CHANGES IN FUND BALANCES TO THE STATEMENT OF ACTIVITIES  
For the Year Ended June 30, 2016

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Net Change in Fund Balances - Total Governmental Funds \$ 827,447

The change in net position reported for governmental activities in the statement of activities is different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay and capital contribution exceeded depreciation expense.

Current Year Capital Outlay	\$ 180,437	
Capital Contribution	19,550	
Current Year Depreciation Expense	<u>(241,060)</u>	(41,073)

Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position. This is amount of the repayment of debt.

General Obligation Bonds Payments	\$ 15,000	
State School Construction Loan Payments	<u>19,202</u>	34,202

Some expenses reported in the statement of activities do not require the use of current financial resources and are not reported as expenditures in governmental funds.

Increase in Retainage Payable	\$ (2,430)	
Increase in Compensated Absences Payable	(8,708)	
Decrease in Interest Payable	<u>228</u>	(10,910)

The Net Pension Liability, and related Deferred Outflows of Resources and Deferred Inflows of Resources are reported in the government wide statements; however, activity related to these pension items do not involve current financial resources, and are not reported in the funds.

Increase Net Pension Liability	\$ (1,071,828)	
Increase in Deferred Outflows of Resources	767,499	
Decrease in Deferred Inflows of Resources	<u>311,202</u>	6,873

Some revenues reported on the statement of activities are not reported as revenues in the governmental funds since they do not represent available resources to pay current expenditures. This consists of the increase in taxes receivable.

Change in Net Position of Governmental Activities	<u>11,685</u>	
	<u>\$ 828,224</u>	

The notes to the financial statements are an integral part of this statement.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
June 30, 2017 and 2016

	2017		2016	
	Agency Fund	Private Purpose Trust Funds	Agency Fund	Private Purpose Trust Funds
<u>Assets:</u>				
Cash	\$ 109,860	\$ 4,021	\$ 108,382	\$ 47,366
Investments	-	24,399	-	26,050
<b>Total Assets</b>	<b>\$ 109,860</b>	<b>\$ 28,420</b>	<b>\$ 108,382</b>	<b>\$ 73,416</b>
<u>Liabilities:</u>				
Due to Student Activities Groups	\$ 109,860	-	\$ 108,382	-
<u>Nonexpendable Net Position:</u>				
Held in Trust for Others	\$ -	\$ 28,420	\$ -	\$ 73,416

The notes to the financial statements are an integral part of this statement.

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LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
For the Years Ended June 30, 2017 and 2016

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	<u>2017</u>	<u>2016</u>
	<u>Private Purpose Trust Funds</u>	<u>Private Purpose Trust Funds</u>
<u>ADDITIONS:</u>		
Interest	\$ 6,591	\$ 2,669
Unrealized Gain on Investments	803	1,164
Total Additions	<u>\$ 7,394</u>	<u>\$ 3,833</u>
<u>DEDUCTIONS:</u>		
Scholarships	<u>\$ 52,390</u>	<u>\$ 7,250</u>
Net Position - July 1	<u>\$ 73,416</u>	<u>\$ 76,833</u>
Net Position - June 30	<u><u>\$ 28,420</u></u>	<u><u>\$ 73,416</u></u>

The notes to the financial statements are an integral part of this statement.



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LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017 and 2016

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**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of Lisbon Public School District No. 19, Lisbon, North Dakota, have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

**A. Reporting Entity**

The accompanying financial statements present the activities of Lisbon Public School District No. 19. The school district has considered all potential component units for which the school district is financially accountable and other organizations for which the nature and significance of their relationships with the school district such that exclusion would cause the school district's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. This criteria includes appointing a voting majority of an organization's governing body and (1) the ability of Lisbon Public School District No. 19 to impose its will on that organization or (2) the potential for the organization to provide specific financial benefits to, or impose specific financial burdens on Lisbon Public School District No. 19.

Based on these criteria, there are no component units to be included within the Lisbon Public School District No. 19 reporting entity.

**B. Basis of Presentation, Basis of Accounting**

*Government-wide statements:* The statement of net position and the statement of activities display information about the primary government (Lisbon Public School District No. 19). These statements include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, fees and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes and unrestricted state grants operating contributions, are presented as general revenues.

*Fund Financial Statements:* The fund financial statements provide information about the school district's funds including its fiduciary funds. Separate statements for each fund category—*governmental* and *fiduciary* are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

The School District reports the following major governmental funds:

*General Fund.* This is the school district's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

*Food Service Fund.* This fund is used to account for financial activity related to School District's lunch and breakfast programs. Primary revenue source in this fund is committed federal and state reimbursements and charges for services from food sales.

*Capital Projects Fund.* This fund is used to account for financial resources to be used for acquisition or construction of major capital facilities.

*Debt Service Fund.* This fund is used to account for financial resources to be used for payment of long-term debt principal, interest and related costs.

The School District reports the following fiduciary fund types:

*Agency Fund.* This fund accounts for assets held by the School District in a custodial capacity as an agent on behalf of others. The School District's agency funds are used to account for various deposits of the student activity funds.

*Private Purpose Trust Funds.* These funds account for assets held by the School District received from private individuals used for scholarships and the school music and arts program.

### **C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

*Government-wide and Fiduciary Fund Financial Statements.* The government-wide and fiduciary fund financial statements are reported using the economic resources measurement focus. The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

*Governmental Fund Financial Statements.* Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. All revenues are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of grant agreements, the School District funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there is both restricted and unrestricted net position available to finance the program. It is the School District's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

When both restricted and unrestricted resources are available for use, it is the School District's policy to use restricted resources first, then unrestricted resources, as they are needed.

**D. Cash and Investments**

Cash includes amounts in demand deposits and money market accounts, as well as certificates of deposit with a maturity of 3 months or less. Deposits must either be deposited with the Bank of North Dakota or in other financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the uninsured balance.

Investments consist of certificates of deposits stated at cost and U.S. government-backed securities stated at fair market value with maturities in excess of 3 months.

**E. Capital Assets**

Capital assets which include property, plant and equipment are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the School District as assets with an initial, individual cost of \$5,000 or more. Such assets are recorded at cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets is not capitalized.

Capital assets are depreciated using the straight-line method and the following estimated useful lives:

<b>Assets</b>	<b>Years</b>
Permanent Buildings	50 Years
Temporary / Wood Structure Buildings	10 Years
Playground Equipment	20 Years
School Busses / Vehicles	15 Years
Servers / Computer Equipment	5 Years
Copiers	6 Years
Other Equipment	10 Years

**F. Compensated Absences**

Vested or accumulated sick leave for qualified employees is reported in the government-wide statement of net position. Upon termination of employment with the school district, compensation for unused sick leave earned and available is administered as follows:

Sick leave benefits are earned at the rate of 10 days per year for teachers. Unused sick leave may accumulate to a maximum of 120 days. Employees accumulating sick leave in excess of 120 days as of the end of the school year are reimbursed at a rate equivalent to \$40 per day for all days exceeding 120 days. Employees may carry over a maximum of 120 days of sick leave at each year-end. Upon retirement or resignation, the school district will pay \$30 per day for accumulated sick days for all teachers in good standing with 15 or more years of service to the Lisbon School District.

Sick leave for support staff is accrued at the rate of 10 days per year cumulative to 40 days. The Superintendent, Business Manager, custodians, and office staff accrue sick leave at the rate of 10 days per year cumulative to 120 days. Upon retirement or resignation, the school district will pay \$30 per day for accumulated sick days for all support staff and administrators in good standing with 25 or more years of service to the Lisbon School District.

**G. Long-Term Obligations**

In the government-wide financial statements, long term debt and other long-term obligations are reported as liabilities in the governmental activities statement of net position. Bond premiums, discounts and issuance costs are deferred and amortized over the life of the bonds using the straight-line method. If amounts are not material, they are recognized in the current period.

In the fund financial statements, when applicable governmental fund types recognize bond premiums, discounts and issuance costs in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs are reported as debt service expenditures.

**H. Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pension, and pension expense, information about the fiduciary net position of the teachers' Fund for Retirement (TFFR) and the North Dakota Public Employees Retirement System (NDPERS), and additions to/deductions from TFFR's and NDPERS' fiduciary net position have been determined on the same basis as they are reported by TFFR and NDPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit term. Investments are reported at fair value.

**I. Fund Balances & Net Position**

**Fund Balance**

GASB Statement No. 54 established new fund balance classifications that comprise a hierarchy based on the extent to which the government is bound to honor constraints (restrictions or limitations) imposed upon the use of the resources reported in governmental funds.

Fund Balance Spending Policy

It is the policy of the Lisbon Public School District to spend restricted resources first, followed by unrestricted resources. It is also the policy of the Board to spend unrestricted resources of funds in the following order: committed, assigned and then unassigned.

GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balance categories listed below.

<b>CLASSIFICATION</b>	<b>DEFINITION</b>	<b>EXAMPLES</b>
Nonspendable	Amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.	Inventories, prepaid amounts (expenses), long-term receivables, endowment funds.
Restricted	Fund balance is reported as restricted when constraints are placed on the use of resources that are either (a) Externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments. (b) Imposed by law through constitutional provisions or enabling legislation.	Funds restricted by State Statute, unspent bond proceeds, grants earned but not spent, debt covenants, taxes raised for a specific purpose.

TABLE CONTINUED ON NEXT PAGE....

CONTINUED....

<b>CLASSIFICATION</b>	<b>DEFINITION</b>	<b>EXAMPLES</b>
Committed	A committed fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the School Board. Formal action is required to be taken to establish, modify or rescind a fund balance commitment.	By board action, construction, claims and judgments, retirements of loans and notes payable, capital expenditures and self-insurance.
Assigned	Assigned fund balances are amounts that are constrained by the government's intent to be used for specific purposes, but are under the direction of the board and the business manager.	By board action, construction, claims and judgments, retirements of loans and notes payable, capital expenditures and self-insurance.
Unassigned	Unassigned fund balance is the lowest classification for the General Fund. This is fund balance that has not been reported in any other classification. (a) The General Fund is the only fund that can report a positive unassigned fund balance; (b) A negative unassigned fund balance may be reported in other governmental funds, if expenditures incurred for specific purposes exceeded the amounts restricted, committed, or assigned to those purposes;	Available for any remaining general fund expenditure.

Lisbon Public School District did not have any non-spendable balances reported in the balance sheet at June 30, 2017 or June 30, 2016.

Restricted Fund Balances – consist of the following items at June 30, 2017 and 2016

Building Fund (major fund – restricted by enabling legislation, tax levy & bond indenture:

- (a) Fund used for construction of building additions and renovation projects – restricted by specified tax levy.

Debt Service Funds (major fund - restricted by enabling legislation - levy)

- (a) Bond payments restricted by bond indenture and specified tax levies reported in the debt service funds – consists of general obligation bonds 1998 Series A, 1998 Series B, and state school construction loans payable.

Committed Fund Balance – consists of the following at June 30, 2017 and 2016:

Food Service Fund (major fund – committed by board action):

- a) Fund used only for Food Service purposes. The governing board committed funds to remain in this fund and used for food service purposes.

Unassigned Fund Balance – consists of the following item at June 30, 2017 and 2016:

General Fund (Major Fund) – Available for any legal purpose used to finance operating expenditures:

- (a) The unassigned fund balance is available to fund all other operating expenditures not already classified in other areas in accordance with governmental accounting standards as promulgated by the Governmental Accounting Standards Board.

**Net Position**

The Lisbon Public School District implemented the provisions of GASB Statement No. 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position during the years ended June 30, 2017 and June 30, 2016.

When both restricted and unrestricted resources are available for use, it is the School District's policy to use restricted resources first, then unrestricted resources as they are needed.

Net investment in capital assets is reported for capital assets less accumulated depreciation and any related debt used to construct them. The resources needed to repay this related debt must be provided from other sources, since capital assets are not used to liquidate these liabilities. These assets are not available for future spending.

Restrictions of net position, shown in the Statement of Net Position, are due to restricted tax levies and bond indenture capital construction requirements for capital projects and special purposes.

Unrestricted net position is primarily unrestricted amounts related to the general fund and any negative fund balances. The unrestricted net position is available to meet the district's ongoing obligations.

**J. Interfund Transactions**

In the governmental fund statements, transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenditures in the reimbursing fund and as reductions of expenditures in the fund that is reimbursed.

All other interfund transactions, except reimbursements, are reported as transfers.

In the government-wide financial statements, interfund transactions have been eliminated.

**NOTE 2: DEPOSITS AND INVESTMENTS**

In accordance with North Dakota Statutes, Lisbon Public School District maintains deposits at the depository banks designated by the governing board. All depositories are members of the Federal Reserve System.

Deposits must either be deposited with the Bank of North Dakota or in other financial institution situated and doing business within the state. Deposits, other than with the Bank of North Dakota, must be fully insured or bonded. In lieu of a bond, a financial institution may provide a pledge of securities equal to 110% of the deposits not covered by insurance or bonds.

Authorized collateral includes bills, notes, or bonds issued by the United States government, its agencies or instrumentalities, all bonds and notes guaranteed by the United States government, Federal land bank bonds, bonds, notes, warrants, certificates of indebtedness, insured certificates of deposit, shares of investment companies registered under the Investment Companies Act of 1940, and all other forms of securities issued by the State of North Dakota, its boards, agencies or instrumentalities or by any county, city, township, school district, park district, or other political subdivision of the state of North Dakota. Whether payable from special revenues or supported by the full faith and credit of the issuing body and bonds issued by any other state of the United States or such other securities approved by the banking board.

At year ended June 30, 2017, the school district's carrying amount of deposits was \$2,745,610 and the bank balances were \$2,366,545. Of the bank balances, \$286,754 was covered by Federal Depository Insurance. The remaining bank balances totaling were collateralized with securities held by the pledging financial institution's agent in the government's name.

At year ended June 30, 2016, the school district's carrying amount of deposits was \$3,084,609 and the bank balances were \$3,037,847. Of the bank balances, \$288,856 was covered by Federal Depository. The remaining bank balances totaling were collateralized with securities held by the pledging financial institution's agent in the government's name.

Credit Risk

The school district may invest idle funds as authorized in North Dakota Statutes, as follows:

- (a) Bonds, treasury bills and notes, or other securities that are a direct obligation insured or guaranteed by, the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of congress.
- (b) Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are the type listed above.
- (c) Certificates of Deposit fully insured by the federal deposit insurance corporation.
- (d) Obligations of the state.

The school district also had a stock market investment with Bank of New York Shareholder Services for RN Spolum Scholarship fund. As of June 30, 2017 and 2016, the market share of this investment was \$22,645 and \$21,842 respectively.

Interest Rate Risk

The School District does not have a formal deposit policy that limits maturities as a means of managing exposure to fair-value losses arising from increasing interest rates.

Concentration of Credit Risk

The school does not have a limit on the amount it may invest in any one issuer.

**NOTE 3: INTERGOVERNMENTAL RECEIVABLE**

Intergovernmental receivables consist of reimbursements due for expenses in the operation of various school programs. These amounts consist of a mix of State and Federal dollars.

**NOTE 4: DUE FROM COUNTY**

Due from county represents the amount of taxes collected prior to year-end by Ransom County that remain on hand at the county that are distributed to the school district shortly after June 30, 2017 and 2016.

**NOTE 5: TAXES RECEIVABLE**

The taxes receivable represents the past three years of uncollected current and delinquent taxes. No allowance has been established for uncollectible taxes receivable.

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Any material tax collections are distributed after the end of each month.

Property taxes are levied as of January 1. The property taxes attach as an enforceable lien on property on January 1 and may be paid in two installments. The first installment includes one-half of the real estate taxes and all the special assessments and the second installment is the balance of the real estate taxes. The first installment is due by March 1 and the second installment is due by October 15. A 5% discount on property taxes is allowed if all taxes and special assessments are paid by February 15. After the due dates, the bill becomes delinquent and penalties are assessed.

Most property owners choose to pay property taxes and special assessments in a single payment on or before February 15 and receive the discount on the property taxes.

**LISBON PUBLIC SCHOOL DISTRICT NO. 19**  
Notes to the Financial Statements – Continued

**NOTE 6: CAPITAL ASSETS**

The following is a summary of changes in capital assets for the years ended June 30, 2017 and 2016:

<b>Governmental Activities:</b>	<b>Balance 7-1-16</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance 6-30-17</b>
<i>Capital assets not being depreciated:</i>				
Land	\$ 46,882	\$ -	\$ -	\$ 46,882
Construction In Progress	88,857	1,164,854	-	1,253,711
<b>Total Capital Assets, Not Being Depreciated</b>	<b>\$ 135,739</b>	<b>\$ 1,164,854</b>	<b>\$ -</b>	<b>\$ 1,300,593</b>
<i>Capital assets being depreciated:</i>				
Buildings and Building Improvements	\$ 9,003,495	\$ 106,935	\$ -	\$ 9,110,430
Vehicles	759,272	40,000	(50,768)	748,504
Equipment	303,391	125,762	-	429,153
<b>Total Capital Assets, Being Depreciated</b>	<b>\$ 10,066,158</b>	<b>\$ 272,697</b>	<b>\$ (50,768)</b>	<b>\$ 10,288,087</b>
<i>Less Accumulated Depreciation for:</i>				
Buildings and Building Improvements	\$ 3,082,765	\$ 171,696	\$ -	\$ 3,254,461
Vehicles	339,941	48,068	(50,768)	337,241
Equipment	175,804	28,762	-	204,566
<b>Total Accumulated Depreciation</b>	<b>\$ 3,598,510</b>	<b>\$ 248,526</b>	<b>\$ (50,768)</b>	<b>\$ 3,796,268</b>
<b>Total Capital Assets Being Depreciated, Net</b>	<b>\$ 6,467,648</b>	<b>\$ 24,171</b>	<b>\$ -</b>	<b>\$ 6,491,819</b>
<b>Governmental Activities - Capital Assets, Net</b>	<b>\$ 6,603,387</b>	<b>\$ 1,189,025</b>	<b>\$ -</b>	<b>\$ 7,792,412</b>

<b>Governmental Activities:</b>	<b>Balance 7-1-15 (Adj)</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance 6-30-16</b>
<i>Capital assets not being depreciated:</i>				
Land	\$ 46,882	\$ -	\$ -	\$ 46,882
Construction In Progress	-	88,857	-	88,857
<b>Total Capital Assets, Not Being Depreciated</b>	<b>\$ 46,882</b>	<b>\$ 88,857</b>	<b>\$ -</b>	<b>\$ 135,739</b>
<i>Capital assets being depreciated:</i>				
Buildings and Building Improvements	\$ 9,003,495	\$ -	\$ -	\$ 9,003,495
Vehicles	672,679	86,593	-	759,272
Equipment	278,854	24,537	-	303,391
<b>Total Capital Assets, Being Depreciated</b>	<b>\$ 9,955,028</b>	<b>\$ 111,130</b>	<b>\$ -</b>	<b>\$ 10,066,158</b>
<i>Less Accumulated Depreciation for:</i>				
Buildings and Building Improvements	\$ 2,913,224	\$ 169,541	\$ -	\$ 3,082,765
Vehicles	289,965	49,976	-	339,941
Equipment	154,259	21,545	-	175,804
<b>Total Accumulated Depreciation</b>	<b>\$ 3,357,448</b>	<b>\$ 241,062</b>	<b>\$ -</b>	<b>\$ 3,598,510</b>
<b>Total Capital Assets Being Depreciated, Net</b>	<b>\$ 6,597,580</b>	<b>\$ (129,932)</b>	<b>\$ -</b>	<b>\$ 6,467,648</b>
<b>Governmental Activities - Capital Assets, Net</b>	<b>\$ 6,644,462</b>	<b>\$ (41,075)</b>	<b>\$ -</b>	<b>\$ 6,603,387</b>

Depreciation expense was charged to functions/programs of the School District as follows:

<b>Depreciation by Function:</b>	<b>2017</b>	<b>2016</b>
Administration	\$ 9,677	\$ 9,278
Instruction	112,736	104,654
Co-Curricular Activities	42,683	40,017
Food Service	14,657	16,745
Maintenance	19,741	16,751
Transportation	49,032	53,617
<b>Total</b>	<b>\$ 248,526</b>	<b>\$ 241,062</b>



**NOTE 7: DEFERRED OUTFLOWS OF RESOURCES**

Deferred outflows of resources in the government-wide financial statements consist of amounts related to pensions representing the difference in expected and actual experience.

**NOTE 8: ACCOUNTS PAYABLE**

Accounts payable consists of amounts owed for goods and services received prior to or owed to taxing authorities at June 30 and chargeable to the appropriations for the year then ended, but paid subsequent to that date.

**NOTE 9: SALARIES AND BENEFITS PAYABLE**

Salaries and contracts payable consists of salaries earned by employees and teachers but not paid until after year-end. It also consists of benefits owed to federal, state, and private agencies for amounts withheld from teacher’s salaries as of June 30, 2017 and June 30, 2016.

**NOTE 10: INTEREST PAYABLE**

Interest payable consists of the portion of interest accrued on long-term debt outstanding at June 30, 2017 and June 30, 2016.

**NOTE 11: RETAINAGES PAYABLE**

Retainages payable consists of a liability account reflecting amounts owing to contractors on open contracts at June 30, 2016.

**NOTE 12: LONG-TERM LIABILITIES**

**Changes in Long-Term Liabilities** - During the years ended June 30, 2017 and 2016, the following changes occurred in liabilities reported in long-term liabilities:

<b>Governmental Activities</b>	<b>Balance 7-1-16</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance 6-30-17</b>	<b>Due Within One Year</b>
G.O. Bonds Payable	\$ 40,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
State School Construction	129,189	-	19,832	109,357	20,483
Capital Lease Payable	-	94,072	20,215	73,857	17,464
Compensated Absences Payable	62,662	-	5,075	57,587	17,276
Net Pension Liability	7,327,283	1,134,280	-	8,461,563	-
<b>TOTAL</b>	<b>\$ 7,559,134</b>	<b>\$ 1,228,352</b>	<b>\$ 65,122</b>	<b>\$ 8,722,364</b>	<b>\$ 75,223</b>

<b>Governmental Activities</b>	<b>Balance 7-1-15</b>	<b>Increases</b>	<b>Decreases</b>	<b>Balance 6-30-16</b>	<b>Due Within One Year</b>
G.O. Bonds Payable	\$ 55,000	\$ -	\$ 15,000	\$ 40,000	\$ 20,000
State School Construction	148,391	-	19,202	129,189	19,832
Compensated Absences Payable	53,954	8,708	-	62,662	18,799
Net Pension Liability	6,255,455	1,071,828	-	7,327,283	-
<b>TOTAL</b>	<b>\$ 6,512,800</b>	<b>\$ 1,080,536</b>	<b>\$ 34,202</b>	<b>\$ 7,559,134</b>	<b>\$ 58,631</b>

\* - The change in compensated absences is shown as a net change because changes in salary prohibit exact calculations of additions and reductions.

Outstanding debt (excluding net pension liability and compensated absences) at June 30, 2017 consists of the following individual issues:

**State School Construction Loans Payable**

\$349,000 State School Construction Loan with annual installments of \$24,070, through June 2022; interest at 3.28% \$ 109,357

**Bonds Payable**

\$250,000 School Building Bonds series 1998A, due in one annual installment of \$20,000 through May 2018; interest at 5.25% 20,000

**Capital Lease Payable**

\$94,072 lease for a K-12, 24 Learner SmartLab, due in annual installments of \$20,215 through May 2021; interest at 3.725% 73,857

Total Debt Payable \$ 203,214

Debt service requirements (excluding net pension liability and compensated absences) on long-term debt at June 30, 2017 are as follows:

GOVERNMENTAL ACTIVITIES						
Year Ending June 30	G.O. Bonds		Capital Lease		State School Loan	
	Principal	Interest	Principal	Interest	Principal	Interest
2018	\$ 20,000	\$ 1,050	\$ 17,464	\$ 2,751	\$ 20,483	\$ 3,587
2019	-	-	18,115	2,101	21,155	2,915
2020	-	-	18,789	1,426	21,848	2,221
2021	-	-	19,489	726	22,565	1,505
2022	-	-	-	-	23,306	764
<b>TOTALS</b>	<b>\$ 20,000</b>	<b>\$ 1,050</b>	<b>\$ 73,857</b>	<b>\$ 7,004</b>	<b>\$ 109,357</b>	<b>\$ 10,992</b>

**NOTE 13: PENSION PLANS**

**North Dakota Teachers' Fund for Retirement TFFR**

**General Information about the TFFR Pension Plan**

The following brief description of TFFR is provided for general information purposes only. Participants should refer to NDCC Chapter 15-39.1 for more complete information.

TFFR is a cost-sharing multiple-employer defined benefit pension plan covering all North Dakota public teachers and certain other teachers who meet various membership requirements. TFFR provides for pension, death and disability benefits. The cost to administer the TFFR plan is financed by investment income and contributions.

Responsibility for administration of the TFFR benefits program is assigned to a seven-member Board of Trustees (Board). The Board consists of the State Treasurer, the Superintendent of Public Instruction, and five members appointed by the Governor. The appointed members serve five-year terms which end on June 30 of alternate years. The appointed Board members must include two active teachers, one active school administrator, and two retired members. The TFFR Board submits any necessary or desirable changes in statutes relating to the administration of the fund, including benefit terms, to the Legislative Assembly for consideration. The Legislative Assembly has final authority for changes to benefit terms and contribution rates.

### **Pension Benefits**

For purposes of determining pension benefits, members are classified within one of three categories. Tier 1 grandfathered and Tier 1 non-grandfathers members are those with service credit on file as of July 1, 2008. Tier 2 members are those newly employed and returning refunded members on or after July 1, 2008.

#### *Tier 1 Grandfathered*

A Tier 1 grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or the sum of age and years of service credit equals or exceeds 85. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 6% per year for every year the member's retirement age is less than 65 years or the date as of which age plus service equal 85. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

#### *Tier 1 Non-grandfathered*

A Tier 1 non-grandfathered member is entitled to receive unreduced benefits when three or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the three highest annual salaries earned divided by 36 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

#### *Tier 2*

A Tier 2 member is entitled to receive unreduced benefits when five or more years of credited service as a teacher in North Dakota have accumulated, the member is no longer employed as a teacher and the member has reached age 65, or has reached age 60 and the sum of age and years of service credit equals or exceeds 90. TFFR permits early retirement from ages 55 to 64, with benefits actuarially reduced by 8% per year from the earlier of age 60/Rule of 90 or age 65. In either case, benefits may not exceed the maximum benefits specified in Section 415 of the Internal Revenue Code.

Pension benefits paid by TFFR are determined by NDCC Section 15-39.1-10. Monthly benefits under TFFR are equal to the five highest annual salaries earned divided by 60 months and multiplied by 2.00% times the number of service credits earned. Retirees may elect payment of benefits in the form of a single life annuity, 100% or 50% joint and survivor annuity, ten or twenty-year term certain annuity, partial lump-sum option or level income with Social Security benefits. Members may also qualify for benefits calculated under other formulas.

**Death and Disability Benefits**

Death benefits may be paid to a member’s designated beneficiary. If a member’s death occurs before retirement, the benefit options available are determined by the member’s vesting status prior to death. If a member’s death occurs after retirement, the death benefit received by the beneficiary (if any) is based on the retirement plan the member selected at retirement.

An active member is eligible to receive disability benefits when: (a) a total disability lasting 12 months or more does not allow the continuation of teaching, (b) the member has accumulated five years of service credited service in North Dakota, and (c) the Board of trustees of TFFR has determined eligibility based upon medical evidence. The amount of the disability benefit is computed by the retirement formula in NDCC Section 15-39.1-10 without consideration of age and uses the member’s actual years of credited service. There is no actuarial reduction for reason of disability retirement.

**Member and Employer Contributions**

Member and employer contributions paid to TFFR are set by NDCC Section 15-39.1-09. Every eligible teacher in the State of North Dakota is required to be a member of TFFR and is assessed at a rate of 11.75% of salary as defined by NDCC Section 15-39.1-04. Every governmental body employing a teacher must also pay into TFFR a sum equal to 12.75% of the teacher’s salary. Member and employer contributions will be reduced to 7.75% each when the fund reaches a 100% funded ratio on an actuarial basis.

A vested member who terminates covered employment may elect a refund of contributions paid plus 6% interest or defer payment until eligible for pension benefits. A non-vested member who terminates covered employment must claim a refund of contributions paid before age 70½. Refunded members forfeit all service credits under TFFR. These service credits may be repurchased upon return to covered employment under certain circumstances, as defined by the NDCC.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Inflows of Resources Related to Pensions**

At June 30, 2017 and 2016, the Lisbon Public School District reported a liability of \$7,849,272 and \$6,866,384, respectively, for its proportionate share of net pension liability. The net pension liability was measured as of July 1, 2016 for FY2017 and July 1, 2015 for FY2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of those dates. The district’s proportion of the net pension liability was based on the district’s share of covered payroll in the pension plan relative to the covered payroll of all participating TFFR employers. At July 1, 2016 and 2015, the district’s proportion was 0.535765 percent and .525011 percent, respectively, an increase of .010754 percent.

For the year ended June 30, 2017 and 2016, the district recognized pension expense of \$700,680 and \$406,542 respectively. At June 30, 2017 and 2016, the district reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>June 30, 2017</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences Between Expected and Actual Experience	\$ 37,072	\$ 37,164
Changes of Assumptions	655,641	-
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	652,487	-
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	107,589	244,772
District Contributions Subsequent to the Measurement Date	413,371	-
<b>Total</b>	<b>\$ 1,866,160</b>	<b>\$ 281,936</b>

<b>June 30, 2016</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences Between Expected and Actual Experience	\$ 44,995	\$ -
Changes of Assumptions	770,977	-
Net Difference Between Projected and Actual Investment		
Earnings on Pension Plan Investments	-	77,428
Changes in Proportion and Differences Between Employer		
Contributions and Proportionate Share of Contributions	-	293,727
District Contributions Subsequent to the Measurement Date	409,019	-
<b>Total</b>	<b>\$ 1,224,991</b>	<b>\$ 371,155</b>

\$413,371 reported as deferred outflows of resources related to pensions resulting from district contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows.

2018	\$	211,116
2019		211,116
2020		370,553
2021		220,729
2022		95,605
Thereafter		11,735

### **Actuarial Assumptions**

The total pension liability in the July 1, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary Increases	4.25% to 14.50%, varying by service, including inflation and productivity
Investment Rate of Return	7.75%, net of investment expenses
Cost-of-Living Adjustments	None

For active and inactive members, mortality rates were based on the RP-2014 Employee Mortality Table, projected generationally using scale MP-2014. For healthy retirees, mortality rates were based on the RP-2014 Healthy Annuitant Mortality Table set back one year, multiplied by 50% for ages under 75 and grading up to 100% by age 80, projected generationally using scale MP-2014. For disabled retirees, mortality rates were based on the RP-2014 Disabled Mortality Table set forward four years.

The actuarial assumptions used were based on the results of an actuarial experience study dated April 30, 2015. They are the same as the assumptions used in the July 1, 2016 funding actuarial valuation for TFFR.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund’s target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equities	58%	7.30%
Global Fixed Income	23%	.88%
Global Real Assets	18%	5.32%
Cash Equivalents	1%	0.00%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.75 percent as of June 30, 2016. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2016, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2016. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2016.

**Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount rate.**

The following presents the district’s proportionate share of the net pension liability calculated using the discount rate of 7.75 percent, as well as what the district’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75 percent) or 1-percentage-point higher (8.75 percent) than the current rate.

	1% Decrease (6.75%)	Current Discount Rate (7.75%)	1% Increase (8.75%)
<b>June 30, 2017</b>			
District’s Proportionate Share of the Net Pension Liability	\$ 10,181,095	\$ 7,849,272	\$ 5,907,083

	1% Decrease (7%)	Current Discount Rate (8%)	1% Increase (9%)
<b>June 30, 2016</b>			
District’s Proportionate Share of the Net Pension Liability	\$ 9,074,251	\$ 6,866,384	\$ 5,025,069

**Pension Plan Fiduciary Net Position**

Detailed information is located in the North Dakota Retirement and Investments Office’s Comprehensive Annual Financial Report for the fiscal year ended June 30, 2016 and 2015. Additional financial and actuarial information is available on their website, <http://www.nd.gov/rio/SIB/Publications/CAFR/default.htm>, or may be obtained by writing to RIO at ND Retirement and Investment Office, 1930 Burnt Boat Drive, PO Box 7100, Bismarck, North Dakota, 58507-7100 or by calling (701) 328-9885.

### **North Dakota Public Employees Retirement System (Main System)**

#### **General Information about the NDPERS Pension Plan**

The following brief description of NDPERS is provided for general information purposes only. Participants should refer to NDCC Chapter 54-52 for more complete information.

NDPERS is a cost-sharing multiple-employer defined benefit pension plan that covers substantially all employees of the State of North Dakota, its agencies and various participating political subdivisions. NDPERS provides for pension, death and disability benefits. The cost to administer the plan is financed through the contributions and investment earnings of the plan.

Responsibility for administration of the NDPERS defined benefit pension plan is assigned to a Board comprised of seven members. The Board consists of a Chairman, who is appointed by the Governor; one member appointed by the Attorney General; one member appointed by the State Health Officer; three members elected by the active membership of the NDPERS system; and one member elected by the retired public employees. Effective July 1, 2015, the board was expanded to include two members of the legislative assembly appointed by the chairman of the legislative management.

#### **Pension Benefits**

Benefits are set by statute. NDPERS has no provision or policies with respect to automatic and ad hoc post-retirement benefit increases. Members of the Main System are entitled to unreduced monthly pension benefits beginning when the sum of age and years of credited service equal or exceed 85 (Rule of 85), or at normal retirement age (65). For members hired on or after January 1, 2016 the Rule of 85 will be replaced with the Rule of 90 with a minimum age of 60. The monthly pension benefit is equal to 2.00% of their average monthly salary, using the highest 36 months out of the last 180 months of service, for each year of service. The plan permits early retirement at ages 55-64 with three or more years of service.

Members may elect to receive the pension benefits in the form of a single life, joint and survivor, term-certain annuity, or partial lump sum with ongoing annuity. Members may elect to receive the value of their accumulated contributions, plus interest, as a lump sum distribution upon retirement or termination, or they may elect to receive their benefits in the form of an annuity. For each member electing an annuity, total payment will not be less than the members' accumulated contributions plus interest.

#### **Death and Disability Benefits**

Death and disability benefits are set by statute. If an active member dies with less than three years of service for the Main System, a death benefit equal to the value of the member's accumulated contributions, plus interest, is paid to the member's beneficiary. If the member has earned more than three years of credited service for the Main System, the surviving spouse will be entitled to a single payment refund, life-time monthly payments in an amount equal to 50% of the member's accrued normal retirement benefit, or monthly payments in an amount equal to the member's accrued 100% Joint and Survivor retirement benefit if the member had reached normal retirement age prior to date of death. If the surviving spouse dies before the member's accumulated pension benefits are paid, the balance will be payable to the surviving spouse's designated beneficiary.

Eligible members who become totally disabled after a minimum of 180 days of service, receive monthly disability equal to 25% of their final average salary with a minimum benefit of \$100. To qualify under this section, the member has to become disabled during the period of eligible employment and apply for benefits within one year of termination. The definition of disabled is set by the NDPERS in the North Dakota Administrative Code.

**Refunds of Member Account Balance**

Upon termination, if a member of the Main System is not vested (is not 65 or does not have three years of service), they will receive the accumulated member contributions and vested employer contributions, plus interest, or may elect to receive this amount at a later date. If the member has vested, they have the option of applying for a refund or can remain as a terminated vested participant. If a member terminated and withdrew their accumulated member contribution and is subsequently re-employed, they have the option of repurchasing their previous service.

**Member and Employer Contributions**

Member and employer contributions paid to NDPERS are set by statute and are established as a percent of covered compensation. Member contribution rates are 7% and employer contributions rates are 7.12% of covered compensation.

The member's account balance includes the vested employer contributions equal to the member's contributions to an eligible deferred compensation plan. The minimum member contribution is \$25 and the maximum may not exceed the following:

1 to 12 months of service	Greater of one percent of monthly salary or \$25
13 to 24 months of service	Greater of two percent of monthly salary or \$25
25 to 36 months of service	Greater of three percent of monthly salary or \$25
Longer than 36 months of service	Greater of four percent of monthly salary or \$25

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017 and 2016, the Lisbon Public School District reported a liability of \$612,291 and \$460,899, respectively, for its proportionate share of net pension liability. The net pension liability was measured as of July 1, 2016 and 2015 respectively, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of those dates. The district's proportion of the net pension liability was based on the district's share of covered payroll in the main system pension plan relative to the covered payroll of all participating main system employers. At July 1, 2016 and 2015, the district's proportion was 0.062825 percent and 0.067781 percent respectively, a decrease of .004956 percent.

For the year ended June 30, 2017 and 2016, the district recognized pension expense of \$72,443 and \$41,337 respectively. At June 30, 2017 and 2016, the district reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<b>June 30, 2017</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences Between Expected and Actual Experience	\$ 9,198	\$ 5,669
Changes of Assumptions	56,445	30,419
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	85,424	-
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	-	40,564
District Contributions Subsequent to the Measurement Date	47,560	-
<b>Total</b>	<b>\$ 198,627</b>	<b>\$ 76,652</b>



**LISBON PUBLIC SCHOOL DISTRICT NO. 19**  
Notes to the Financial Statements – Continued

June 30, 2016	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 13,371	\$ -
Changes of Assumptions	-	41,064
Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	-	9,730
Changes in Proportion and Differences Between Employer Contributions and Proportionate Share of Contributions	809	13,748
District Contributions Subsequent to the Measurement Date	45,322	-
<b>Total</b>	<b>\$ 59,502</b>	<b>\$ 64,542</b>

\$47,560 was reported as deferred outflows of resources related to pensions resulting from district contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows.

2018	\$ 74,415
2019	11,897
2020	11,897
2021	30,532
2022	16,460
Thereafter	7,587

**Actuarial Assumptions**

The total pension liability in the July 1, 2016 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	3.50%
Salary Increases	4.50% per annum
Investment Rate of Return	8.00%, net of investment expenses
Cost-of-Living Adjustments	None

For active members, inactive members and healthy retirees, mortality rates were based on the RP-2000 Combined Healthy Mortality Table with ages set back two years for males and three years for females, projected generationally using the SSA 2014 Intermediate Cost scale from 2014. For disabled retirees, mortality rates are based on the RP-2000 Disabled Retiree Mortality Table set back one year for males (not setback for females) multiplied by 125%.

The actuarial assumptions used were based on the results of an actuarial experience study completed in 2015. They are the same as the assumptions used in the July 1, 2016 funding actuarial valuation for NDPERS.

As a result of the 2015 actuarial experience study, the NDPERS Board adopted several changes to the actuarial assumptions effective July 1, 2015. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the Fund’s target asset allocation are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	31%	6.90%
International Equity	21%	7.55%
Private Equity	5%	11.30%
Domestic Fixed Income	17%	1.52%
International Fixed Income	5%	.45%
Global Real Assets	20%	5.38%
Cash Equivalents	1%	0.00%

**Discount Rate**

The discount rate used to measure the total pension liability was 8 percent as of June 30, 2016 and 2015. The projection of cash flows used to determine the discount rate assumes that member and employer contributions will be made at rates equal to those based on the July 1, 2016, Actuarial Valuation Report. For this purpose, only employer contributions that are intended to fund benefits of current plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future plan members and their beneficiaries, as well as projected contributions from future plan members, are not included. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments for current plan members as of June 30, 2016. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability as of June 30, 2016.

**Sensitivity of the District’s Proportionate Share of the Net Pension Liability to Changes in the Discount rate.**

The following presents the district’s proportionate share of the net pension liability calculated using the discount rate of 8 percent, as well as what the district’s proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (7 percent) or 1-percentage-point higher (9 percent) than the current rate.

	1% Decrease (7%)	Current Discount Rate (8%)	1% Increase (9%)
<b>June 30, 2017</b>			
District’s Proportionate Share of the Net Pension Liability	\$ 868,523	\$ 612,291	\$ 396,402

	1% Decrease (7%)	Current Discount Rate (8%)	1% Increase (9%)
<b>June 30, 2016</b>			
District’s Proportionate Share of the Net Pension Liability	\$ 706,766	\$ 460,899	\$ 259,736

**Pension Plan Fiduciary Net Position**

Detailed information about the pension plan’s fiduciary net position is available in a separately issued NDPERS financial report. It is located in the North Dakota Public Employees Retirement System Comprehensive Annual Financial report for the fiscal year ended June 30, 2016. The supporting actuarial information is included in the June 30, 2016, GASB Statements No. 67 and 68 Accounting and Financial Reporting for Pensions actuarial valuation for each retirement plan. Additional financial and actuarial information is available on their website, www.nd.gov/ndpers, or may be obtained by contacting the agency at: North Dakota Public Employees Retirement System, 400 E Broadway Ave Suite 505, P.O. Box 1657, Bismarck, ND, 58502-1657 or by calling (701) 328-3900.

**NOTE 14: DEFERRED INFLOWS OF RESOURCES**

Deferred inflows of resources in the government wide financial statements consist of amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the accrual basis of accounting, such amounts include the difference between projected and actual investment earnings for pensions.

Deferred inflows of resources in the fund financial statements consist of amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, such amounts are measurable but not available and include taxes receivable.

**NOTE 15: TRANSFERS**

The following is reconciliation between transfers in and transfers out as reported in the basic financial statements of the governmental activities for the years ended June 30, 2017 and 2016:

<b>FY2017</b>		
	<b>Transfers In</b>	<b>Transfers Out</b>
General Fund	\$ 32,962	\$ 107,962
Food Service Fund	75,000	-
<u>Capital Project Fund:</u>		
Building Fund	-	21,000
<u>Debt Service Fund:</u>		
S&I 1998A GO Bonds	21,000	-
<b>TOTALS</b>	<b>\$ 128,962</b>	<b>\$ 128,962</b>

<b>FY2016</b>		
	<b>Transfers In</b>	<b>Transfers Out</b>
General Fund	\$ 23,703	\$ 98,703
Food Service Fund	75,000	-
<u>Capital Project Fund:</u>		
Building Fund	-	20,000
<u>Debt Service Fund:</u>		
S&I 1998A GO Bonds	20,000	-
<b>TOTALS</b>	<b>\$ 118,703</b>	<b>\$ 118,703</b>

**NOTE 16: RISK MANAGEMENT**

The Lisbon Public School District No. 19 is exposed to various risks of loss relating to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

**LISBON PUBLIC SCHOOL DISTRICT NO. 19**  
Notes to the Financial Statements – Continued

In 1986, state agencies and political subdivisions of the state of North Dakota joined together to form the North Dakota Insurance Reserve Fund (NDRIF), a public entity risk pool currently operating as a common risk management and insurance program for the state and over 2,000 political subdivisions. Lisbon Public School District pays an annual premium to NDRIF for its general liability, automobile, and inland marine insurance coverage. The coverage by NDRIF is limited to losses of two million dollars per occurrence for general liability and automobile and \$101,046, for mobile equipment and portable property.

The Lisbon Public School District No. 19 participates in the North Dakota Fire and Tornado Fund and the State Bonding Fund. The School District pays an annual premium to the Fire and Tornado Fund to cover property damage to buildings and personal property. Replacement cost coverage is provided by estimating replacement cost in consultation with the Fire and Tornado Fund. The Fire and Tornado Fund is reinsured by a 3<sup>rd</sup> party carrier for losses on excess of two million dollars per occurrence during a 12-month period. The State Bonding Fund currently provides the School District with blanket fidelity bond coverage in the amount of \$2,000,000 for its employees. The State Bonding Fund does not currently charge any premium for this coverage.

The Lisbon Public School District No. 19 has workers compensation with the North Dakota Workforce Safety and Insurance and purchases commercial insurance for employee health and accident insurance.

Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

**NOTE 17: COMMITMENTS**

The Lisbon Public School District No. 19 had the following commitments for construction contracts as of June 30, 2016.

<b>Project</b>	<b>Contract</b>	<b>Total Completed</b>	<b>Retainage</b>	<b>Remaining Commitment</b>
Duininck Inc.	\$ 613,000	\$ 48,600	\$ 2,430	\$ 566,830

**NOTE 18: OPERATING LEASES**

The school district has entered into lease agreements as lessee for the rental of copiers. The lease payments made during June 30, 2017 and June 30, 2016 were \$30,600 and \$30,600, respectively. The remaining payments due on the copier operating leases totaling \$99,537 will be paid as follows:

<b>Year Ending June 30</b>	<b>Total Payments</b>
2018	\$ 33,179
2019	33,179
2020	33,179
<b>Total</b>	<b>\$ 99,537</b>

**NOTE 19: TAX ABATEMENTS**

Lisbon Public Schools and political subdivisions within the county can negotiate property tax abatement agreements with individuals and various commercial entities/businesses. Ransom County and the political subdivisions within have the following types of tax abatement agreements with various individuals and commercial entities at June 30, 2017.

Lisbon Public Schools will state individually the parties whom received a benefit of the reduction in taxes of 20% or greater when compared to the total reduction of taxes for all tax abatement programs.

**New and Expanding Business:**

Businesses that are primarily industrial, commercial, retail or service are eligible for property tax incentives for new and expanding businesses if they meet state requirements (NDCC 40-57.1-03) and the guidelines stated below. The following criteria are only guidelines.

General criteria — In evaluation applications for property tax exemption, the Ransom County Commission will consider the following factors:

- Economic impact through increased construction activity, equipment purchases, additional product purchases, additional work activity, immediate and projected increases in property values, and impact on future tax collections
- Number of jobs created and employee benefits (types of jobs — professional, managerial, technical, skilled, unskilled with emphasis on full-time positions)
- Diversification of economic base
- Growth potential of company and industry and potential spin-off benefits
- Impact on city/county services: Can the company be accommodated within existing service levels, or will additional capacity be needed? Is the company locating where better use of existing services will take place or further the development plans of the City/County?
- Utilization of local resources: Will the company be an exporter from our region? Will it provide support services to existing companies? Use of raw materials and services developed in the area

**Exemption Criteria:**

Amount of exemption is per the following schedule: Year 1 — 100%, Year 2 — 100%, Year 3 — 75%, Year 4 — 50%, Year 5 — 25%.

**FY2017 Reduction in Taxes – Other Entities:**

Total program reduction in taxes – \$7,823

**Public Charity Exemption:**

Public Charities are eligible for property tax incentives if they meet state requirements (NDCC 57-02-08(8)) and the guidelines stated below. The following criteria are only guidelines.

All buildings belonging to institutions of public charity, including public hospitals and nursing homes licensed pursuant to section 23-16-01 under the control of religious or charitable institutions, used wholly or in part for public charity, together with the land occupied by such institutions not leased or otherwise used with a view to profit. The exemption provided by this subsection includes any dormitory, dwelling, or residential-type structure, together with necessary land on which such structure is located, owned by a religious or charitable organization recognized as tax exempt under section 501(c)(3) of the United States Internal Revenue Code which is occupied by members of said organization who are subject to a religious vow of poverty and devote and donate substantially all of their time to the religious or charitable activities of the owner.

**Exemption criteria:**

Property exempt if the qualified facility is used wholly or in part for public charity, together with the land occupied by such institutions not leased or otherwise used with a view to profit.

**FY2017 Reduction in Taxes – Other Entities:**

Total program reduction in taxes – \$24,007

**Single Family Residence:**

Single Family property owners are eligible for property tax incentives for the specified property that meet state requirements (NDCC 57-02-08(35)).

General Criteria -- Up to one hundred fifty thousand dollars of the true and full value of all new single-family and condominium and townhouse residential property, exclusive of the land on which it is situated, is exempt from taxation for the first two taxable years after the taxable year in which construction is completed and the residence is owned and occupied for the first time if all of the following conditions are met:

- a. The governing body of the city/county, for property within city/county limits, or the governing body of the county, for property outside city/county limits, has approved the exemption of the property by resolution. A resolution adopted under this subsection may be rescinded or amended at any time. The governing body of the city or county may limit or impose conditions upon exemptions under this subsection, including limitations on the time during which an exemption is allowed.
- b. Special assessments and taxes on the property upon which the residence is situated are not delinquent.

**FY2017 Reduction in Taxes:**

Total Program Reduction in County Only Taxes – \$7,035

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
For the Year Ended June 30, 2017

	Original Budget	Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>				
Local Sources	\$ 1,386,564	\$ 1,386,564	\$ 1,225,837	\$ (160,727)
State Sources	5,720,894	5,720,894	5,677,519	(43,375)
Federal Sources	146,553	146,553	199,961	53,408
Other Sources	135,800	135,800	142,592	6,792
<b>Total Revenues</b>	<b>\$ 7,389,811</b>	<b>\$ 7,389,811</b>	<b>\$ 7,245,909</b>	<b>\$ (143,902)</b>
<u>Expenditures:</u>				
Current:				
Regular Instruction	\$ 3,023,143	\$ 3,023,143	\$ 2,912,701	\$ 110,442
Special Education	658,598	658,598	626,081	32,517
Vocational Education	422,555	422,555	376,631	45,924
Federal Programs	146,552	171,663	171,663	-
District Wide Services	370,384	370,384	311,378	59,006
Administration	960,549	960,549	869,210	91,339
Operations and Maintenance	668,660	668,660	621,380	47,280
Transportation	439,797	439,797	412,832	26,965
Co-Curricular Activities	250,760	250,760	233,047	17,713
Other Programs & Services	146,110	146,110	123,448	22,662
Capital Outlay	650,000	650,000	673,790	(23,790)
Debt Service:				
Principal	-	-	20,215	(20,215)
<b>Total Expenditures</b>	<b>\$ 7,737,108</b>	<b>\$ 7,762,219</b>	<b>\$ 7,352,376</b>	<b>\$ 409,843</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ (347,297)</b>	<b>\$ (372,408)</b>	<b>\$ (106,467)</b>	<b>\$ 265,941</b>
<u>Other Financing Sources (Uses):</u>				
Operating Transfers In	\$ 32,962	\$ 32,962	\$ 32,962	\$ -
Operating Transfers Out	(107,962)	(107,962)	(107,962)	-
<b>Total Other Financing Sources and Uses</b>	<b>\$ (75,000)</b>	<b>\$ (75,000)</b>	<b>\$ (75,000)</b>	<b>\$ -</b>
<b>Net Changes in Fund Balances</b>	<b>\$ (422,297)</b>	<b>\$ (447,408)</b>	<b>\$ (181,467)</b>	<b>\$ 265,941</b>
<b>Fund Balance - July 1</b>	<b>\$ 2,675,262</b>	<b>\$ 2,675,262</b>	<b>\$ 2,675,262</b>	<b>\$ -</b>
<b>Fund Balance - June 30</b>	<b>\$ 2,252,965</b>	<b>\$ 2,227,854</b>	<b>\$ 2,493,795</b>	<b>\$ 265,941</b>

The accompanying required supplementary information notes are an integral part of this schedule.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

BUDGETARY COMPARISON SCHEDULE  
FOOD SERVICE FUND  
For the Year Ended June 30, 2017

	Original Budget	Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>				
Local Sources	\$ 166,000	\$ 166,000	\$ 173,669	\$ 7,669
State Sources	10,000	10,000	3,579	(6,421)
Federal Sources	72,000	72,000	135,725	63,725
Total Revenues	<u>\$ 248,000</u>	<u>\$ 248,000</u>	<u>\$ 312,973</u>	<u>\$ 64,973</u>
<u>Expenditures:</u>				
Current:				
Food Services	<u>\$ 321,406</u>	<u>\$ 321,406</u>	<u>\$ 361,099</u>	<u>\$ (39,693)</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (73,406)</u>	<u>\$ (73,406)</u>	<u>\$ (48,126)</u>	<u>\$ 25,280</u>
<u>Other Financing Sources (Uses):</u>				
Operating Transfers In	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ -</u>
Net Changes in Fund Balances	<u>\$ 1,594</u>	<u>\$ 1,594</u>	<u>\$ 26,874</u>	<u>\$ 25,280</u>
Fund Balance - July 1	<u>\$ 45,401</u>	<u>\$ 45,401</u>	<u>\$ 45,401</u>	<u>\$ -</u>
Fund Balance - June 30	<u>\$ 46,995</u>	<u>\$ 46,995</u>	<u>\$ 72,275</u>	<u>\$ 25,280</u>

The accompanying required supplementary information notes are an integral part of this schedule.



LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
For the Year Ended June 30, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>				
Local Sources	\$ 1,311,969	\$ 1,311,969	\$ 1,314,039	\$ 2,070
State Sources	5,685,537	5,685,537	5,670,742	(14,795)
Federal Sources	168,657	168,657	185,634	16,977
Other Sources	75,550	75,550	112,314	36,764
<b>Total Revenues</b>	<b>\$ 7,241,713</b>	<b>\$ 7,241,713</b>	<b>\$ 7,282,729</b>	<b>\$ 41,016</b>
<u>Expenditures:</u>				
Current:				
Regular Instruction	\$ 2,970,405	\$ 2,970,405	\$ 2,918,213	\$ 52,192
Special Education	680,633	680,633	661,946	18,687
Vocational Education	423,125	423,125	370,654	52,471
Federal Programs	128,700	185,940	185,642	298
District Wide Services	361,572	361,572	282,084	79,488
Administration	961,251	961,251	880,147	81,104
Operations and Maintenance	688,298	688,298	583,798	104,500
Transportation	465,586	465,586	399,329	66,257
Co-Curricular Activities	248,185	248,185	229,851	18,334
Other Programs & Services	79,208	79,208	79,961	(753)
Capital Outlay	150,000	150,000	48,807	101,193
<b>Total Expenditures</b>	<b>\$ 7,156,963</b>	<b>\$ 7,214,203</b>	<b>\$ 6,640,432</b>	<b>\$ 573,771</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$ 84,750</b>	<b>\$ 27,510</b>	<b>\$ 642,297</b>	<b>\$ 614,787</b>
<u>Other Financing Sources (Uses):</u>				
Operating Transfers In	\$ 23,703	\$ 23,703	\$ 23,703	\$ -
Operating Transfers Out	(98,703)	(98,703)	(98,703)	-
<b>Total Other Financing Sources and Uses</b>	<b>\$ (75,000)</b>	<b>\$ (75,000)</b>	<b>\$ (75,000)</b>	<b>\$ -</b>
<b>Net Changes in Fund Balances</b>	<b>\$ 9,750</b>	<b>\$ (47,490)</b>	<b>\$ 567,297</b>	<b>\$ 614,787</b>
<b>Fund Balance - July 1</b>	<b>\$ 2,107,965</b>	<b>\$ 2,107,965</b>	<b>\$ 2,107,965</b>	<b>\$ -</b>
<b>Fund Balance - June 30</b>	<b>\$ 2,117,715</b>	<b>\$ 2,060,475</b>	<b>\$ 2,675,262</b>	<b>\$ 614,787</b>

The accompanying required supplementary information notes are an integral part of this schedule.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

BUDGETARY COMPARISON SCHEDULE  
FOOD SERVICE FUND  
For the Year Ended June 30, 2016

	Original Budget	Final Budget	Actual	Variance with Final Budget
<u>Revenues:</u>				
Local Sources	\$ 154,500	\$ 154,500	\$ 170,220	\$ 15,720
State Sources	2,750	2,750	12,691	9,941
Federal Sources	72,000	72,000	106,245	34,245
Total Revenues	<u>\$ 229,250</u>	<u>\$ 229,250</u>	<u>\$ 289,156</u>	<u>\$ 59,906</u>
<u>Expenditures:</u>				
Current:				
Food Services	<u>\$ 318,906</u>	<u>\$ 318,906</u>	<u>\$ 339,393</u>	<u>\$ (20,487)</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>\$ (89,656)</u>	<u>\$ (89,656)</u>	<u>\$ (50,237)</u>	<u>\$ 39,419</u>
<u>Other Financing Sources (Uses):</u>				
Operating Transfers In	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>	<u>\$ -</u>
Net Changes in Fund Balances	<u>\$ (14,656)</u>	<u>\$ (14,656)</u>	<u>\$ 24,763</u>	<u>\$ 39,419</u>
Fund Balance - July 1	<u>\$ 20,638</u>	<u>\$ 20,638</u>	<u>\$ 20,638</u>	<u>\$ -</u>
Fund Balance - June 30	<u>\$ 5,982</u>	<u>\$ 5,982</u>	<u>\$ 45,401</u>	<u>\$ 39,419</u>

The accompanying required supplementary information notes are an integral part of this schedule.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

PENSION SCHEDULES  
June 30, 2017 and 2016

Schedule of Employer's Share of Net Pension Liability  
ND Teachers' Fund for Retirement  
Last 10 Fiscal Years\*

	<b>2017</b>	<b>2016</b>	<b>2015</b>
District's proportion of the net pension liability (asset)	0.535765%	0.525011%	0.554582%
District's proportionate share of the net pension liability (asset)	\$ 7,849,272	\$ 6,866,384	\$ 5,811,036
District's covered-employee payroll	\$ 3,480,999	\$ 3,229,368	\$ 3,216,870
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	225.49%	212.62%	180.64%
Plan fiduciary net position as a percentage of the total pension liability	59.20%	62.10%	66.60%

Schedule of Employer Contributions  
ND Teachers' Fund for Retirement  
Last 10 Fiscal Years\*

	<b>2017</b>	<b>2016</b>	<b>2015</b>
Statutorily required contribution	\$ 443,827	\$ 411,725	\$ 345,810
Contributions in relation to the statutorily required contribution	\$ (443,827)	\$ (411,725)	\$ (345,810)
Contribution deficiency (excess)	\$ -	\$ -	\$ -
District's covered-employee payroll	\$ 3,480,999	\$ 3,229,368	\$ 3,216,870
Contributions as a percentage of covered-employee payroll	12.75%	12.75%	10.75%

Schedule of Employer's Share of Net Pension Liability  
ND Public Employees Retirement System  
Last 10 Fiscal Years\*

	<b>2017</b>	<b>2016</b>	<b>2015</b>
District's proportion of the net pension liability (asset)	0.062825%	0.067781%	0.070018%
District's proportionate share of the net pension liability (asset)	\$ 612,291	\$ 460,899	\$ 444,419
District's covered-employee payroll	\$ 633,126	\$ 603,844	\$ 589,818
District's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	96.71%	71.86%	73.30%
Plan fiduciary net position as a percentage of the total pension liability	70.46%	77.15%	77.70%

**LISBON PUBLIC SCHOOL DISTRICT NO. 19**Notes to the Required Supplementary Information - Continued

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Schedule of Employer Contributions  
ND Public Employees Retirement System  
Last 10 Fiscal Years\*

	<b>2017</b>	<b>2016</b>	<b>2015</b>
Statutorily required contribution	\$ 45,837	\$ 45,867	\$ 41,995
Contributions in relation to the statutorily required contribution	\$ (45,828)	\$ (46,839)	\$ (41,995)
Contribution deficiency (excess)	\$ 9	\$ (972)	\$ -
District's covered-employee payroll	\$ 633,126	\$ 603,844	\$ 589,818
Contributions as a percentage of covered-employee payroll	7.24%	7.60%	7.12%

\*Complete data for this schedule is not available prior to 2015.

LISBON PUBLIC SCHOOL DISTRICT NO. 19  
Lisbon, North Dakota

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION  
June 30, 2017 and 2016

**NOTE 1: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

Budgetary Information:

The Board of Education adopts an annual budget on a basis consistent with accounting principles generally accepted in the United States for the general fund, special revenue funds, debt service funds, and capital project funds.

The following procedures are followed in establishing the budgetary data reflected in the financial statements:

- The annual budget must be prepared and school district taxes must be levied on or before the fifteenth day of August of each year.
- The taxes levied must be certified to the county auditor by August twenty-fifth. The governing body of the school district may amend its tax levy and budget on or before the tenth day of October of each year but the certification must be filed with the county auditor within the time limitations as outlined in NDCC section 57-15-31.1.
- The operating budget includes proposed expenditures and means of financing them.
- Each budget is controlled by the business manager at the revenue and expenditure function/object level.
- The current budget, except for property taxes, may be amended during the year for any revenues and appropriations not anticipated at the time the budget was prepared.
- All appropriations lapse at year-end.

**NOTE 2: LEGAL COMPLIANCE - BUDGETS**

BUDGET AMENDMENTS

The school district amended the budget of various school funds during the 2016-2017 year:

	<b>FY2017 - EXPENDITURES</b>		
	<b>Original Budget</b>	<b>Amendments</b>	<b>Amended Budget</b>
<u>Major Fund:</u>			
General Fund	\$ 7,737,108	\$ 25,111	\$ 7,762,219

	<b>FY2016 - EXPENDITURES</b>		
	<b>Original Budget</b>	<b>Amendments</b>	<b>Amended Budget</b>
<u>Major Fund:</u>			
General Fund	\$ 7,156,963	\$ 57,240	\$ 7,214,203

**LISBON PUBLIC SCHOOL DISTRICT NO. 19**

Notes to the Required Supplementary Information - Continued

**NOTE 3: BUDGET TO ACTUAL RECONCILIATION**

The school district entered into a lease for a K-12, 24 Learner SmartLab in 2017. The loan proceeds and corresponding expenditures were reported on the statement of revenues, expenditures, and changes in fund balance – governmental funds, but were not reported on the budgetary comparison schedule in the general fund. The school district didn't budget for these funds and these transactions were not recorded on the district's general ledger. The differences are as follows:

<b>General Fund</b>	<b>Combined Statement</b>	<b>Adjustment</b>	<b>Budget to Actual</b>
Expenditures	\$ 7,446,448	\$ (94,072)	\$ 7,352,376
Lease Proceeds	94,072	(94,072)	-

**NOTE 4: PENSIONS - CHANGES OF ASSUMPTIONS**North Dakota Teacher's Fund for Retirement:

As a result of the April 30, 2015 actuarial experience study, the TFFR Board adopted several assumption changes, including the following:

- Investment return assumption lowered from 8% to 7.75%.
- Inflation assumption lowered from 3% to 2.75%.
- Total salary scale rates lowered by 0.25% due to lower inflation.
- Added explicit administrative expense assumption, equal to prior year administrative expense plus inflation.
- Rates of turnover and retirement were changed to better reflect anticipated future experience.
- Updated mortality assumption to the RP-2014 mortality tables with generational improvement.

North Dakota Public Employees Retirement System:

Amounts reported in 2017 reflect actuarial assumption changes effective July 1, 2016 based on the results of an actuarial experience study completed in 2016. This includes changes to the mortality tables, disability incidence rates, retirement rates, administrative expenses, salary scale, and percent married assumption.

STATE AUDITOR

JOSHUA C. GALLION  
Phone (701) 328-2241



Local Government Division:

FARGO OFFICE  
MANAGER – DAVID MIX  
Phone: (701) 239-7252

STATE OF NORTH DAKOTA  
**OFFICE OF THE STATE AUDITOR**  
STATE CAPITOL  
600 E. BOULEVARD AVENUE - DEPT. 117  
BISMARCK, NORTH DAKOTA 58505

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

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School Board  
Lisbon Public School District No. 19  
Lisbon, North Dakota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Lisbon Public School District No. 19, Lisbon, North Dakota, as of and for the years ended June 30, 2017 and 2016, and the related notes to the financial statements, which collectively comprise the Lisbon Public School District No. 19's basic financial statements, and have issued our report thereon dated February 6, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Lisbon Public School District No. 19's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lisbon Public School District No. 19's internal control. Accordingly, we do not express an opinion on the effectiveness of Lisbon Public School District No. 19's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify one deficiency in internal control, described in the accompanying *schedule of findings and questioned costs* that we consider to be a significant deficiency [2017-001].

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## **LISBON PUBLIC SCHOOL DISTRICT NO. 19**

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* - Continued

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### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Lisbon Public School District No. 19's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Lisbon Public School District's Response to Findings**

Lisbon Public School District No. 19's response to the finding identified in our audit is described in the accompanying *schedule of findings and questioned costs*. Lisbon Public School District No. 19's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

/s/

Joshua C. Gallion  
State Auditor

Fargo, North Dakota  
February 6, 2018



LISBON PUBLIC SCHOOL DISTRICT  
Lisbon, North Dakota

SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
For the Years Ended June 30, 2017 and 2016

**Section I – Summary of Auditor’s Results**

Financial Statements

Type of Report Issued?			
Governmental Activities		Unmodified	
Major Funds		Unmodified	
Aggregate Remaining Fund Information		Unmodified	
 <u>Internal control over financial reporting:</u>			
Material weaknesses identified?	_____	Yes	___X___
			None noted
Significant deficiencies identified not considered to be material weaknesses?	___X___	Yes	_____
			None noted
Noncompliance material to financial statements noted?	_____	Yes	___X___
			None noted

**Section II - Financial Statement Findings**

**2017-001 – Lack of Segregation of Duties**

**Condition:**

The Lisbon Public School District has one business manager responsible for the primary accounting functions. A lack of segregation of duties exists as one employee is responsible to collect monies, issue checks, send checks to vendors, record receipts and disbursements in journals, maintain the general ledger, perform bank reconciliations, and prepare financial statements.

**Effect:**

The lack of segregation of duties increases the risk of fraud and the risk of misstatement of the school district’s financial condition whether due to error of fraud.

**Cause:**

Due to the client’s size, complexity, organizational structure and the economic realities Lisbon Public School District faces, it is presently not economically feasible to have more than one person responsible for the accounting functions.

**Criteria:**

Proper internal control surrounding custody of assets, the recording of transactions, reconciling bank accounts and preparation of financial statements dictates that there should be sufficient accounting personnel so duties of employees are properly segregated. The segregation of duties would provide better control over the assets of the Lisbon Public School District.

**Recommendation:**

Due to the size, complexity and the economic realities of the Lisbon Public School District, it is presently not feasible to obtain proper separation of duties. We recommend that if it becomes feasible to segregate duties in the future, that duties are segregated to the extent possible to reduce the potential risk of loss.

**Views of Responsible Officials:**

We concur there is inadequate segregation of duties. Given the number of employees and the size of the school district, it would be difficult to further segregate duties.

You may obtain audit reports on the internet at:

[www.nd.gov/auditor/](http://www.nd.gov/auditor/)

or by contacting the  
Division of Local Government Audit

Office of the State Auditor  
600 East Boulevard Avenue – Department 117  
Bismarck, ND 58505-0060

(701) 328-2220



# Lisbon Public School District No. 19

Lisbon, North Dakota

## Management's Letter

For the Years Ended  
June 30, 2017 and 2016

**JOSHUA C. GALLION**  
STATE AUDITOR

Office of the State Auditor  
Division of Local Government

**STATE AUDITOR**

JOSHUA C. GALLION  
Phone (701) 328-2241



Local Government Division:

FARGO OFFICE  
MANAGER – DAVID MIX  
Phone: (701) 239-7252

STATE OF NORTH DAKOTA  
**OFFICE OF THE STATE AUDITOR**

STATE CAPITOL  
600 E. BOULEVARD AVENUE - DEPT. 117  
BISMARCK, NORTH DAKOTA 58505

School Board  
Lisbon Public School District No. 19  
Lisbon, North Dakota

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lisbon Public School District No. 19, Lisbon, North Dakota, as of and for the years ended June 30, 2017 and 2016, which collectively comprise the Lisbon Public School District No. 19's basic financial statements and have issued our report thereon dated February 6, 2018. Professional standards require that we provide you with the following information related to our audit.

**OUR RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES OF AMERICA, GOVERNMENT AUDITING STANDARDS**

As stated in our engagement letter dated January 8, 2018, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors or fraud may exist and not be detected by us.

In planning and performing our audit, we considered the Lisbon Public School District No. 19's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether Lisbon Public School District No. 19's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

**SIGNIFICANT ACCOUNTING POLICIES/QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES**

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Lisbon Public School District No. 19 are described in Note 1 to the financial statements. Application of existing policies was not changed during the years ended June 30, 2017 and June 30, 2016. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements presented by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements is useful lives of capital assets.

**CORRECTED AND UNCORRECTED MISSTATEMENTS**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and report them to the appropriate level of management. Management has corrected all such misstatements. The schedules below titled "Audit Adjustments" lists all misstatements detected as a result of audit procedures were corrected by management.

**AUDIT ADJUSTMENTS**

	FY2017	FY2016
Due From County	209,335	67,534
Commodities	25,558	30,897
Revenues	234,893	98,431
Expenditures	78,517	133,471
Payables	52,959	102,574
Commodities	25,558	30,897

**DISAGREEMENTS WITH MANAGEMENT**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, or reporting matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

**MANAGEMENT REPRESENTATIONS**

We have requested certain representations from management that are included in the management representation letter dated February 6, 2018.

**MANAGEMENT CONSULTATIONS WITH OTHER INDEPENDENT ACCOUNTANTS**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a second opinion on certain situations. If a consultation involves application of an accounting principle to the county's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

**DIFFICULTIES ENCOUNTERED IN PERFORMING THE AUDIT**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

**OTHER AUDIT FINDINGS OR ISSUES**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Board of Education and management of the Lisbon Public School District No. 19, Lisbon, North Dakota and should not be used for any other purpose. However, this report is a matter of public record, and its distribution is not limited. We would be happy to meet with you and any member of your staff to discuss any of the items in this letter in more detail if you so desire.

Thank you and the employees of the Lisbon Public School District No. 19 for the courteous and friendly assistance we received during the course of our audit. It is a pleasure for us to be able to serve the Lisbon Public School District No. 19.

/s/  
 Joshua C. Gallion  
 State Auditor  
  
 Fargo, North Dakota  
 February 6, 2018

**APPENDIX B**

**Form of Legal Opinion**

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May \_\_\_\_\_, 2020

Lisbon Public School District No. 19  
502 Ash Street  
Lisbon, North Dakota 58054

**\$3,000,000**  
**Lisbon Public School District No. 19**  
**Ransom County, North Dakota**  
**Limited Tax School Building Fund Bonds**  
**Series 2020**

We have acted as Bond Counsel to Lisbon Public School District No. 19, Ransom County, North Dakota (the “Issuer”), in connection with the issuance of its \$3,000,000 Limited Tax School Building Fund Bonds, Series 2020, dated the date hereof (the “Bonds”). We have examined the law and such certified proceedings and other papers as we deem necessary to render this opinion.

As to questions of fact material to our opinion, we have relied upon the certified proceedings and other certifications of public officials furnished to us without undertaking to verify such facts by independent investigation.

We have not been engaged or undertaken to review the accuracy, completeness, or sufficiency of the Official Statement or other offering material relating to the Bonds (except to the extent, if any, stated in the Official Statement) and we express no opinion relating thereto (excepting only the matters set forth as our opinion in the Official Statement).

Based on our examination, we are of the opinion, as of the date hereof and under existing law, as follows:

1. The Bonds are valid and binding obligations of the Issuer and have been designated by the Issuer as “qualified tax-exempt obligations” within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

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May \_\_\_\_\_, 2020

Page 2

2. The Bonds, unless paid from other sources, are payable as to both principal and interest from the 2020 Limited Tax School Building Fund Bonds Bond Fund to which the Issuer has irrevocably pledged that portion of the tax levies authorized by Section 57-15-16 of the North Dakota Century Code (School Building Fund Levy) necessary for such principal and interest payments. The Bonds are payable solely from the School Building Fund Levy.

3. The interest on the Bonds is excluded from gross income for federal income tax purposes and is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals. The opinion set forth in the preceding sentence is subject to the condition that the Issuer comply with all requirements of the Internal Revenue Code of 1986, as amended, that must be satisfied subsequent to the issuance of the Bonds in order that interest thereon be, or continue to be, excluded from gross income for federal income tax purposes. The Issuer has covenanted to comply with each such requirement. Failure to comply with certain of such requirements may cause the inclusion of interest on the Bonds in gross income for federal income tax purposes to be retroactive to the date of issuance of the Bonds. We express no opinion regarding other federal tax consequences arising with respect to the Bonds.

4. The interest on the Bonds is excluded from gross income for State of North Dakota income tax purposes.

It is to be understood that the rights of the holders of the Bonds, and the enforceability thereof, may be subject to bankruptcy, insolvency, reorganization, moratorium, and other similar laws affecting creditors' rights heretofore or hereafter enacted to the extent constitutionally applicable and that their enforcement may be subject to the exercise of judicial discretion in appropriate cases.

Sincerely,

**ARNTSON STEWART WEGNER PC**

**APPENDIX C**

**Form of Continuing Disclosure Agreement**

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## CONTINUING DISCLOSURE CERTIFICATE

**THIS CONTINUING DISCLOSURE CERTIFICATE** (this “Disclosure Certificate”) is made and entered into as of May \_\_\_\_, 2020, by Lisbon Public School District No. 19 of Ransom County, North Dakota (the “District”), in connection with the issuance of the District’s \$3,000,000 Limited Tax School Building Fund Bonds, Series 2020 (the “Bonds”). The Bonds are being issued pursuant to a Resolution adopted May 12, 2020 (the “Resolution”). Pursuant to Section 7.03 of the Resolution, the District covenants and agrees as follows:

**SECTION 1. PURPOSE OF THIS DISCLOSURE CERTIFICATE.** This Disclosure Certificate is being executed and delivered by the District for the benefit of the Bondholders and in order to assist the Participating Underwriters in complying with the Rule (defined below).

**SECTION 2. DEFINITIONS.** In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

**“Annual Report”** means any Annual Report provided by the District pursuant to and as described in, Sections 3 and 4 of this Disclosure Certificate.

**“Disclosure Representative”** means the Business Manager of the District or his or her designee, or such other person as the District shall designate in writing to the Dissemination Agent, if any, from time to time.

**“Dissemination Agent”** means any Dissemination Agent appointed hereunder, or any successor Dissemination Agent designated in writing by the District and which has filed with the District a written acceptance of such designation.

**“Final Official Statement”** means the deemed final official statement dated May \_\_\_\_, 2020, which constitutes the final official statement delivered in connection with the Bonds, which is available from the MSRB.

**“Financial Statements”** means audited general purpose financial statements of the District prepared in accordance with generally accepted accounting principles, as in effect from time to time or as required to be modified as a matter of law or, if unavailable, Unaudited Financial Statements. If Unaudited Financial Statements are provided, audited financial statements will be provided when and if available.

**“Fiscal Year”** means the fiscal year of the District.

**“MSRB”** means the Municipal Securities Rulemaking Board located at 1300 I Street NW, Suite 1000, Washington, DC 20005.

**“Owner”** means the person in whose name the Bond is registered or a beneficial owner of such Bond.

**“Participating Underwriters”** means the original underwriters of the Bonds required to comply with the Rule in connection with the offering of the Bonds.

**“Repository”** means the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access (EMMA) system or any other nationally recognized municipal securities information repository recognized from time to time by the SEC.

**“Rule”** means Rule 15c2-12(b)(5) adopted by the SEC under the Securities Exchange Act of 1934, as the same may be amended from time to time, and including written interpretations thereof by the SEC.

**“SEC”** means the Securities and Exchange Commission.

**“Specified Event”** means any of the events listed in Section 5(a) of this Disclosure Certificate.

**“Unaudited Financial Statements”** means the annual financial report submitted to the North Dakota Department of Public Instruction.

### **SECTION 3. PROVISION OF ANNUAL REPORTS.**

(a) The District shall, or shall cause any Dissemination Agent to, not later than 365 days after the end of each fiscal year, commencing with the fiscal year ending June 30, 2020, provide to each Repository an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Certificate. Not later than fifteen (15) Business Days prior to said date, the District shall provide the Annual Report to the Dissemination Agent, if any. In each case, the Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information as provided in Section 4 of this Disclosure Certificate; provided, that the audited Financial Statements of the District may be submitted separately from the balance of the Annual Report.

(b) If by fifteen (15) Business Days prior to the date specified in subsection (a) for providing the Annual Report to the Repositories, the Dissemination Agent, if any, has not received a copy of the Annual Report, the Dissemination Agent shall contact the District to determine if the District is in compliance with subsection (a).

(c) If the Dissemination Agent, if any, is unable to verify that an Annual Report has been provided to the Repositories by the date required in subsection (a), the

Dissemination Agent shall send a notice to each Repository of the MSRB in substantially the form attached as Exhibit A.

- (d) The Disclosure Representative or the Dissemination Agent, if any, shall:
  - (i) determine each year prior to the date for providing the Annual Report the name and address of each Repository;
  - (ii) transmit the Annual Report to each Repository by (A) electronic facsimile transmissions, confirmed by first class mail, postage prepaid, or (B) first class mail, postage prepaid, or any overnight delivery service selected by the Disclosure Representative or the Dissemination Agent; and
  - (iii) file a report with the District certifying that the Annual Report has been provided pursuant to this Disclosure Certificate, stating the date it was provided, and listing all the Repositories to which it was provided.

**SECTION 4. CONTENT OF ANNUAL REPORTS.** The District's Annual Report shall contain or incorporate by reference the District's Financial Statements or Unaudited Financial Statements and the operating data of the District which is customarily prepared and is publicly available.

In the event that audited Financial Statements are not available by the reporting date, the District shall provide Unaudited Financial Statements as part of the Report and deliver audited Financial Statements to the Repository as soon as available thereafter. The failure to file audited Financial Statements by the reporting date shall not be a default under this Disclosure Certificate if the failure to file is due to the unavailability of the audited Financial Statements.

Any or all of the items listed above may be incorporated by reference from other documents, including official statements of debt issues with respect to which the District is an "obligated person" (as defined by the Rule), which have been filed with each of the Repositories or the Securities and Exchange Commission. If the document incorporated by reference is a final official statement, it must be available from the MSRB. The District shall clearly identify each such other document so incorporated by reference.

**SECTION 5. REPORTING OF SPECIFIED EVENTS.**

- (a) The District shall also provide in a timely manner not in excess of ten business days after the occurrence of the event, notice of any of the following events or conditions of which any of its Board Members or employees has actual knowledge:
  - (i) principal and interest payment delinquencies;
  - (ii) non-payment related defaults;

(iii) unscheduled draws on debt service reserves reflecting financial difficulties (the Bond issue has no debt service reserve);

(iv) unscheduled draws on credit enhancements reflecting financial difficulties;

(v) substitution of credit or liquidity providers, or their failure to perform (the Bond issue has no credit or liquidity providers);

(vi) adverse tax opinions the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notice of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the Bonds;

(vii) modifications to rights of Owners of the Bonds, if material;

(viii) bond calls, if material, and tender offers;

(ix) defeasances;

(x) release, substitution, or sale of property securing repayment of the Bonds, if material;

(xi) rating changes;

(xii) bankruptcy, insolvency, receivership or similar events of the District;

(xiii) the consummation of a merger, consolidation or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and

(xiv) appointment of a successor or additional trustee or the change of name of a trustee, if material.

(b) Unless otherwise required by law, the District shall provide notices of Specified Events required by this Section to each Repository.

**SECTION 6. TERMINATION OF REPORTING OBLIGATION.** The District's obligations under this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Bonds.



**SECTION 7. DISSEMINATION AGENT.** The District may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Agent, with or without appointing a successor Dissemination Agent. If at any time there is no other designated Dissemination Agent, the Business Manager of the District shall be the Dissemination Agent.

**SECTION 8. AMENDMENT; WAIVER.** Notwithstanding any other provision of this Disclosure Certificate, the District and the Dissemination Agent may amend this Disclosure Certificate (and the Dissemination Agent shall agree to any amendment so requested by the District) and any provision of this Disclosure Certificate may be waived, if such amendment or waiver is supported by an opinion of counsel expert in federal securities laws acceptable to both the District and the Dissemination Agent to the effect that such amendment or waiver would not, in and of itself, cause the undertakings herein to violate the Rule if such amendment or waiver had been effective on the date hereof but taking into account any subsequent change in or official interpretation of the Rule.

**SECTION 9. ADDITIONAL INFORMATION.** Nothing in this Disclosure Certificate shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Specified Event, in addition to that which is required by this Disclosure Certificate. If the District chooses to include any information in any Annual Report or notice of occurrence of a Specified Event, in addition to that which is specifically required by this Disclosure Certificate, the District shall have no obligation under this Disclosure Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Specified Event.

**SECTION 10. DEFAULT.** In the event of a failure of the District or the Dissemination Agent to comply with any provision of this Disclosure Certificate, the Dissemination Agent may (and, at the request of any Participating Underwriter or the Holders of at least 25% aggregate principal amount of Outstanding Bonds, shall), or any Bondholder, including beneficial owners, may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District or the Dissemination Agent, as the case may be, to comply with its obligations under this Disclosure Certificate. A default under this Disclosure Certificate shall not be deemed an Event of Default under the Resolution, and the sole remedy under this Disclosure Certificate in the event of any failure of the District or the Dissemination Agent to comply with this Disclosure Certificate shall be an action to compel performance.

**SECTION 11. DUTIES, IMMUNITIES AND LIABILITIES OF DISSEMINATION AGENT.** The Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Certificate, and the District agrees to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including attorneys fees) of defending against any claim of liability, but

excluding liabilities due to the Dissemination Agent's negligence or willful misconduct. The obligations of the District under this Section shall survive resignation or removal of the Dissemination Agent and payment of the Bonds.

**SECTION 12. BENEFICIARIES.** This Disclosure Certificate shall inure solely to the benefit of the District, the Dissemination Agent, the Participating Underwriters, and Holders, including beneficial owners, from time to time of the Bonds, and shall create no rights in any other person or entity.

**SECTION 13. COUNTERPARTS.** This Disclosure Certificate may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

**IN WITNESS WHEREOF,** the District has caused this Disclosure Certificate to be executed by its duly authorized officers, all as of the date first above written.

**LISBON PUBLIC SCHOOL  
DISTRICT NO. 19**

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President of the School Board

ATTEST:

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Business Manager

**EXHIBIT A**

**NOTICE TO REPOSITORIES  
OF FAILURE TO FILE ANNUAL REPORT**

Name of Issuer: **Lisbon Public School District No. 19**

Name of Bond Issue: **Limited Tax School Building Fund Bonds, Series 2020**

Name of District: **Lisbon Public School District No. 19**

Date of Issuance: **May \_\_\_\_\_, 2020**

NOTICE IS HEREBY GIVEN that the District has not provided an Annual Report with respect to the above-named bonds as required by Section 7.03 of the Resolution adopted May 12, 2020. The District anticipates that the Annual Report will be filed by \_\_\_\_\_.

Dated: \_\_\_\_\_.

\_\_\_\_\_,  
on behalf of the DISTRICT

cc: District

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**APPENDIX D**

**Official Notice of Sale**

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## **OFFICIAL NOTICE OF SALE**

**\$3,000,000**  
**LIMITED TAX BUILDING FUND BONDS, SERIES 2020**  
**LISBON PUBLIC SCHOOL DISTRICT NO. 19**  
**(RANSOM COUNTY, NORTH DAKOTA)**

NOTICE IS HEREBY GIVEN that these Bonds will be offered for sale according to the following terms:

### **TIME AND PLACE**

Electronic and sealed bids for the purchase of \$3,000,000 Limited Tax Building Fund Bonds, Series 2020 (the "Bonds") will be received by the Lisbon Public School District No. 19, North Dakota (the "District") on Tuesday, May 12, 2020 until 11:00 A.M. Central Time, in the offices of PFM Financial Advisors LLC, 50 South Sixth Street, Suite 2250, Minneapolis, Minnesota 55402. Considerations of the award of the Bonds will be by the School Board at a meeting on the day of the sale at 6:00 P.M. Central Time. The bid offering to purchase the Bonds upon the terms specified herein and most favorable to the District will be accepted unless all Bids are rejected. No bid may be altered or withdrawn after the time appointed for opening bids.

### **SECURITY AND PURPOSE**

The Bonds are valid and binding limited obligations of the District payable solely from the School Building Fund Levy, which may be levied upon all taxable property located in the District at the rate of 20.0 mills. The proceeds of the Bonds will be used for the purpose of (i) providing funds to remodel and construct an addition to the elementary school and remodel the middle school; and to otherwise improve school facilities and property, and (ii) paying the costs associated with the issuance of the Bonds.

### **FORMS OF BIDS**

Bids must be submitted on or in substantial compliance with the Official Bid Form or through Parity (the "Electronic Bid System"). The District shall not be responsible for any malfunction or mistake made by any person, or as a result of the use of the electronic bidding, facsimile facilities or the means used to deliver or complete a bid. The use of such facilities or means is at the sole risk of the prospective bidder who shall be bound by the terms of the proposal as received.

No bids will be received after 11:00 A.M. Central Time on Tuesday, May 12, 2020, as specified in the Official Notice of Sale. The time as maintained by the Electronic Bid System shall constitute the official time with respect to all bids submitted. A bid may be withdrawn before the bid deadline using the same method used to submit the proposal. If more than one bid is received from the bidder, the last bid shall be considered.

Sealed Bidding: Sealed bids may be submitted and will be received at the offices of PFM Financial Advisors LLC, 50 South Sixth Street, Suite 2250, Minneapolis, MN 55402, (612) 338-3535.

Electronic Bidding: Electronic bids must be submitted through Parity (the "Electronic Bid System"). Information about the Electronic Bid System may be obtained by contacting Parity® at i-Deal/Parity®, Customer Support, 1359 Broadway, 2nd Floor, New York, New York 10018 (212) 849-5021.

The District assumes no responsibility or liability for proposals submitted electronically. Notice is hereby given that electronic proposals will be received via Parity, in the manner described below, until 11:00 A.M. Central Time on Tuesday, May 12, 2020, but no bid will be received after that time. If any provisions in this Request for Proposals conflicts with information provided by an electronic bidding service, these terms of Bond Sale shall control.

Each bidder shall be solely responsible for making necessary arrangements to access the Electronic Bid System for purposes of submitting its electronic bid in a timely manner and in compliance with the requirements of the Official Notice of Sale. The District is permitting proposers to use the services of the Electronic Bid System solely as a communication mechanism to conduct the electronic bidding and the Electronic Bid System is not an agent of the District. Provisions of the Official Notice of Sale and the Official Bid Form shall control in the event of conflict with information provided by the Electronic Bid System.

Electronic Facsimile Bidding: Bids may be submitted via facsimile at the offices of PFM Financial Advisors LLC, Fax number (612) 338-7264. Electronic facsimile bids will be sealed and treated as sealed bids. Neither the District nor its agents will assume liability for the inability of the bidder to reach the above named fax number prior to the time of sale specified above. Time of receipt shall be the time recorder by the facsimile receiver.

**BOND TERMS**

The Bonds are dated May 28, 2020 as the date of original issuance and are in global book-entry form, and individual purchases may be made in denominations of \$5,000 and integral multiples thereof of a single maturity. Principal is payable annually on August 1 in the following years and amounts:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2020	\$ 180,000	2030	\$ 145,000
2021	110,000	2031	150,000
2022	115,000	2032	155,000
2023	120,000	2033	160,000
2024	125,000	2034	165,000
2025	125,000	2035	170,000
2026	130,000	2036	175,000
2027	135,000	2037	180,000
2028	140,000	2038	185,000
2029	145,000	2039	190,000

**INTEREST**

Interest is payable on February 1 and August 1 of each year, commencing August 1, 2020. Interest will be computed on a 360-day year, 30-day month basis, to the owners of record as of the close of business on the fifteenth of the immediately preceding month.

**ADJUSTMENT TO PRINCIPAL MATURITIES AFTER DETERMINATION OF BEST BID**

The aggregate annual principal amount of the Bonds, are subject to increase or reduction by the District or its designee after the determination of the Successful Bidder. Such adjustments shall be in the sole discretion of the District or its designee, provided that the District or its designee shall only make such adjustments in order to size the Bonds to establish a debt service structure that is acceptable to the District.

**REDEMPTION**

The Bonds maturing on August 1, 2029 and thereafter are subject to prior redemption on August 1, 2028 or on any date thereafter at a price of par plus accrued interest to the redemption date.



## **TERM BOND OPTION**

Bidders shall have the option of designating the Bonds as serial bonds or term bonds or both. The bids must designate whether each of the principal amounts shown above present a serial maturity or a mandatory redemption requirement for a term bond maturity. In any event, the principal amount scheduled shall be represented by either serial bond maturities or mandatory redemption requirements, or a combination of both.

## **TYPE OF PROPOSAL AND AWARD**

Bids for **not less than \$2,970,000 (99.0% of Par)** plus accrued interest from the date of the Bonds to the date of delivery must be received by the District prior to the time specified above. All bids shall be deemed to incorporate the provisions of this Official Notice of Sale. All rates must be in integral multiples of 1/20 or 1/8 of one percent. All Bonds of the same maturity shall bear a single uniform rate from date of issue to maturity. No rate may be more than one percentage point lower than the rate for any prior maturity. Each proposal must be for the entire principal amount of the Bonds. Interest will be computed on a 360-day-year, 30-day month basis.

Bids will be compared on the basis of true interest cost ("TIC"). The bid which results in the lowest true interest cost will be deemed the most favorable. The true interest cost is computed as the discount rate which, when used with semiannual compounding to determine the present worth of the principal and interest payments as of the date of the Bonds, produces an amount equal to the purchase price. If two or more bids provide the same lowest true interest rate, the District shall determine which bid shall be accepted, and such determination shall be final.

Upon award of the Bonds, the successful bidders will advise the District of the initial reoffering price to the public of the Bonds. Simultaneously with or before delivery of the Bonds, the successful bidder shall furnish to the District a certificate in form and substance acceptable to bond counsel (a) confirming the initial reoffering prices, (b) certifying that a bona fide initial reoffering of the Bonds has been made to the public (excluding bond houses, brokers, and other intermediaries), and (c) stating the price at which a substantial portion of the Bonds were sold to the public (excluding bond houses, brokers and other intermediaries).

## **ESTABLISHMENT OF ISSUE PRICE**

### **(HOLD-THE-OFFERING-PRICE RULE MAY APPLY – BIDS NOT CANCELLABLE)**

The winning bidder shall assist the District in establishing the issue price of the Bonds and shall execute and deliver to the District at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the Bonds, together with the supporting pricing wires or equivalent communications, substantially in the form attached hereto as Exhibit A, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the District and Bond Counsel. All actions to be taken by the District under this Notice of Sale to establish the issue price of the Bonds may be taken on behalf of the District by the District's Municipal Advisor and any notice or report to be provided to the District may be provided to the District's Municipal Advisor.

The District intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining "competitive sale" for purposes of establishing the issue price of the Bonds) will apply to the initial sale of the Bonds (the "competitive sale requirements") because:

- 1) the District shall disseminate this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- 2) all bidders shall have an equal opportunity to bid;
- 3) the District may receive bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- 4) the District anticipates awarding the sale of the Bonds to the bidder who submits a firm offer to purchase the Bonds at the highest price (or lowest cost), as set forth in this Notice of Sale.

**Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the Bonds, as specified in the bid.**

In the event that the competitive sale requirements are not satisfied, the District shall promptly so advise the winning bidder. The District may then determine to treat the initial offering price to the public as of the award date of the Bonds as the issue price of each maturity by imposing on the winning bidder the Hold-the-Offering-Price Rule as described in the following paragraph (the “Hold-the-Offering-Price Rule”). Bids will not be subject to cancellation in the event that the District determines to apply the Hold-the-Offering-Price Rule to the Bonds. **Bidders should prepare their bids on the assumption that the Bonds will be subject to the Hold-the-Offering-Price Rule in order to establish the issue price of the Bonds.**

By submitting a bid, the winning bidder shall (i) confirm that the underwriters have offered or will offer the Bonds to the public on or before the date of award at the offering price or prices (the “Initial Offering Price”), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder and (ii) agree, on behalf of the underwriters participating in the purchase of the Bonds, that the underwriters will neither offer nor sell unsold Bonds of any maturity to which the Hold-the-Offering-Price Rule shall apply to any person at a price that is higher than the Initial Offering Price to the public during the period starting on the award date for the Bonds and ending on the earlier of the following:

- 1) the close of the fifth (5th) business day after the award date; or
- 2) the date on which the underwriters have sold at least 10% of a maturity of the Bonds to the public at a price that is no higher than the Initial Offering Price to the public (the “10% Test”), at which time only that particular maturity will no longer be subject to the Hold-the-Offering-Price Rule.

The District acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the Hold-the-Offering-Price Rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the Bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the Hold-the-Offering-Price Rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the Bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the Hold-the-Offering-Price Rule, as set forth in the retail distribution agreement and the related pricing wires. The District further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the Hold-the-Offering-Price Rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the Hold-the-Offering-Price Rule as applicable to the Bonds.

By submitting a bid, each bidder confirms that: (i) any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to comply with the Hold-the-Offering-Price Rule, if applicable, in each case if and for so long as directed by the winning bidder and as set forth in the related pricing wires, and (ii) any agreement among underwriters relating to the initial sale of the Bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the Bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to comply with the Hold-the-Offering-Price Rule, if applicable, in each case if and for so long as directed by the winning bidder or such underwriter and as set forth in – 7 – the related pricing wires.

*Notes: Sales of any Bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:*

- 1) “public” means any person other than an underwriter or a related party,
- 2) “underwriter” means (A) any person that agrees pursuant to a written contract with the District (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the Bonds to the public (including a member of a

*selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the public).*

- 3) *a purchaser of any of the Bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation or another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other), and*
- 4) *“sale date” means the date that the Bonds are awarded by the District to the winning bidder.*

### **BOND INSURANCE AT PURCHASER’S OPTION**

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder, the purchase of any such policy or the issuance of any such commitment shall be at the sole option and expense of the Purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the Purchaser, except that, if the District has requested and received a rating on the Bonds from a rating agency, the District will pay that rating fee. Any other rating agency fees shall be the responsibility of the Purchaser.

Failure of the municipal bond insurer to issue the policy after the Bonds have been awarded to the Purchaser shall not constitute cause for failure or refusal by the Purchaser to accept delivery on the Bonds.

### **GOOD FAITH DEPOSIT**

A Good Faith Deposit (“Deposit”) in the amount of \$30,000 from the winning bidder, is required in the form of a certified or cashier’s check payable to the District, or a wire transfer. The Deposit should be received or wire-transferred not later than 3:30 P.M. Central Time on the next business day following the award. If such Deposit is not received by that time, the District may rescind its award to the winning bidder and award the sale of the Bonds to the next best bidder.

### **BOOK-ENTRY-ONLY SYSTEM**

The Bonds will be issued as fully registered bonds without coupons and, when issued will be registered in the name of Cede & Co., as nominee of the Depository Trust Company, New York, New York (“DTC”). DTC will act as securities depository of the Bonds. Individual purchases will be made in book-entry form only, in the principal amount of \$5,000 and integral multiples thereof. Purchasers will not receive bonds representing their interest in the Bonds purchased. Principal and interest will be paid to DTC, which will in turn remit such principal and interest to its participants, for subsequent disbursement to the beneficial owner of the Bonds.

### **CUSIP NUMBERS**

The District will assume no obligation for the assignment of CUSIP numbers to the Bonds or for the correctness of any such numbers printed thereon, but the District will permit such printing to be done at the expense of the purchaser, if the purchaser waives any extension of the time of the delivery of the Bonds caused thereby.

## **DELIVERY**

The Bonds will be delivered without cost to the Purchaser at a location mutually agreed upon by the Purchaser and the District. Delivery will be subject to the approving legal opinion of Arntson Stewart Wegner PC, Fargo, North Dakota, Bond Counsel, and customary closing certificates, including a certificate that the Official Statement did not at the date of delivery of the Bonds contain any untrue statement of a material fact or fail to state a material fact necessary in order to make the statements contained therein not misleading, a certificate as to absence of material litigation, and an arbitrage certificate. The Bonds will be delivered against payment in immediately available funds at the District's designated depository on the date of delivery. Delivery is expected to occur on or about May 28, 2020.

## **LEGAL OPINION**

An opinion as to the validity of the Bonds will be furnished by Arntson Stewart Wegner PC, Fargo, North Dakota, Bond Counsel. The legal opinion, in substantially the form included as Appendix B herein, will accompany the Bonds and will state that the Bonds are valid and binding general obligations of the District enforceable in accordance with their terms, except to the extent to which enforceability may be limited by principles of equity and by state or United States laws relating to bankruptcy, reorganization, moratorium or creditors' rights generally.

## **OFFICIAL STATEMENTS**

The District has prepared an Official Statement dated May 4, 2020, which the District deems to be a preliminary or "near-final" Official Statement as that term is defined in Rule 15c2-12 of the Securities and Exchange Commission (the "Rule"). The Official Statement is available to prospective proposers [www.pfm.com/knowledge-center/bond-calendar/](http://www.pfm.com/knowledge-center/bond-calendar/) and to others who request copies from the District or its Municipal Advisor, PFM Financial Advisors LLC

Not later than seven business days following the award of the Bonds, the District shall provide copies of the Final Official Statement, as that term is used in the Rule, to the successful purchaser of the Bonds. The Final Official Statement will be the Official Statement dated May 4, 2020 which includes the maturity date and amount, interest rate and reoffering yield or price, and any other information required by law.

The Purchaser will be supplied with Final Official Statements in a quantity sufficient to meet their request. Up to 25 copies of the Final Official Statement will be furnished without cost.

## **ON BEHALF OF THE LISBON PUBLIC SCHOOL DISTRICT NO. 19**

By: /s/ \_\_\_\_\_  
Business Manager

Further information may be obtained from:  
PFM Financial Advisors LLC  
50 South Sixth Street, Suite 2250  
Minneapolis, Minnesota 55402  
Tel: (612) 338-3535  
Fax: (612) 338-7264

**EXHIBIT A TO NOTICE OF SALE**

\$3,000,000

LISBON PUBLIC SCHOOL DISTRICT NO. 19, NORTH DAKOTA  
LIMITED TAX SCHOOL BUILDING FUND BONDS, SERIES 2020

**ISSUE PRICE CERTIFICATE**

The undersigned, on behalf of \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (“\_\_\_\_\_”), hereby certifies as set forth below with respect to the sale of the above-captioned obligations (the “Bonds”).

**1. REASONABLY EXPECTED INITIAL OFFERING PRICE.**

(a) As of the Sale Date, the reasonably expected initial offering prices of the Bonds to the Public by \_\_\_\_\_ are the prices listed in Schedule A (the “Expected Offering Prices”). The Expected Offering Prices are the prices for the Maturities of the Bonds used by \_\_\_\_\_ in formulating its bid to purchase the Bonds. Attached as Schedule B is a true and correct copy of the bid provided by \_\_\_\_\_ to purchase the Bonds.

(b) \_\_\_\_\_ was not given the opportunity to review other bids prior to submitting its bid.

(c) The bid submitted by \_\_\_\_\_ constituted a firm offer to purchase the Bonds.

**2. DEFINED TERMS.**

“**Maturity**” or “**Maturities**” means Bonds with the same credit and payment terms. Bonds with different maturity dates, or Bonds with the same maturity date but different stated interest rates, are treated as separate Maturities.

“**Public**” means any person (including an individual, trust, estate, partnership, association, company, or corporation) other than an Underwriter or a related party to an Underwriter. The term “related party” for purposes of this certificate generally means any two or more persons who have greater than 50% common ownership, directly or indirectly.

“**Sale Date**” means the first day on which there is a binding contract in writing for the sale of a Maturity of the Bonds. The Sale Date of the Bonds is May 12, 2020.

“**Underwriter**” means (i) any person that agrees pursuant to a written contract with Ransom County, North Dakota (the “Issuer”) (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the Bonds to the Public, and (ii) any person that agrees

pursuant to a written contract directly or indirectly with a person described in clause (i) of this paragraph to participate in the initial sale of the Bonds to the Public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the Bonds to the Public).

The representations set forth in this certificate are limited to factual matters only. Nothing in this certificate represents \_\_\_\_\_'s interpretation of any laws, including specifically Sections 103 and 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations thereunder. The undersigned understands that the foregoing information will be relied upon by the Issuer with respect to certain of the representations set forth in the Tax Certificate and with respect to compliance with the federal income tax rules affecting the Bonds, and by Arntson Stewart Wegner PC, in connection with rendering its opinion that the interest on the Bonds is excluded from gross income for federal income tax purposes, the preparation of the Internal Revenue Service Form 8038-G, and other federal income tax advice that it may give to the Issuer from time to time relating to the Bonds.

Dated: May \_\_\_, 2020.

\_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

**SCHEDULE A**  
**EXPECTED OFFERING PRICES**  
*(Attached)*

**SCHEDULE B**  
**COPY OF UNDERWRITER'S BID**  
*(Attached)*



**OFFICIAL BID FORM  
(Electronic and Sealed Bids Accepted)**

**\$3,000,000 Limited Tax Building Fund Bonds, Series 2020  
Lisbon Public School District No. 19, North Dakota**

Members of the Board  
Lisbon School District No. 6  
c/o PFM Financial Advisors LLC

**Sale Date: May 12, 2020  
FAX: (612) 338-7264**

For all or none of the principal amount of \$3,000,000 Limited Tax Building Fund Bonds, Series 2020 (the "Bonds"), dated May 28, 2020, legally issued and as described in the Official Notice of Sale, we will pay the District \$ \_\_\_\_\_ (not less than \$2,970,000) plus accrued interest on the total principal of \$3,000,000 to date of delivery, provided the Bonds bear the following interest rates:

<u>Year</u>	<u>Amount<sup>(1)</sup></u>	<u>Interest Rate*</u>	<u>Year</u>	<u>Amount<sup>(1)</sup></u>	<u>Interest Rate*</u>
2020	\$ 180,000	_____ %	2030	\$ 145,000	_____ %
2021	110,000	_____ %	2031	150,000	_____ %
2022	115,000	_____ %	2032	155,000	_____ %
2023	120,000	_____ %	2033	160,000	_____ %
2024	125,000	_____ %	2034	165,000	_____ %
2025	125,000	_____ %	2035	170,000	_____ %
2026	130,000	_____ %	2036	175,000	_____ %
2027	135,000	_____ %	2037	180,000	_____ %
2028	140,000	_____ %	2038	185,000	_____ %
2029	145,000	_____ %	2039	190,000	_____ %

<sup>(1)</sup> Preliminary, subject to change

The Bonds will all mature August 1 in the above year and amount. Interest is payable on August 1, 2020 and semiannually thereafter on February 1 and August 1 of each year.

We hereby designate that the following bonds be aggregated into term bonds maturing on August 1, of the following years and in the following amounts (leave blank if no term bonds are specified):

<u>Years Aggregated</u>	<u>Maturity Year</u>	<u>Amount</u>
_____ through _____	_____	_____
_____ through _____	_____	_____

**In making this offer, we accept the terms and conditions as defined in the Official Notice of Sale published in the Official Statement dated May 4, 2020, and certify that we are an Underwriter and have an established industry reputation for underwriting new issuances of municipal bonds. Our good faith deposit in the amount of \$30,000 will be filed according to the terms outlined in the Official Notice of Sale. All blank spaces of this offer are intentional and are not to be construed as an omission.**

NOT PART OF THIS BID:

Explanatory Note: According to our computation, this bid involves the following:  
\$ \_\_\_\_\_  
True Interest Cost  
\_\_\_\_\_ %  
True Interest Rate (TIC)

Respectfully submitted,

\_\_\_\_\_  
Account Manager

By \_\_\_\_\_

(A list of the firms associated with us in this bid is on the reverse side of this proposal.)

\*\*\*\*\*  
The foregoing offer is hereby accepted by and on behalf of Lisbon Public School District No. 19, North Dakota, this 12<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Business Manager